2020 NRPA Annual Conference: A Virtual Experience

General Information
NRPA Premier Member agencies are eligible to receive a special discount for sending five or more employees to the 2020 NRPA Annual Conference: A Virtual Experience, October 27-29, 2020.

For Premier Member Agency groups of five (5), the first four (4) Virtual Conference passes are to be paid in full and the fifth (5) is FREE. Premier group registration discounts are available for all access pass registrations only.

Please complete a registration form for each attendee registering for the NRPA Virtual Conference. All forms must be sent with this cover letter and must be submitted at the same time. To ensure eligibility each agency’s roster must be up-to-date with NRPA to include the exact name and member number of each attendee registering in order for the discount to be valid.

Payment Method
Registrations submitted to NRPA without a method of payment will be considered incomplete and will not be able to attend the NRPA Virtual Conference until payment has been made. NRPA accepts checks, purchase orders,* Visa, MasterCard, Discover and American Express as forms of payment.

Purchase Orders*
Registration form(s) or a copy of the online confirmation must accompany all conference purchase orders. Registrants will need to provide NRPA with (1) a valid Purchase Order number, and (2) a copy of the Purchase Order with clear instructions in order to process registration. NRPA has the right to contact the agency or organization issuing the purchase order to confirm its validity.

*All purchase orders and accompanying information must be received no later than Friday, September 25, 2020. If your Purchase Order is not paid in full by the start of the conference you will NOT be permitted to attend.

Cancellations
A cancellation within a Premier group registration may be replaced with another attendee in the same organization. In the event of more than one (1) cancellation, the free registration will be forfeited and each additional cancellation(s) will be subject to the $100 processing fee.

To receive a refund, cancellations must be submitted in writing by Friday, September 25, 2020 and will incur a $100 fee. Absolutely NO refunds will be issued if postmarked after Friday, September 25, 2020.

Cancellations may be submitted by:

Mail:
NRPA c/o MCI USA
6100 W. Plano Parkway, Suite 3500
Plano, TX 75093
Fax: 972.349.7715
Email: nrpa@mcievents.com

☐ YES! I would like to take advantage of the Premier Agency Group registration
✓ I’ve read the Policies and Terms of Registration
✓ All eligible registration forms are submitted with this form
✓ Method of payment is included

Primary Contact for Premier Member Agency’s Group:

Name: ____________________________________________________________
Premier Agency: ___________________________________________________
Email: ___________________________________________________________
Phone:_________________________ Fax:_______________________________

You can also register online at nrpa.org/Conference
## REGISTRATION FORM

Please print carefully.

**NRPA Member # __________________________**

First Name ___________________________ Mi _____ Last Name __________________________

Nickname (name for badge) ___________________________ Title __________________________

Organization __________________________

Address __________________________________________________________________________

City __________________________ State _____ Zip __________ Country __________________________

Office Phone __________________________ Fax __________________________

Email __________________________

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**CERTIFICATION DESIGNATION:**

- [ ] CPRE
- [ ] CPRP
- [ ] CTRS
- [ ] CPSI
- [ ] AFO
- [ ] APRP

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Under the Americans with Disabilities Act, will you require any reasonable accommodations during the conference? If Yes, please explain, so that we can prepare in advance.

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**ATTENDEE INFORMATION:**

Check here if you would not like to receive mailings and emails from NRPA on behalf of exhibitors promoting park and recreation products and services (NRPA will never release your physical or email address).

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**Registration Fees**

<table>
<thead>
<tr>
<th>Registration Type</th>
<th>All Access Pass</th>
<th>Student Pass ***</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ALL EDUCATION SESSIONS</strong></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td><strong>NRPA GENERAL SESSIONS</strong></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td><strong>EXHIBIT HALL ACCESS</strong></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td><strong>NETWORKING OPPORTUNITIES</strong></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td><strong>REGULAR: 8/3/2020 through 10/29/2020</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Member</td>
<td>$295</td>
<td>$45</td>
</tr>
<tr>
<td>Nonmember</td>
<td>$395**</td>
<td>$65**</td>
</tr>
</tbody>
</table>

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*These nonmember registration fees automatically include a 3 month trial membership to NRPA. To opt out of this benefit, check here: ✓ If you opt out, the fee remains the same.***Students are defined as anyone who is currently enrolled as a full-time or part-time student pursuing a degree in parks, recreation, conservation or related matters, and is not simultaneously employed as a full-time professional. All nonmember students must provide proof of student status prior to receiving registration materials. Student status must be verified one of the following ways: an original letter on the institution’s letterhead signed by any qualified representative from your university program, student ID with valid dates or a current transcript. Verification must be submitted at the same time as registration.*
Registration Summary and Payment

Full payment required for processing. Forms received without payment or authorized purchase order will be returned. If payment covers several registrations, staple check to all forms covered by payment.

Totals:
- Registration Fees
- Ticketed Events
- Grand Total (U.S. Funds)

Method of Payment (SELECT one)
Type of card: ☐ AMEX ☐ MC ☐ Visa ☐ Discover
Card # ____________________________ Security Code __________________
Exp Date ____________________________
Billing address ____________________________
Card holder’s name ____________________________
Authorized signature ____________________________
☐ Check payable to NRPA ☐ PO # __________
Cashier # __________

Ticketed Events

Virtual 5K Race: Fun Run, Walk or Roll
October 26-30, 2020
(includes race bib and finisher medal)

___ Qty x $25 = $ ____

By completing and submitting this registration form, you agree to NRPA’s Policies and Terms of Registration. NRPA encourages you to read these policies and terms carefully. They can also be found at www.nrpa.org/Conference/registration-terms

Cancellation Policy

Cancellation requests must be submitted in writing by Friday, September 25, 2020 and will incur a $100 fee. As per the Policies and Terms of NRPA Registration, absolutely NO refunds will be issued if requested and/or postmarked after September 25, 2020.

Return Form and Full Payment

Fax: 972.349.7715
Mail: NRPA Annual Conference Registration, P.O. Box 5004, Merrifield, VA 22116-5004

NRPA encourages you to read these policies and terms carefully. They can also be found at www.nrpa.org/Conference/registration-terms