The National Recreation and Park Association offers Aquatic Facility Operators an opportunity to earn

**Professional Service Experience (PSE) Credit.** Together with the traditional CEU or academic credit, PSE credits enable individuals to renew professional certification by utilizing the services they provide back to professionals in the field.

PSE credits fall into two different categories: Service and Literary/Training Material Contribution. The PSE Information Sheet outlines points awarded for service, maximum points available within the five year period, and supporting documentation required to obtain credit.

In order to obtain PSE credit, please complete the Professional Service Experience form and submit it to NRPA with your renewal application. Please remember you may use **up to 10 PSE Points** (1.0 CEU equivalency credits) as a partial offset to the 2.0 CEUs required to maintain your certification. AFO Instructors and Exam Committee members may use up to 20 PSE Points (2.0 CEU equivalency credits). The remainder must be CEUs or CEU equivalents earned through attendance at CEU granting courses/workshops, academic courses or other qualifying continuing education experiences. PSE credit can be applied to either group A or B of an AFO Renewal Application (**Example: 9 PSE +1.1 CEU = 2.0 minimum requirement**)

All AFO Professional Service Experience credits **must** be related to the field of Aquatics.

If you have any questions about this program please email certification@nrpa.org
Professional Service Experience Information

All AFO Professional Service Experience credits must be related to the field of Aquatics.

**SERVICE**

A. Service as an Officer, Chairperson, or Committee Member of NRPA, the NRPA Networks or State Association
   1. Elected officer ................................................................. 5 points per year
   2. Committee Chairperson...................................................... 5 points per year
   3. Committee Member.................................................................. 2 points per year

Supporting Documentation: documentation from the organization verifying the position held, its responsibilities and dates of services

B. Service as a Speaker, Presenter or Instructor at NRPA, State Association conferences/seminars, Nationally-recognized Aquatics Conferences, or at accredited universities and colleges at the following levels:
   1. Sole Presenter - Educational session/keynote presentation at NRPA Congress, state conferences, or universities/colleges.................................................. 2 points per hour
   2. Co-Presenter - Educational session/keynote presentation at NRPA Congress, state conferences, or universities/colleges.............................................. 1 points per hour

Supporting Documentation: documentation from the sponsoring organization verifying professional’s role in session

Note: A single topic may be submitted for credit only once during the five-year time frame.

C. Service as a Legislative/Lobbying representative of NRPA organizations in the following areas:
   1. Prepared legislation featuring a bill or charter code relevant to the aquatics field........ 5 points

Supporting Documentation: Verification of involvement by a representative of legislative body

D. Instructed at least one Aquatic Facility Operator class annually................................. 5 points

Supporting Documentation: documentation verifying dates and locations of courses taught for each year of certification cycle

**LITERARY/TRAINING MATERIAL CONTRIBUTION**

A. Service as an Author of a published professional article, manual, book, video or computer software program:
   1. Author of published books/textbooks related to the field of aquatics .................... 20 points per book
   2. Authored/edited chapter(s) of published books/textbooks related to the field of aquatics ........................................................................................................... 15 points per book
   3. Published Training manuals used to educate aquatic professionals ....................... 15 points per manual
   4. Refereed Journal Articles related to the field of aquatics......................................... 15 points per manual
   5. Computer software package for utilization in the field of aquatics.......................... 15 points per package
   6. Unpublished masters and/or doctoral thesis related to the field of aquatics............. 20 points
   7. Articles on Aquatics for NRPA or State Association magazines .......................... 2 points per article
   8. Training video for aquatic professionals .................................................................. 2 points per video
   9. Articles on Aquatics for NRPA or State Association professional newsletters and research abstracts................................................................. 1 points per article

Supporting Documentation: Copy of material created for publishing
**AFO Professional Service Experience Form**

Return AFO Renewal Application and all documentation to:  
**National Recreation and Park Association** attn. Certification  
22377 Belmont Ridge Rd, Ashburn, VA 20148  
Or fax to 703-858-0794

**To obtain Professional Service Experience Points:**

1. Complete and submit this form with your renewal application. Be sure to include all PSE points you are requesting and the date(s) of service or publication.
2. **Be sure to submit all supporting documentation with this form (PSE points will not be granted without documentation)**
3. Keep a copy of this form and supporting documentation for your records.
4. You may use up to 10 PSE Points (1.0 CEU equivalency credits), towards your AFO renewal.
5. AFO Instructors and Exam Committee members can use 20 PSE Points (2.0 CEU equivalency credits) towards their renewal.

Name: Last __________________________ First __________________________ M.I. ______

Email: __________________________ Phone: (________ ) __________________________

Job Title: __________________________ Agency __________________________

Address:  
Street __________________________  
City __________________________ State ____________ Zip ____________

____ Please Complete ________

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<tr>
<th>Available Points</th>
<th>P.S.E. Points Requested</th>
<th>Date(s) of Service/Publication</th>
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<tr>
<td><strong>Service</strong></td>
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<td>Elected Officer</td>
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Total P.S.E. Points Requested ________

Max 10 points (1.0 CEU) per certification cycle 
Max 20 points (2.0 CEU) for active Exam Committee Members and AFO Instructors

For NRPA Use Only

Total PSE Points Awarded ________ Total Credit for Certification Renewal ________ Date ______________

Authorized Signature __________________________

Please return this form with your renewal application to NRPA.