



## The Online Certification Center will allow you to navigate through your certification needs without leaving the webpage.

Items include:

- a CPRP online renewal application;
- CEU tracking for CPRPs;
- an easier method for changing personal contact information;
- and a method to print your NRPA Official CEU transcript for free.

To explore the Online Certification Center please visit the NRPA website at [www.nrpa.org/certification](http://www.nrpa.org/certification) to login. If you are currently certified you can either use your NRPA login information or log in with your email and click on “forgot my password?” If you have any problems logging in please contact NRPA Customer Service at [customerservice@nrpa.org](mailto:customerservice@nrpa.org) or 800-626-NRPA(6772)

ON-LINE Registries – these are available for searching certified individuals for CPRP, AFO, CPSI. If you would like to be listed as private please email [certification@nrpa.org](mailto:certification@nrpa.org).

Preview the online certification center below:

[Return to Profile](#)

[Edit my Personal Profile](#)

[Print Official Transcript](#)

### Contact Information

<b>Primary Address</b> 22377 Belmont Ridge Rd Ashburn, VA 20148-4501	<b>Secondary Address</b> 22377 Belmont Ridge Rd Ashburn, VA 20148-4501	<a href="mailto:jjohnson@nrpa.org">jjohnson@nrpa.org</a> (703) 858-4732
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### CPRP

*Certified Park and Recreational Professional*

CPRP Expire: 09-01-11  
Cert #:33220

**Apply**  
[Apply for the CPRP examination.](#)

**Renew**  
[Track your Continuing Education Units \(CEU\) for your renewal or to renew your professional certification](#)

**CPRP Registry**  
[Access a list of current CPRPs.](#)  
[Change my registry status](#)

### CPSI

*Certified Playground Safety Inspector*

CPSI Expire: 03-01-12  
Cert #:13671-0312

**Apply**  
[Apply for the CPSI examination.](#)

**Course Schedule**  
[Find a course near you.](#)

**Renew**  
[Renew your certification by taking the Computer-based CPSI examination](#)

**Course & Renewal Exam**  
[Find a course near you.](#)

**CPSI Registry**  
[Access a list of current CPSIs.](#)  
[Change my registry status](#)

### AFO

*Aquatic Facility Operator*

AFO Expire: 06-30-14  
Cert #:603582

**Course Schedule**  
[Find a course near you.](#)

**Renew**  
[Print a copy of the AFO Renewal application \(CEU option\)](#)

**Course & Renewal Exam**  
[Find a course near you.](#)

**AFO Registry**  
[Access a list of current AFOs.](#)  
[Change my registry status](#)



# National Recreation and Park Association

## 5 REASONS TO BECOME A CERTIFIED PROFESSIONAL

### Why become certified?

1. Greater career opportunities and advancement
2. Demonstration of your commitment to the parks and recreation profession
3. Enhanced quality of parks and recreation services nationwide
4. Recognition of your accomplishments and ability to meet national standards
5. Expansion of your skills and knowledge through continuing professional development

### Certified Parks and Recreation Professional (CPRP)

The CPRP certification is granted to individuals employed in the recreation, park resources and leisure services profession who meet high standards of performance. In order to achieve CPRP status, applicants must meet minimum qualifications and successfully complete the national examination.



- Determine if you are qualified
- Apply for certification
- Sit for the 150 question exam (125 questions are scored and 25 questions are un-scored and being tested for future use)
- Once the exam is passed candidates must maintain certification every 2 years with 2.0 Continuing Education Units (CEU)

### Certified Playground Safety Inspector (CPSI)

The CPSI is a certification created to ensure that individuals are qualified to inspect playgrounds for safety issues and to ensure each playground that they inspect meets the current national standards for safety. The national standards are developed by the ASTM and CPSC.



**Certified  
Playground  
Safety Inspector**

- Find a Certified Playground Safety Inspector course in your area (CPSI course is optional for certification but strongly encouraged)
- Register and complete the CPSI course (fees dependent on course location)
- Successfully pass the 100 question exam
- Maintenance of the CPSI certification is required every 3 years by passing the CPSI certification exam

### Aquatic Facility Operator (AFO)

The NRPA AFO program is an advanced, state-of-the-art certification program for those persons managing and operating aquatic facilities. To date over 16,000 individuals have received the AFO certification.



- Find an Aquatic Facility Operator course in your area (AFO Course is optional for certification but strongly encouraged)
- Register and complete the AFO Course (fees dependent on course location)
- Complete the 50 question open book exam
- Certification is obtained once a candidate obtains a passing score on the AFO Certification Exam
- Maintenance of the AFO certification is required every 5 years by passing the certification exam or completion of 2.0 aquatics specific Continuing Education Units (CEU) during the certification cycle

# Certified Park and Recreation Professional (CPRP) Frequently Asked Questions

## 1. What are the qualifications to obtain the CPRP?

Hold a bachelor's degree from an NRPA accredited program, verified by official transcript, and pass the CPRP examination; OR

Hold a bachelor's or higher degree from a regionally accredited education institution (from a non-NRPA accredited program), verified by official transcript, with a major in recreation, park resources, or leisure services; have no less than 1 year of full-time experience in a recreation, park resources, or leisure service position that encompasses each domain of the job analysis following the degree; and successfully pass the CPRP examination; OR

Hold a bachelor's or higher degree from a regionally accredited education institution, verified by official transcript, with a major other than recreation, park resources, or leisure services; have no less than 3 years of full-time experience in a recreation, park resources, and leisure position that encompasses each domain of the job analysis following the degree; and successfully pass the CPRP examination; OR

Hold a high school diploma, equivalency certificate, or associate's degree from a regionally accredited institution, verified by official transcript/documentation; have no less than 5 years of full-time experience in a recreation, park resources, or leisure services position that encompasses each domain of the job analysis following the diploma/degree; and successfully pass the CPRP examination.

Students who have not yet graduated from an NRPA accredited program with a major in recreation, park resources, and leisure services but are in their final semester on campus may qualify. Students may complete the CPRP exam prior to the completion of the internship requirement and academic degree attainment. Certification may be granted upon passing the CPRP exam and after submission of official transcript/documentation verifying graduation. All students must apply through the NRPA office.

## 2. My state has transferred my documents to NRPA, how does this change things?

CPRP certification files are now the responsibility of the National Recreation and Park Association (state CEU's are not tracked by NRPA). Everyone who has a current certification received a new certificate, a letter describing the NRPA renewal process and updated certification cycle.

## 3. How do I find more specific information about the initial exam and application process?

Please visit the NRPA website ([www.nrpa.org/cprp](http://www.nrpa.org/cprp)) for an abundance of data relating to the initial exam and application process under the "Applying for the CPRP and The CPRP Exam" section.

## 4. I submitted an exam application but I have not heard from the NRPA?

It is the applicant's responsibility to follow up on their own exam application. Exam applications are received by NRPA, approved, and then sent to the testing company. NRPA will notify candidates of their eligibility and directions for scheduling the exam. **WARNING!!** If you have not been contacted by NRPA within 45 days from submission of your application, call NRPA at (800)626-6772.

## 5. How do I get information about my certification (status, recertification date, certification number, etc.)?

To explore the Online Certification Center please visit the NRPA website at [www.nrpa.org/certification](http://www.nrpa.org/certification) to login. If you are currently certified you can either use your NRPA login information or log in with your email and click on "forgot my password?" If you have any problems logging in please contact NRPA Customer Service at [customerservice@nrpa.org](mailto:customerservice@nrpa.org) or 800-626-NRPA(6772)

## 6. How do I change my address/contact information with the NRPA Certification Office?

If you need to change your address/contact information please log in to the NRPA website and update your information directly, or email [customerservice@nrpa.org](mailto:customerservice@nrpa.org)

## 7. Who keeps track of my CEUs?

All CEU tracking and official documentation must be maintained by the certified professional. The NRPA official transcript will provide participants with a transcript of CEU's that have been completed with NRPA ONLY! The transcript can be found on the website under the Education/Certification section and then clicking on the CEU section. If participants notice a discrepancy with their transcript, please send an email to [ceus@nrpa.org](mailto:ceus@nrpa.org). The NEW Online Renewal Application assists professionals in tracking their CEUs throughout their certification cycle. CEU tracking and the renewal application can be found on the NRPA Online Certification Center via [www.nrpa.org/certification](http://www.nrpa.org/certification) you can login the certification center and find the renewal application under CPRP. Official CEU documentation does not need to be submitted to NRPA unless the certified professional's renewal application is selected for audit. If you are selected for audit you will be officially notified via mail and email.

## 8. How do I obtain a receipt from NRPA for my transaction?

Please request receipts directly on your application. Receipts for transactions will not be automatically sent. If you need a copy of your receipt please email [customerservice@nrpa.org](mailto:customerservice@nrpa.org)

## 9. I didn't recertify at the end of my two-year certification cycle; is my certification expired?

NRPA offers a re-entry option to certificants whose certification has not been expired for more than a consecutive, 2-year period. The expired certificant can apply to take the exam without having to submit verification of education and experience. The application can be found on the NRPA website at [www.nrpa.org/cprp](http://www.nrpa.org/cprp) under "Applying for the CPRP"

# Certified Playground Safety Inspector (CPSI) Frequently Asked Questions

## 1. I want to take the CPSI how do I find out where they are?

The CPSI course and exam are offered an average of 50 times a year throughout the country. Please visit our course schedule for specific dates, locations, and registration information. This schedule can be found at [www.nrpa.org/cpsi](http://www.nrpa.org/cpsi) and select the CPSI Course Calendar (this schedule is updated throughout the year, as new courses are added). The participant must call the corresponding number to find out all hosting information for that course. If you are unable to locate a course in your area, call your local state association or large park organization to see if they have plans to host a course in the near future.

## 2. What is the CPSI Computer-Based testing option?

An exam-only option is now offered through Computer-based testing and can be taken through an application process. The CPSI Computer-based Exam application can be found at [www.nrpa.org/cpsi](http://www.nrpa.org/cpsi). Once the application is completed and payment is submitted (\$200.00), your application will be reviewed by staff and you will be notified via email. This process takes about 2 weeks. You will have about 90 days from the date of application processing to sit for the examination, or your examination application will expire. The examination fee is non-refundable.

## 3. How much does the course and exam cost?

The cost of the course varies from location to location, please contact the host of the course you are considering for specific pricing info. Approximate fee for course is \$400-500 and approximate fee for exam offered in coordination with the course is \$100-200. The examination fee is non-refundable.

## 4. Where do I purchase the course materials?

The course materials are included in the cost of course registration. You will receive the course materials approximately 4 weeks before you are scheduled to attend the course. NRPA does not sell the course manual outside of course registration. The standards that are used for the referenced in the course are the current ASTM and CPSC guidelines. These are available at [www.astm.org](http://www.astm.org) and [www.cpsc.gov](http://www.cpsc.gov). Fees may apply for download.

## 5. What is included in the course materials?

The course materials include the CPSI course manual, a copy of Playground Safety is No Accident, and a copy of The Dirty Dozen. The CPSI course manual includes the ASTM F1487 Standard Consumer Safety Performance Specification for Playground Equipment for Public Use and the CPSC Handbook for Public Playground Safety.

## 6. How long does it take to get my test scores back?

Exam results will be sent to you 6-8 weeks after you sit for the exam offered in coordination with the course. If you haven't received your test score, and it has been longer than 8 weeks, please contact NRPA at (800)626-6772. Exam results for computer-based exams are received directly following completion at the center. Certificates arrive a few weeks later.

## 7. How do I renew my CPSI certification?

To renew your CPSI certification you will need to successfully pass the CPSI Certification Examination. Please be aware you are responsible for learning any new updates to the ASTM F1487 Standard Consumer Safety Performance Specification for Playground Equipment for Public Use and the CPSC Handbook for Public Playground Safety. You can renew your certification by contacting and attending a course location on the day of the exam and passing the exam or you can choose to take the examination via computer-based testing.

## 8. What is the CPSI registry?

The CPSI registry is a list of CPSIs with contact information available to inspect playgrounds. If you would like to view the CPSI Certification Registry visit [www.nrpa.org/cpsi](http://www.nrpa.org/cpsi) and click on the registry link. This listing is useful to verify certification time-frame and certification numbers. If you wish to become a "Private" member of the registry (meaning your email and phone are not shown), please send an email to [certification@nrpa.org](mailto:certification@nrpa.org)

## 9. Where can a CPSI find the forms to do an inspection/audit of a playground?

[Playground Safety is No Accident](#) is devoted to the instruction of developing a public playground safety and maintenance program. It includes many examples of audit and inspection forms for your use. The text and CD are available for purchase at [www.nrpa.org](http://www.nrpa.org) click on the Store link at the top of the page.

## 10. Does a CPSI need to carry insurance coverage?

If you intend to inspect playgrounds that are not owned by you or your employer you will need general business liability insurance as well as Errors & Omissions insurance.

# Aquatic Facility Operator (AFO) Frequently Asked Questions

## 1. How do I obtain the AFO certification?

The AFO certification can be obtained by successfully passing the AFO certification examination. If you are recertifying you do not have to take the course again. The AFO educational course is not mandatory to obtain the certification however candidates are strongly encouraged to take the course to prepare for the exam, especially if they are new to the subject area. The information and hands-on education provided during the AFO course is invaluable to aquatics facility operators.

## 2. Where do I find a list of AFO courses offered?

The AFO course list can be found on the NRPA website under [www.nrpa.org/afp](http://www.nrpa.org/afp) and click on AFO Course Schedule (this schedule is updated throughout the year, as new courses are added). The participant must call the corresponding number to find out all hosting information for that course. If you are unable to locate a course in your area, call your local state association or large park organization or aquatic facility to see if they have plans to host a course in the near future.

## 3. How much does the course cost?

The cost of the course may vary from location to location, please contact the host of the course you are considering for specific pricing info. (Approximate cost - \$250 and up)

## 4. Where do I purchase the course materials?

The course materials are included in the cost of course registration. You will receive the course materials approximately 2 weeks before you are scheduled to attend the course.

The book can be purchased on the NRPA website however it will not include the course handouts and slide rule that is obtained from the course.

## 5. How do I recertify my AFO certification?

The AFO certification cycle is 5 years long. Before expiration of the certification there are two ways to recertify your AFO certification, by examination or submission of 2.0CEUs from educational courses. The CEUs MUST be in the area of aquatic management or operations, and are subject to approval by the NRPA AFO Certification Division. For more details on what type courses can be used please visit [www.nrpa.org/afp](http://www.nrpa.org/afp) and view the application for recertification.

## 6. Are there any additional materials to assist me with studying for the AFO examination?

The Aquatic Facility Technician course is designed to help prepare AFO candidates for the examination. If you would like to purchase the AFT training please visit the NRPA Online Learning and Knowledge Center at <http://www.nrpa.org/elearning>

## 7. What do I do if I did not pass the AFO exam?

You will need to contact the host of the course you attended (to find out if they would be willing to proctor a retest) or an upcoming course located in your area to schedule your re-test as soon as possible.

## 8. I would like to become an AFO instructor, how do I do this?

Please send an email inquiry to [bwickline@nrpa.org](mailto:bwickline@nrpa.org)

**For more information please review the NRPA website at [www.nrpa.org/certification](http://www.nrpa.org/certification), email [certification@nrpa.org](mailto:certification@nrpa.org), or contact the Certification Division at (800)626-6772.**