



**REVISED 6-8-2020**

## **COVID-19 Facility Cleaning and Disinfecting**

### **Recommendations**

#### **Facility Cleaning and Disinfecting:**

Create a designated cleaning/disinfection stations that is prepared with everything you need for sanitizing, and cleaning your areas and belongings. Plan for TWO types of cleaning/disinfecting **Deep Cleaning** and **Routine/Hourly Cleaning**. Set a schedule that compliments your operations. **Please familiarize yourself with CDC guidelines for cleaning and disinfecting. They can be found on the L drive in the Employee Safety Information File/COVID-19.**

Designate a cleaning station that is prepared the night before with all of the materials that are needed to sanitize/disinfect/clean for the day. Cleaning station should include:

- Cleaning spray bottle with disinfectant solution
- Disposable gloves
- Disinfectant wipes
- Hand sanitizer
- Trash bags (use to dispose of contaminated waste products)
- Posted directions on dilution and safeguards

#### **Summer Camp Hourly/Routine Cleaning List- REVISED 6/8/2020**

Daily/routine cleaning should be done hourly throughout the day before transition times. If participants maintain the same play spaces for longer periods, adjust cleaning protocol frequency.

**From the Health Department-** **The Quat solution must meet contact time on the surfaces in order to kill viruses and bacteria properly. If it doesn't meet the 10 minute contact time then it will be ineffective in killing all viruses and bacteria. Contact time is the amount of time that the surface must stay saturated in order to kill pathogens.**

- ✓ Door Knobs
- ✓ Light switches
- ✓ Drinking Fountains
- ✓ Tables
- ✓ Sinks/ Faucets
- ✓ Book carts or toy shelves
- ✓ Table games/Video games
- ✓ TV Remotes
- ✓ Office Areas: phones, keyboards, chairs and shared writing utensils
- ✓ Kitchen Areas: Fridge handles/kitchen sink faucets/ice machine handles (gloves should be worn when handling ice scoops) microwave handles and buttons.
- ✓ Bathroom Areas: Door handles, faucets

## Deep Cleaning Preparation and Procedures

### General Precautions:

- Cleaning and sanitizing should take place in ventilated areas.
- Doors should remain open
- Mixing Chemicals: Mixing chemicals should only be done by trained adults (see cleaning and disinfecting protocol power point).
- Cleaning solutions can cause respiratory distress for those who have chronic or compromised immune systems (i.e.: asthma, allergies). Take caution when assigning cleaning tasks to these individuals. Make sure the appropriate PPE is used and manufacturer's precautions are being followed.

### Deep Cleaning MORNING - Recommended Cleaning Set Up:

- Gather and set out supplies needed for the day
- Clean, sanitize, and prep food area
- Clean and sanitize health screening location
- Make sure all items within the supply closet has been cleaned prior to site opening.

### Deep Cleaning - Washing with soap and water AND then disinfect/sanitization

- Focus on hard commonly used surfaces (tables, sinks, desks, chairs, shelving, cabinets, etc.)
- Begin cleaning by using a soap and water mixture and then disinfect using the disinfecting solution.

### The following tasks must be completed prior to closing site:

- All spaces must be cleaned and sanitized (communal locations, isolation spaces, and any other regularly used shared spaces that are applicable).
- Preparation of all disinfectant and cleaning solutions should be prepared for the following day and set up in the designated cleaning area.