



SNAP Enrollment Documentation Checklist

The Supplemental Nutrition Assistance Program (SNAP, formerly called Food Stamps) helps approximately 42 million people across the United States receive financial help in buying food. If you want to know if you are eligible for this program, ask your park and recreation staff here at [] for the information sheet titled, “SNAP Eligibility Checklist for Families.” If you already know you may be eligible and want to enroll in this program, review the information below so you know what documents to bring with you when you apply for SNAP at []. If you have any questions along the way, let us know, we are happy to help you in any way we can!

In order to apply for SNAP, you have to provide proof of eligibility by showing the social worker the types of documents below:^{1,2}

- Proof of your identity and age (driver’s license, photo ID card, passport, adoption records, shot records, Naturalization Certificate, or birth certificate).
- Proof of identity for your infant (birth certificate, crib card, or discharge paperwork).
- Proof of citizenship and immigration status (birth certificate, military records, U.S. Passport, Naturalization Certificate, permanent resident card/Green card).
- Proof of Social Security Number (Social Security Card, photo ID with birthdate so social worker can look up your Social Security Number).
- Proof of residency including amount paid for housing (current rent receipt or lease, letter from landlord verifying residence, mortgage book).
- Proof of resources on hand (bank statements for all checking and savings accounts in applicant’s name, stock/bond certificates, recreational/vacation properties, boats, mobile homes that are not used for everyday living or transportation or to earn an income).
- Proof of all sources of income for everyone living in the household (ex. pay stubs for the last 30 days, unemployment letter, court order [or letter from Family Court] verifying amount of child support, income tax return for self-employed persons only, social security, disability, pension).
- Proof of utility bills (water, sewer, electricity, if not included in rent) and other expenses (landline phone, mobile phone bills, homeowners insurance bill)
- Proof of child care expenses.
- If over 60, copy of medical receipts/expenses (paid and unpaid bills for: medical, dental, and mental healthcare; home healthcare aide or attendant, prescriptions, glasses; dentures, hearing aides; prosthetics; service animals; health insurance and Medicare premiums; and/or medical transportation [if living in rural area]) that are greater than \$35, not covered by insurance.

SNAP during COVID-19³

The Families First Coronavirus Response Act has created some changes in the SNAP program. While not all states are implementing some of the new opportunities, the act does allow the program to provide benefit supplements (emergency supplementary benefits for up to two months) during the pandemic to deliver more food assistance to struggling families, making it easier for families to continue participating in SNAP. The act has temporarily suspended SNAP’s three-month time limit on benefits for unemployed adults under age 50 without children in their home. Check with your state’s program administration to see if it is implementing any of the new COVID-19 changes to SNAP.

Items not considered in the SNAP application include: cable bills, car payments, loan repayments, credit card payments.¹

References

¹ncoa.org/wp-content/uploads/SNAP-Documents-Required-TN.pdf

²missoulafoodbank.org/wp-content/uploads/2016/02/SNAP-FAQ.pdf

³cbpp.org/research/food-assistance/most-states-are-easing-snap-participation-rules-and-providing-added