



# AFO Course Material Request Form

(Independent Instructor Course)



Return request to:

ATTN: AFO

**National Recreation and Park Association**

22377 Belmont Ridge Rd, Ashburn, VA 20148

Email: [afoinstructors@nrpa.org](mailto:afoinstructors@nrpa.org)

Or fax to 703-858-0794

**COURSE DATE:** \_\_\_\_\_ **ORDER DATE:** \_\_\_\_\_

(Orders must be received at least **10 business days** prior to the course start date or additional fees will apply. Any additional fees acquired for late requests will be added to your bill (i.e. rush shipping).)

**COURSE LOCATION:** \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Shipping Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address for Score Roster \_\_\_\_\_

**AFO PACKET:** \_\_\_\_\_ @ \$45 \_\_\_\_\_  
(Packet fee includes: manual, slide rule, handouts, and practice quiz)

**AFO EXAMS:** \_\_\_\_\_ @ \$65 \_\_\_\_\_  
(Initial/Re-tests/Recertifications)

*Orders for manuals will be invoiced at the time you place your order. Refunds will be issued only for unused, unopened course manuals. Course hosts are encouraged to order additional material in the event of last minute registrations. **ALL** exam booklets, electronic score rosters with participant emails and answer sheets must be returned to NRPA within 10 days following the course. Upon receipt, you will be invoiced for used exams.*

Please Make Checks Payable to: National Recreation and Park Association (NRPA)

☐ Check      Credit Card: ☐ Visa   ☐ MasterCard   ☐ American Express   ☐ Discover   ☐ PO# \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Signature: \_\_\_\_\_