

Aquatic Facility Operator (AFO) Renewal Application by Continuing Education Units (CEUs)

****Requests must be received before expiration to ensure the continuance of certification**

First Name: _____ MI: _____ Last Name: _____

Primary Address: _____

City: _____ State: _____ Zip Code: _____

Work Phone: _____ Mobile Phone: _____

Email Address: _____

HOW TO RENEW BY CEU

The successful completion of this option exempts the AFO from taking the examination to recertify. Proof of CEUs must be provided with this application. CEUs submitted to renew an AFO certification must fall into one of the following topic groups and must meet the following criteria:

1. A total of 2.0 CEUs is needed to recertify (2.0 CEUs over the 5-year certification cycle).
2. Applicants must have a minimum of 1.0 CEUs from each group (see Groups A and B below).
 - The AFO course alone, without the exam, provides 1.0 CEUs for Group A and 0.5 CEUs for Group B.
 - CEUs may be obtained from NRPA or any group offering educational opportunities that issue Continuing Education Units (CEUs). Some examples of where CEUs can be earned are NRPA's annual conference, state recreation conferences, regional training/workshops, NRPA online learning courses and webinars, and university-sponsored courses.

Group A – Health Department considerations, Circulation, Filtration, Heating and power, Water Chemistry, Chlorine and chemical types, Sanitation, Breakpoint/ Super Chlorination, Pool water balance, Stabilization, Water testing, Chemical dosages, Pool problems and solutions, Alternate sources of disinfection, Automation and Control, Design considerations, Spas and special case pool operation, Peripheral and deck equipment.

Group B – Within the scope of aquatic facility operation: Preventive maintenance, Safety considerations, Leadership/management, Risk management.

Examples of CEUs that will not be accepted: Swimming Techniques, Instructions or Coaching, WSI, Lifeguarding, CPR, non-technical or non-managerial topics, or the CPSI course.

Application fee - \$99.00

Please make checks payable to National Recreation and Park Association (NRPA)

Check Credit Card: Visa MasterCard American Express Discover

Credit Card Number: _____

Expiration Date: _____ Security Code: _____

Name on Credit Card: _____

Signature: _____

Billing Address: _____

CONTINUING EDUCATION UNIT (CEU) REQUIREMENTS

Continuation of certification shall be contingent upon completion of a minimum of two (2.0) Continuing Education Units or equivalent academic coursework from an accredited college or university in each 5-year certification period.

Note: Please include official transcripts for any CEUs submitted from organizations outside of NRPA. This documentation can be requested from the organization that provided the education opportunity. The second page of this application must be completed and submitted as proof of your CEU requirement. If you do not have your required 2.0 CEUs, you must retake the current AFO exam for renewal.

CONTINUING PROFESSIONAL DEVELOPMENT SUMMARY

(Must be completed and submitted for the application to be processed)

All CEUs claimed for renewal must have occurred within your 5-year certification cycle. You must have official documentation to support the CEUs claimed below that includes the following information: certificant's name, program dates, times, the number of CEUs, and the Group that the CEUs fall under.

Program Date(s)	Program Location	Program Title	Group (A or B)	Number of CEUs/College Credits

AGREEMENT TO ALL TERMS

AGREEMENT TO ALL TERMS – I certify that all the information given in this application is true and correct to the best of my knowledge. I further understand that false representation relative to any information will provide the basis for withdrawal of certification. I have read, understood, and agree to comply with the AFO Policies and Procedures. I authorize NRPA and the National Certification Board to release my contact information and current certification status to appropriate park and recreation leadership, the media, and the general public.

Signature: _____ Date: _____

Return application and payment information:
 Credit Cards: Upload to our secure Dropbox at <https://nrpa.leapfile.net - Certification>
 Checks Mail to:
 National Recreation and Park Association
 CL# 500007
 P.O. Box 5007
 Merrifield, VA 22116-5007

If you have any questions, please email afoinstructors@nrpa.org.