



# CPRP Renewal Application



Title (e.g. Mr./Mrs.): \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address (Work/Home): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email address: \_\_\_\_\_ NRPA member?  Yes- Membership # \_\_\_\_\_  No

### **RENEWAL FEE INFORMATION** *(Renewal Fees are Non-Refundable)*

**NRPA Member: \$65.00**

**Non-NRPA Member: \$75.00**

**Current Student: \$50.00**

\*Only if you have obtained required 2.0 CEUs\*

#### **Return application and payment information to:**

National Recreation and Park Association  
CL#500007  
PO Box 5007  
Merrifield, VA 22116-5007

**SAVE \$5 by filling out your CPRP Renewal Application Online through the Online Certification at [www.nrpa.org/cprp](http://www.nrpa.org/cprp). To renew by re-examination please contact [certification@nrpa.org](mailto:certification@nrpa.org) to request an Exam Only Application.**

Please make checks payable to: National Recreation and Park Association (NRPA)

Check      Credit Card:     Visa     MasterCard     American Express     Discover

Credit Card Number: \_\_\_\_\_      Expiration Date: \_\_\_\_\_

Name on Credit Card: \_\_\_\_\_      CVV: \_\_\_\_\_

Signature: \_\_\_\_\_

Billing Address: \_\_\_\_\_

\_\_\_\_\_

### **CONTINUING EDUCATION UNIT (CEU) REQUIREMENTS**

Continuation of certification shall be contingent upon completion of a minimum of two (2.0) Continuing Education Units or equivalent academic course work from an accredited college or university in each 24-month period. **Note: Please do not send official documentation of continuing education to NRPA unless you are requested to do so as part of the audit process.** The second page of this application must be completed and submitted as proof of your CEU requirement completion. Upon receipt of the recertification application, NRPA will select a random percentage of applications for audit. Certificants who are selected for audit will be directly notified by NRPA. Certificants will have 30 days to submit their continuing education materials for the audit process. Failure to submit the continuing education materials in a timely manner will result in a denial for recertification. If you do not have your required 2.0 CEUs you must re-take the current CPRP exam within your certification cycle.

**CONTINUED PROFESSIONAL DEVELOPMENT SUMMARY**  
*(Must be completed and submitted for application to be processed)*

All CEUs claimed for renewal must have occurred within your current 2-year certification cycle. Certificants must have official documentation to support CEUs claimed below that include the following information: certificant's name, program dates, times and the number of CEUs or college credits acquired *(these forms do not need to be submitted unless the certificant is selected for an audit)*.

**TRACK YOUR CEUs ONLINE** - Visit the NRPA Online Certification Center (at [www.nrpa.org/certification](http://www.nrpa.org/certification)) to begin tracking your CEUs for your next CPRP renewal date.

| <b>Program Date(s)</b> | <b>Program Location</b> | <b>Program Title</b> | <b>CEUs/College Credits Acquired</b> |
|------------------------|-------------------------|----------------------|--------------------------------------|
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**AGREEMENT TO ALL TERMS**

AGREEMENT TO ALL TERMS – I certify that all the information given in this application is true and correct to the best of my knowledge. I further understand that false representation relative to any information will provide the basis for withdrawal of certification. I have read, understood and agree to comply with the CPRP/CPRE Policies and Procedures. I authorize NRPA and the National Certification Board to release my contact information and current certification status to appropriate park and recreation leadership, the media, and the general public.

Signature \_\_\_\_\_ Date \_\_\_\_\_