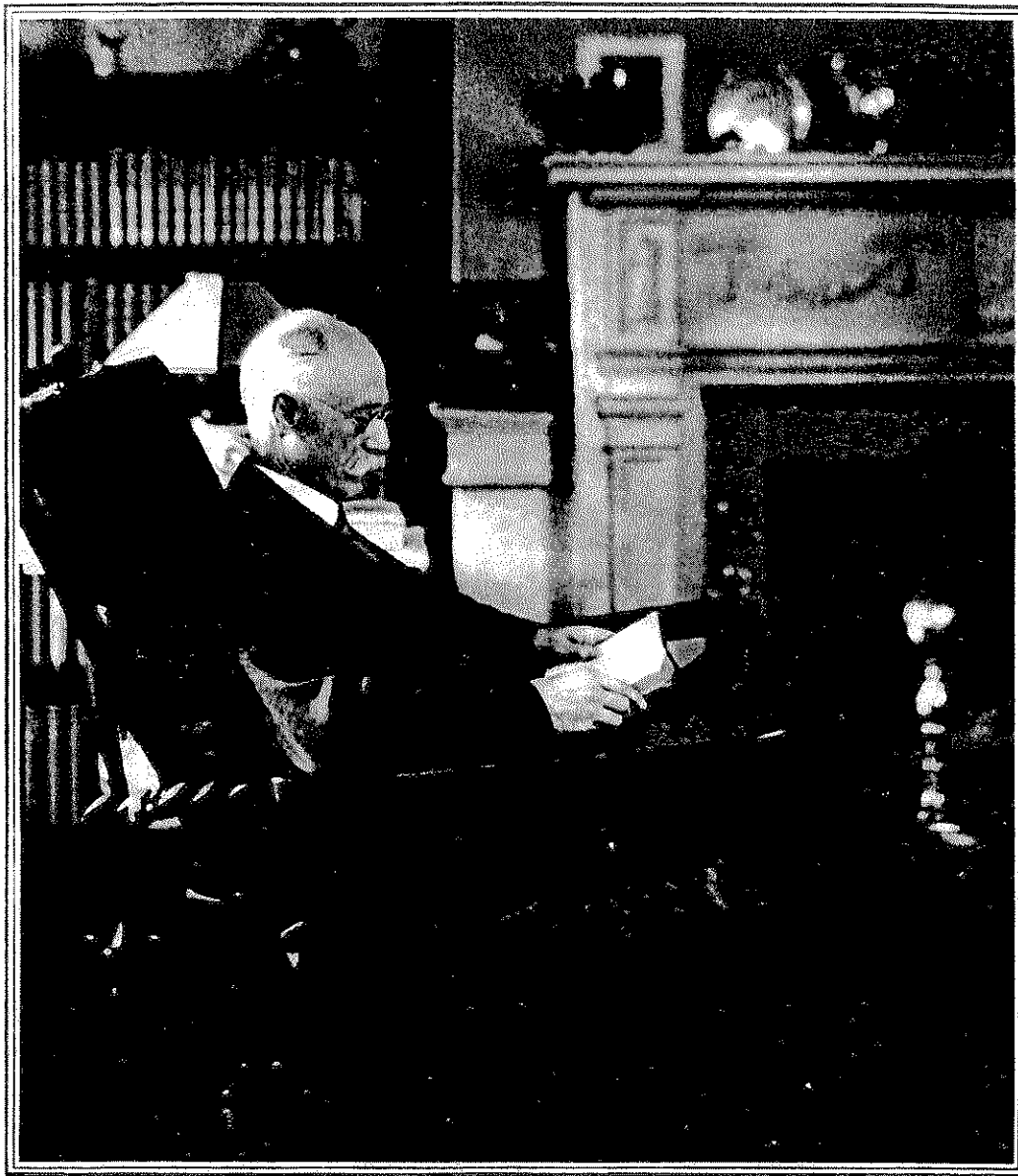


Preserving the Heritage of the Recreation and Park Movement



The Story of the Joseph Lee Memorial Library and Archives.

Prepared By:
Charles E. Hartsoe, Founding Member,
Joseph Lee Memorial Library and Archives.

JOSEPH LEE

1862 - 1937

Joseph Lee, a creative philanthropist and civic leader, was perhaps the most influential early recreation pioneer. Born into wealthy Boston aristocracy, Lee shunned a promising law career to devote his life to social causes. Because of his pioneering work in the study of urban children's play, the development of experimental playgrounds and the advocacy of wholesome play opportunities, Joseph Lee is recognized as the "Father of the Playground Movement."

His influence was greatest in the transformation of a fledgling playground association into the predominant broad-based national recreation organization that provided leadership to the public recreation field. Joseph Lee served as president of the National Recreation Association from 1910 until the time of his death in 1937. He, along with NRA Executive Director Howard Braucher, provided much of the early inspiration and ideology that guided the recreation field.

In addition to his role of citizen advocate and philanthropist, Joseph Lee was a prolific and estimable writer on the importance of play and recreation. Two of his books, Constructive and Preventive Philanthropy and Play through Education, are considered classics of their time.

Individualism was central to much of Lee's philosophy. He believed "money, bread and butter, or a suit of clothes will only pauperize a man, but make him a gift of opportunity and he will make himself rich." On the importance of play, he wrote, "It is the supreme seriousness of play that gives it its educational importance. Play seen from the inside, as the child sees it, is the most serious thing in life. Play builds the child. It is part of nature's law of growth ... Play is thus the essential part of education."

Charles E. Hartsoe, PhD
3103-E Stony Point Rd
Richmond, VA 23235

April 10, 2009

To: Ms. Barbara Tulipane, CEO
National Recreation and Park Association
22377 Belmony Ridge Rd
Ashburn, VA 20148

Mr. John Potts, Executive Director
American Academy for Park and Recreation Administration
PO Box 1040
Mahomet, IL 61853

Dr. Tony Mobley, Executive Director
National Recreation Foundation
PO Box 8007
Bloomington, IN 47407

Dear Barbara, John and Tony,

Due to the turnover of board members and staff at the national level, I feel it is important to review the historical development of the Joseph Lee Memorial Library and Endowment so that current and future leaders of NRPA may have an accurate understanding of this important asset.

The National Recreation and Park Association and its predecessor organizations have been responsible for the advancement of the public recreation and park field in America. To carry out this leadership role, NRPA has been the principle source of technical information on the recreation and park field. This information has been provided both to members and to the general public. To support this function, a sizeable library was established in 1952 at the National Recreation Association headquarters building in New York City. The NRA library was a part of

its research function. Much of the collection was moved to Washington, D.C. in 1968 with the merger that established the National Recreation and Park Association. (See attachment A for a photograph of the original library and a discussion of its relation to the research function.)

The National Recreation Association which had been organized as the Playground Association of America in 1906 was governed by a citizen board of directors. One of its organizing meetings was held in the White House with President Theodore Roosevelt elected as Honorary President, a post that he held for 13 years.

A comprehensive background on the NRA is contained in Building Better Communities. All of the proceeds from the sales of this book go to the Joseph Lee Library Endowment. A good history



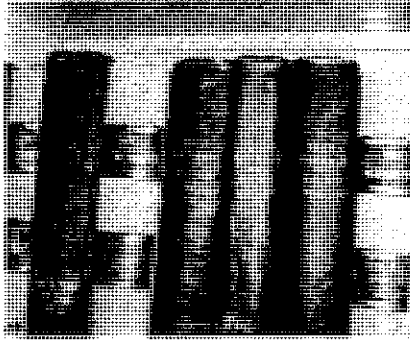
8 West 8th Street
New York City

BUILDING BETTER COMMUNITIES



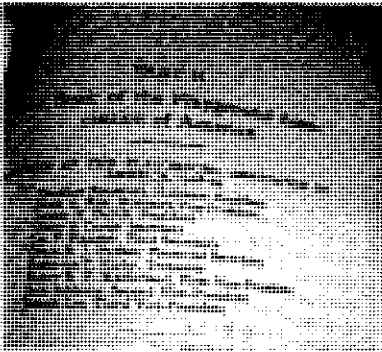
The Story of the
National Recreation Association
(1906-1968)

Copyrighted material by Charles E. Hartsoe



of the American Institute of park executives can be found in the 1998 centennial issue of Parks and Recreation Magazine. (Attachment A-1)

One of the more important holdings in the Library is a complete set of yearbooks from 1907 to 1965 published by the National Recreation Association. Each yearbook gives a statistical analysis of public recreation in communities across the country. A sample of yearbook data for 1917 is contained in attachment B. This material should be of interest to specific communities and to state recreation and parks societies.



Due to several relocations of NRPA, the maintenance of the library records and resources has been a cumbersome task. The initial move from 8 West 8th in New York City to 1700 Pennsylvania Avenue in Washington D.C. was followed by moves:

To: 1601 N. Kent St, Arlington, VA
To: 3101 Park Center Drive, Alexandria, VA
To: 2775 South Quincey St, Arlington, VA

On October 17, 1979, Susan Lee, daughter of Joseph Lee wrote the following letter to John Davis who at that time served as the Executive Director of NRPA:

Dear John,

As one of my last acts before going off the NRPA Board of Trustees (after 40 years), I announced to the Board that tentative plans were underway for the establishment of a Joseph Lee Memorial Library and Information Center. I further indicated that we would be back in touch with them as plans for the Library developed.

Since that time, as you know, much has happened. Thanks in large measure to the good efforts of the Library Board (Committee) and Roger Lancaster of your staff, the Joseph Lee Library project is several steps closer to reality. The NRPA Board of Trustees Executive Committee has officially recognized the project, invited the Library Board (Committee) to locate the Library at the NRPA Headquarters, and established a special separate account for receipt and expenditure of funds for the Library. You have kindly assisted in making space available for the Library at NRPA Headquarters. A very thorough and professional feasibility study for the Library and Information Center has been completed, and a distinguished and highly competent professional librarian has been retained on a part-time basis to assist in getting the project started off on the right foot.

As you are aware, I made an initial contribution to the Library fund of \$20,000. It was, and remains, my intention that contribution be used essentially as "seed money" to get the Library and Information Center started and to help develop the necessary materials to implement a major fund-raising campaign, which Cottie Davison has graciously consented to



Susan M. Lee

head. In addition to my initial contribution, it is also my intention to personally pledge another \$75,000 to the Library project over the next five years. (This would be over and above my regular contribution to NRPA.) Hopefully, this additional amount will not be used for day-to-day operating expenses for the Library, but, together with supplemental contributions from other sources, will be used to establish a Library endowment fund in sufficient amount for normal operating expenses of the Library and Information Center.

To help guide and oversee the development and operation of the Joseph Lee Memorial Library and Information Center, it would be my hope that the NRPA Executive Committee and/or Board of Trustees would formalize the existing Library Board (Committee), perhaps as an NRPA Trustee Committee under the chairmanship of Life Trustee Cottie Davison. Other members of the committee who have been of great assistance in moving the Library project forward are Life Trustee Ralph Wilson, former Trustee Charles Hartsoe, and former Executive Vice President Joseph Prendergast. In your capacity as NRPA Executive Director and, therefore, as steward of the Association's finances (including the Library funds), it would also seem appropriate that you be an ex-officio member of the committee and that you be authorized to expend funds for the Library in accordance with the budget established by the Library Board (Committee) and approved by the Board of Trustees.

Among other things, the Library Board (Committee), in close cooperation with you and your staff, would be responsible for determining Library needs and priorities, developing and implementing a fund-raising campaign for the Library, and serving as an advisory body to you and to the Board of Trustees with respect to the Joseph Lee Memorial Library and Information Center.

I firmly believe that the Joseph Lee Library and Information Center can make a tremendous contribution, not only to NRPA, but to the entire recreation and park movement, both now and for generations to come. Please let me know how I can continue to be of assistance in moving this project forward toward reality.

Sincerely,
Susan M. Lee



Founding Members, clockwise;
Joseph Prendergast, Charlie Hart-
soe, Susan Lee and Ralph Wilson

The NRPA Board of Trustees approved the provisions set forth in Susan Lee's letter of

October 17, 1979. During the early years the Board along with Executive Directors John Davis and Dean Tice strongly supported the Library Committee and granted the committee great flexibility in policy making and fund raising. In addition to Susan Lee's \$20,000, the National Recreation Foundation also contributed \$42,000 in start up funds.

With the untimely death of committee members Susan Lee and Ralph Wilson, the following members were added to the committee: Joseph Bannon, Doug Sessoms, Robert W. Crawford, Hal Haskell, Don Henkel, Ira Hutchinson, Tony Mobley, Bob Toalson, Larry Best, Joan Rokus and other senior leaders.

NRPA moved to the new headquarters building in Ashburn, VA in 1997. A consultant from the National Park Service was retained to design the Joseph Lee Library in the new building. The library was renovated again in 2004.

A photograph of the material that had to be moved and reorganized is included as Attachment C as is an interim report from the previous librarian Lee Furr on organizing this material in the new library. Photos from the new library site are also included.



Hal Haskell, Past NRPA
Board Chairman

Endowment Fund

The restricted bequest of \$75,000 from the estate of Susan Lee and generous restricted gifts from Endicott P. Davison, Hal Haskell, Gaylord Donnelly, Ellie Guggenheimer, Anne Close, Norbone Berkeley, Willard Brown formed the initial endowment along with all of the income (\$22,500) from the sale of Play for America, designated by authors Richard Knapp and Charles Hartsoe to be earmarked for the Library Endowment Fund.

The initial brochure, "Preserving the legacy of Recreation and Parks (see Attachment D) stated a fund raising goal of \$500,000 expressed in 1982 dollars. According to the Federal Reserve Bank in Minneapolis, this same monetary goal expressed in today's economy would be slightly over \$1,000,000. Through the diligent work of Hal Haskell, and a disciplined Library Committee, the one million dollar amount was reached. The Fund contributed \$100,000 to the NRPA building fund and has transferred \$18,000 each year to help defray the salary of the archivist/librarian. The amount transferred annually is now approximately \$30,000.

In the current economic environment and slump in the stock market the library endowment has declined to \$606,805. Other than an amount for the salary of the archivist/librarian, no additional money should be taken from the Endowment. Eventually the Endowment Fund will grow back to \$1,000,000 and with the right leadership perhaps much more.



The National
Historical
Publications
and Records
Commission
and its Work

National Historical Publications and Records Commission

During Dean Tice's tenure as Executive Director, and with his strong support, Dr. Don Henkel, Director of Professional Services wrote a two-year grant request to the National Historical Publications and Records Commission to develop the archival component of the Library. This was approved. (A copy of the grant proposal is included as Attachment E.) The full proposal is included so that parts

of it may be used in preparing future grant requests. I would hope that NRPA would vigorously pursue a major grant from NHPRC to digitize the most important records in the Library and make them available online.

Support from the National Recreation Foundation

In addition to \$42,000 in start-up funds, in 1978 NRPA received a three-year grant from the National Recreation Foundation to establish project APRISE (A Park and Recreation Information System). This system, established by the Director of Research, Roger Lancaster, provided NRPA members and others with computerized searching of nearly 200 general and specialized data bases containing information vital to the recreation and park movement. (See Attachment F) In addition, the NRF funded several other information retrieval and research projects.

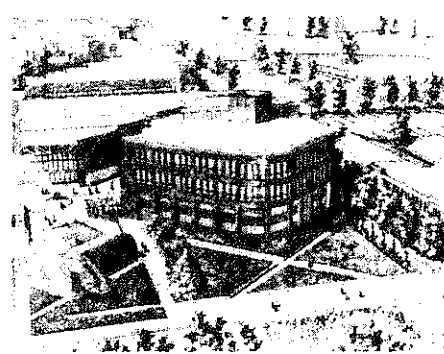
ELMER L. ANDERSEN LIBRARY

Relationship with the Social Welfare History Archives

Just prior to the merger in 1965, arrangements were made with the Social Welfare History Archives at the University of Minnesota to house the early records of the National Recreation Association, many dating back to 1906. Other early NRPA archival material was added in 1977. Currently, there are 160 linear feet contained in 122 record cartons and 24 portfolios at the University of Minnesota.

The staff of the Social Welfare History Archives has placed a list of the NRA/NRPA archival holdings on their website. This information is available to NRPA members and to the public. (The list of this material is quite extensive and is included as Attachment G.)

A DIRECTORY OF ARCHIVES AND SPECIAL COLLECTIONS



UNIVERSITY OF MINNESOTA

The Social Welfare History Archives is an important resource and may offer some excellent cooperative opportunities in the future. For example, the YMCA has entered into a contractual agreement with the University of Minnesota to house their archives and to provide technical assistance in some areas. A Directory of the Archives and Special Collections at the University of Minnesota as well as an information sheet on the YMCA archives, is included as Attachment H. The key contact person is: David Klaassen, archivist and curator, Social Welfare History Archives, University of Minnesota, 222 21st Ave. SO, Minneapolis, MN 55455.

Lee Furr, who served as Librarian from 1995 until 2004, developed web pages that included finding guides for the following NRPA Archival holdings:

- Joseph Lee Memorial Library and Archives - 3 pages
- American Recreation Society - 3 pages
- American Institute of Park Executive - 2 pages
- National Conference on State Parks - 3 pages
- National Recreation and Park Association - 8 pages
- Recreation and Park Hall of Fame - 4 pages
- Search and photocopy Request Forms for Articles and Archival Material - 3 pages

(This material is included as Attachment I.)

The Information Services Manager, Meredith Bridgers, is currently the supervisor of the Joseph Lee Library and Archives. She has done an excellent job in organizing the photograph collection as well as special collections such as Dateline, etc. Meredith is also developing a work plan to digitize periodicals and selected other records.

I would like to suggest the appointment of two former long-time NRPA employees to the Library Committee. They are Kathy Spangler and Barry Tindall. Both have over 25 years of service on the NRPA staff, live in the Washington area and could have periodic access to the Library. Each played an important role in the development of NRPA and could provide important institutional continuity.

NRPA and its predecessor organizations have much to be proud of. Individually and collectively they were responsible for the development and growth of the public recreation and park movement in the nation. NRPA has made Americas cities better places in which to work, play and live.

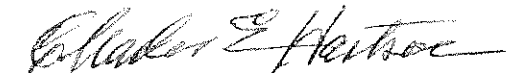
Over the years members of its Board of Trustees have included a president of the United States, former senator and state governors, philanthropists, CEO of major corporations and some of the top recreation and park executives in the nation.

A record of the accomplishments of this great organization may be found in the Joseph Lee Memorial Library and Archives.

Finally, for historical reference, and as Attachment J, I am including an NRPA brochure entitled "Profile," published in 1968, which identifies the association as the "nation's largest non-profit service, research and educational organization dedicated to an improved quality of life through effective utilization of national and human resources." The brochure defines the type of organization the founding members envisioned and the type of mission that has attracted top citizen and professional leaders to serve on its Board of Trustees. NRPA has had a rich heritage of public service dating back to the late 1800s. The Lee Library has the important responsibility of preserving this heritage.

When Susan Lee made the first contribution to the Joseph Lee Memorial Library Endowment, it was clearly her intention and that of the Board of Trustees that the Endowment Fund be developed to the point where the interest from the Endowment could meet the annual operating cost of the Library and Information Center.

Sincerely,



Charles E. Hartsoe, PhD

Founding Member

Joseph Lee Memorial Library and Archives*

CC. Members of the Library Committee

* The other founding members who are now deceased were Endicott Davison, Ralph Wilson, Joseph Prendergast and Susan Lee.

NRA Library in New York City



RESEARCH AND LIBRARY

GATHERING and disseminating information on all phases of recreation was one of the most important services undertaken by the Playground Association of America (as NRA then was known) immediately after its organization in 1906. Its operation as clearing house continues in importance to this day. It is basic to NRA services and enables the Association to act as a research and publication center.

The Association's *Recreation and Park Yearbook*, published at five-year intervals, is a unique record of the growth of recreation leadership, expenditures, and services in the United States. Government and other agencies, as well as individuals, turn to the Association as the only source of such facts and figures as these:

Information gathered through surveys and by other means has aided the recreation field to gauge its progress and establish standards. Four of the Association's publications, *Introduction to Community Recreation, Playgrounds: Their Administration and Operation, Recreation Areas—Their Design and Equipment*, and *Community Sports and Athletics*, have become standard texts in recreation courses.

An important part of the Association research is its recreation library. Here some five thousand bound volumes, two hundred periodicals and forty-four vertical files provide NRA Service Associates and students with an incomparable collection of current and historical material on all phases of recreation.

Recognizing the need for increasing basic knowledge in the whole field of recreation, and for developing evaluative scales and techniques, the Association now is establishing a National Institute for Recreation Research. This will review and analyze existing research material, determine the areas of greatest need, initiate and carry out research projects in these areas, cooperate with universities and other agencies in the conduct of research, and disseminate information.

The work of the Institute will provide the recreation movement with the instrument of accountability which it has lacked and will enable the professional to demonstrate the actual relationship between service and results. The Institute will be an appropriate recipient of grants from government agencies and private foundations. The National Recreation Association anticipates that the National Institute for Recreation Research will prove to be one of its most important contributions to recreation, in this country and around the world.

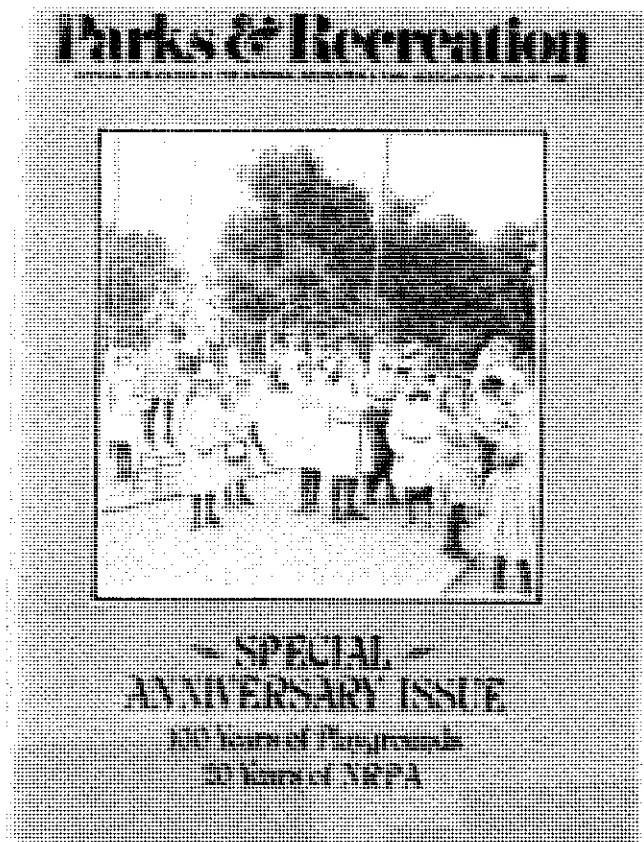
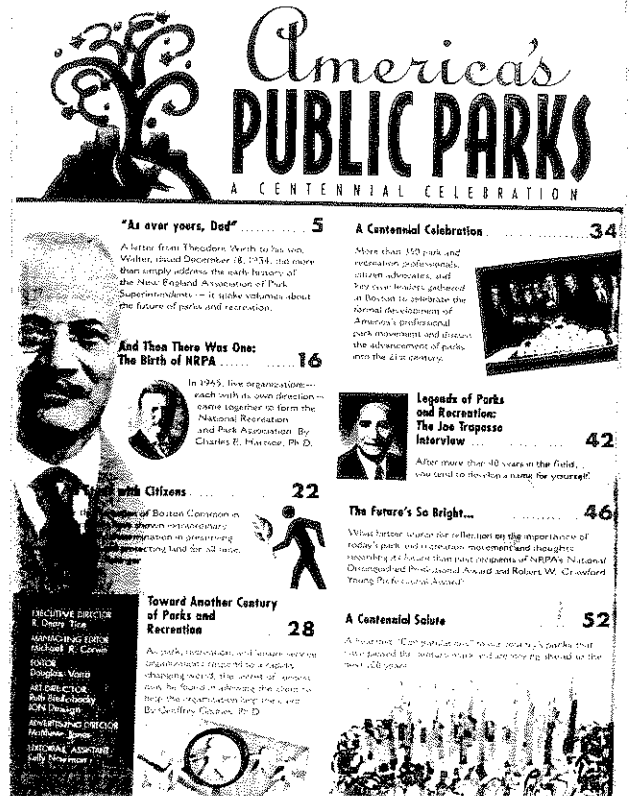
	PLAYGROUNDS AND RECREATION CENTERS	LEADERS	EXPENDITURES
1920	4,293	10,218	\$ 7,199,430
1930	10,385	24,949	38,518,195
1940	15,657	38,926	57,538,111
1950	24,367	58,029	268,911,957*
1960	37,077	99,696	567,171,765*

*Includes expenditures for parks

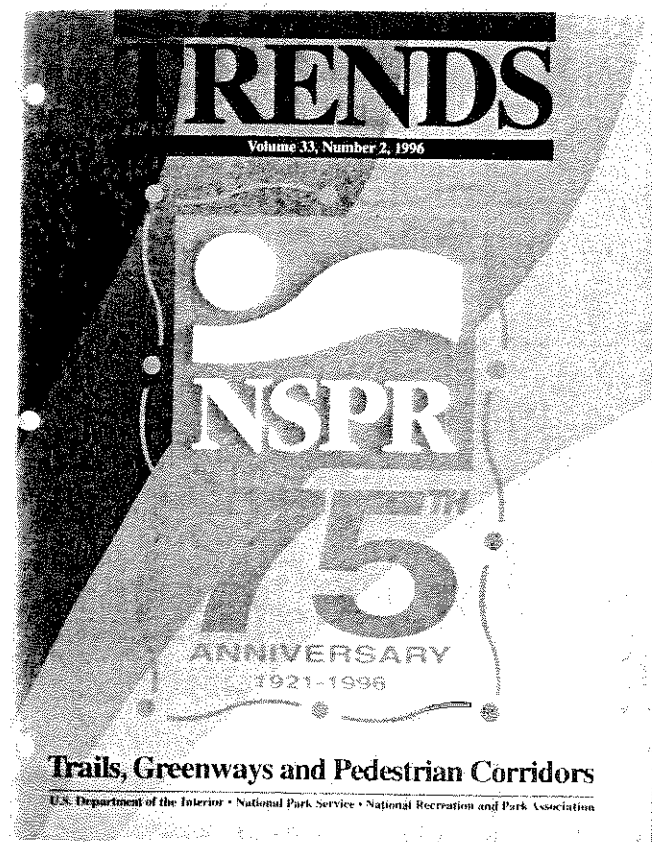
Anniversary Publications of NRPA



American Institute of Park Executives



National Recreation Association



National Conference on State Parks

Vol. X. No. 12

MARCH, 1917

The Playground

The Year Book



Los Angeles Playground Commission

A PLAYGROUND BOY

Fifty Cents a Copy

Two Dollars a Year

**NATIONAL RECREATION AND PARK ASSOCIATION**

22377 Belmont Ridge Road, Ashburn, Virginia 20148 Phone 703.858.0784 Fax 703.858.0794

STAFF REPORT & ACTION PLAN – OCTOBER 2001**NRPA BOARD OF TRUSTEES****JOSEPH LEE MEMORIAL LIBRARY COMMITTEE****NRPA CONGRESS, DENVER, COLORADO****Friday, October 5, 2001****I. ACCOMPLISHMENTS****CATALOGING & PROCESSING**

The Library is well on its way to being catalogued. In October 2000 Lee Furr, Librarian/Archivist had started cataloging the collection. To date, she has catalogued 1,440 + items. She has gone through approximately 3,000 books to determine which books to give away and which ones to keep. There are about 7,000 books in the Library's current collection. The Library follows the LC cataloging system. The catalog will be available via the Internet by November 2001. To access the Library catalog, access NRPA's website, www.nrpa.org On the left-hand side of the screen, click on "Membership." Click on "Library." There will be a link for the Catalog on the Library's main web page.

Lee has started the process of creating an inventory for the archival collection. The cataloging software is extremely helpful in creating an inventory and shelf list for the library's holdings. Creating an inventory of the archival records is a more challenging project since no prior inventory of the records exists. When Lee completes the inventories, she will re-organize and re-box the collections where needed. When she completes processing the material, she will update the finding aids for the respective collections.

Making photographs available on-line has been put on hold temporarily. Lee is in the process of studying the copyright procedures and legalities of making the photograph collection available on-line. There are several photographs that apparently belong (or did belong) to various park and recreation agencies. Lee will consult with the Library of Congress to determine who owns the photographs and to discover whether or not the Joseph Lee Memorial Library can obtain the copyright of the photographs. She has created a list of conditions for obtaining permission to use copyrighted material belonging to the Library.

Last year the Library purchased an audiovisual cabinet that holds over 300 videotapes. The Library purchased a second audiovisual cabinet in July 2001. There are approximately 2,000 audiovisuals in our collection.

LIBRARY'S WEB PAGE

The year 2000 marked the Library's first year for having a website. In addition to the Library's homepage, Lee provided "short" descriptions of the various collections' finding aids, a timeline of the Recreation and Park Hall of Fame, and a search request form that people can fill out online and send directly to my email address. A link to the Library's Catalog will be available by November 2001.

TECHNICAL ASSISTANCE QUERIES

In 1999, Lee had answered 365 queries. From January to mid-July 2000, she had answered 485 queries. From August 2000- June 2001 she had answered over 1,000 queries. The topics of the queries have varied greatly.

RESEARCH DATABASE

Lee had consulted with the Business Information Network (BIN) and had requested that they refine and "clean-up" the Research Database. She had asked them to create an on-line form that she could use to input the data into the database. They had finished creating the form and had "cleaned up" the database in May 2001. As a result, Lee can input the information and download the citations/abstracts in a one-step process. Previously, she had to use a three-step process to input and load the data. The creation of this form has made the process less time-consuming and more accurate. She had started updating the citations/abstracts into the database in May 2001. She is currently working on 1997 and 1998 articles. The database will be used in conjunction with the Library's catalog. People will be able to search abstracts of articles in periodicals, newsletters, etc.

II. ISSUES & COMMENTS

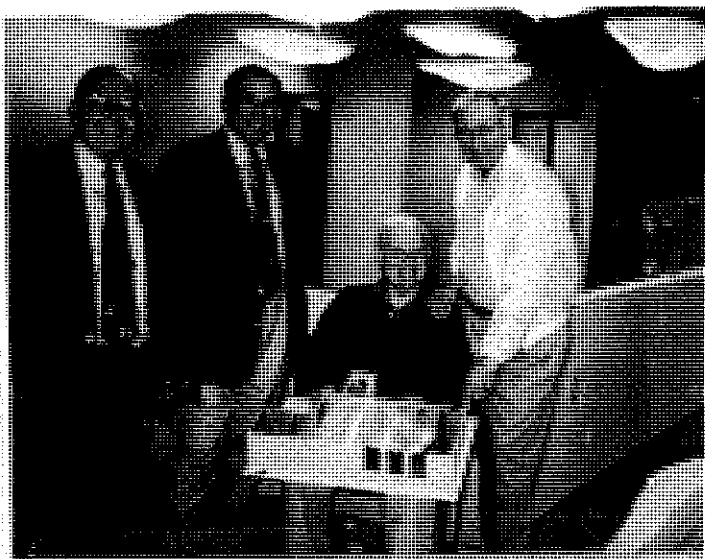
Storage continues to be a challenge.

III. GOALS

- A. Catalog all of the collections and make them available via the Internet.
- B. Create new finding aids.
- C. Transfer photographs to electronic storage.
- D. Write brief essays on the history of parks and recreation in NRPA's magazine.



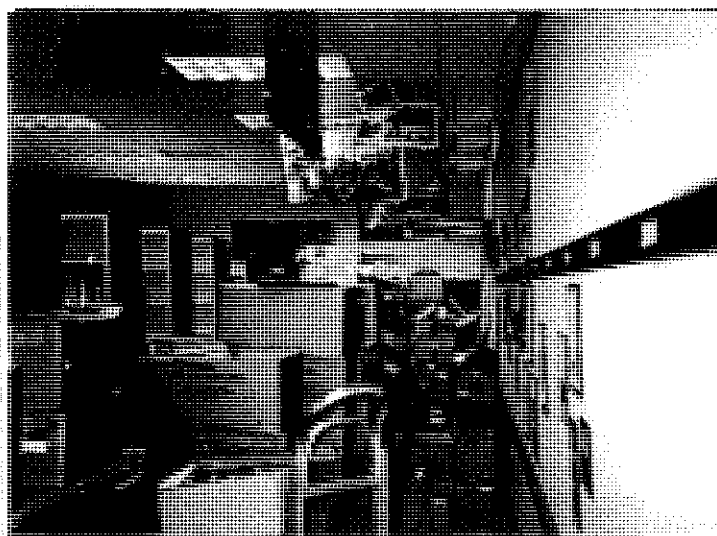
NRPA Headquarters - Ashburn, VA



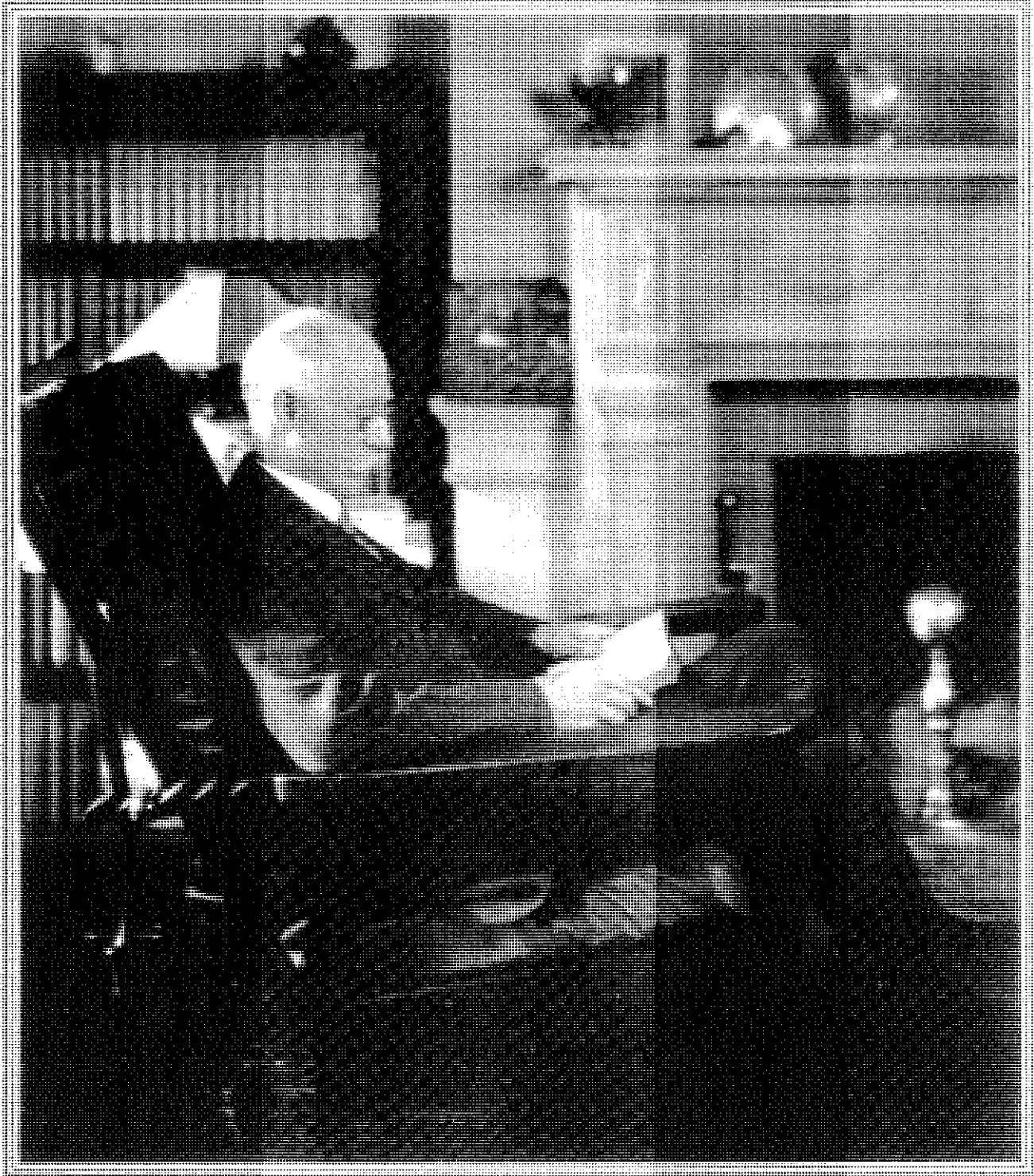
Planning the Library in the new building
L to R Charlie Hartsoe, NPS representative,
Darrell Winslow, Dean Tice



Poster of President Theodore Roosevelt
Honorary President
Playground Association of America



Library material that had to be relocated and reorganized.



Preserving the legacy of
recreation and parks



From the Sand Gardens to dirt-bike trails . . . from Charlesbank Outdoor Gymnasium to sprawling theme parks. From the 1880s to the 1980s . . . a century of change in play spaces, play things, and play patterns.

From the creation of Yellowstone National Park in 1872 to the passage of the National Parks and Recreation Act in 1978 . . . one hundred years of stewardship and preservation of millions of acres of natural resources.

The futurists who conjure up images of earth-orbiting resorts are distant cousins of Joseph Lee—father of the playground movement, humanitarian, and civic leader—and his contemporaries, who attended the birth of the recreation movement in the United States. Their visions were of natural environments among the people; our visions are of artificial environments among the stars.

Regardless of the time of our birth, those of us who belong to this group are united by the conviction that individual and social evolution proceeds more humanely when opportunities are available for adventure, self-discovery, creativity, fellowship, physical activity, contemplation, education, and relaxation . . . pathways people seek in their free hours, when life maintenance tasks and obligations to work and family are set aside.

Everyday—often without our knowing—we partake of or are touched by the legacy of our predecessors who founded and forged the recreation and park movement. And everyday we are part of its unfolding.

Recreation and leisure . . . matters of personal experience, time, activity, attitude, and choice.

Each of us has a unique perception of recreation and leisure. For most of us, however, the characteristic most prized is free choice . . . a chance to assert our individuality and to choose to do something solely because it appeals to us and brings reward and satisfaction.

How we use our free time affects our mental, social, physical, and spiritual well-being and growth. Fulfilling involvements contribute to our wellness and foster inner harmony and strength; we find living in stressful times less stressful and have more energy to apply to our daily activities.

As our environment becomes more complex and impersonal and change more rapid, we need to keep in touch with our inner self and maintain contact with our friends and family, to sustain our sense of stability and personal power. Through our choices and things we do during leisure, we have one means of meeting these needs.

We look to the resource managers and service providers—our partners—who create our recreation and leisure experiences or provide the circumstances and environments in which we create our own. Together we work to build a system in which there is something of value for each of us and through which we can come closer to realizing our personal goals.



THE CONCEPT

Through the decades, many documents and photographs have appeared about the recreation and park field. Of great historical importance are the works contributed by turn-of-the-century authors, historians and scholars of more recent times, and the various recreation and park associations established since the late 1880s. Although a great deal of information was transferred from one organization to another, many items were lost and discarded. Creation of a central archives, therefore, is critical to prevent further loss and deterioration, threats to the preservation of vintage materials, some of which are irreplaceable and too fragile to use.

A sizable library was established in 1952 at the National Recreation Association in New York City, as part of its research function. Much of the collection was moved to Washington, D.C. in 1966 with the merger that established the National Recreation and Park Association. Staff support for the library has been provided at infrequent intervals since then, but there has been neither a guiding plan nor adequate financial assets to build a functional information resource. *Yet the need for such a resource has never been greater!*

The challenge of managing information in the recreation and park field increases each year as more items are generated, as new technology becomes available, and as fields of knowledge expand and grow in detail. There is also the issue of access: how to let people know what exists and where . . . how to make out-of-print and limited-copy materials available to a broad audience. Couple these concerns with the archival function, and the task facing the information manager in the field appears overwhelming.

With seed money provided by the Joseph Lee family and funds granted by the National Recreation Foundation in 1979, the blueprint is being drawn for a full-spectrum, multi-service reference and referral system to conserve the information legacy and respond to the national and international information transfer needs of the recreation and park field. Creation of the **Joseph Lee Memorial Library and Information Center** is a tribute to the man who was instrumental in establishing the worth and importance of play for children and gaining recognition of the need for and value of providing special areas for play activities.

Public service—responding to the questions and information needs of the average citizen, as well as to those of research scientists and corporation executives—is the **Joseph Lee Memorial Library and Information Center's** primary goal. Once basic systems and data-gathering activities have been completed, staff attention and fiscal resources will be channeled to developing the tools to facilitate information transfer:

- *Products:* such as information sheets, resource packets, and bibliographies; trends and forecasts; course outlines and readings lists; and research reports and statistical analyses.
- *Access to data bases:* through an in-house computerized system that enables quick and thorough search of over 100 data bases containing references to books, the vast technical report literature, popular and professional periodicals, funding sources, and other data sources.
- *Telephone reference/referral service:* ultimately through a toll-free number to encourage use and capable of transmitting information via the telephone if callers have access to computer terminals that tap into the system.
- *Audiovisual loan and screenings:* of the most current films, videotapes, slide presentations and other items, as well as classics, in the multitude of fields related to recreation and parks, in conjunction with the University of Missouri-NRPA audiovisual program.

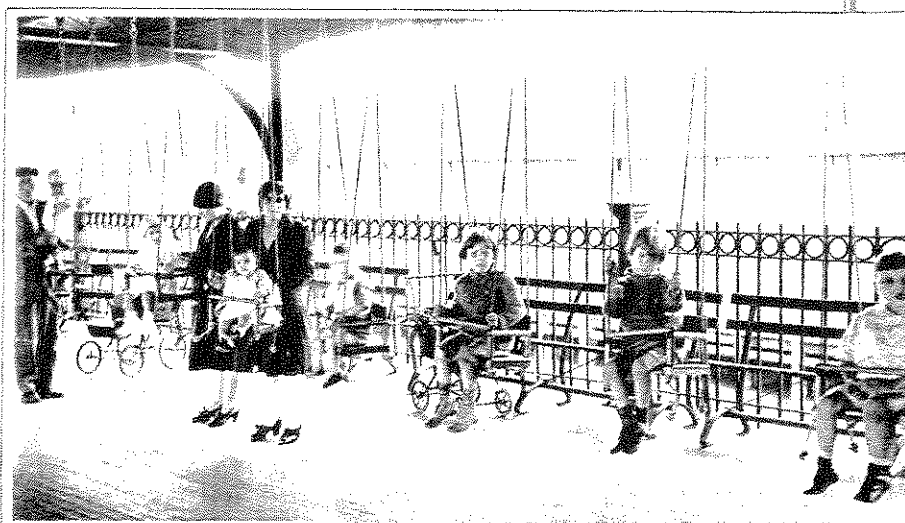
The facility's mission is to provide information, materials, and technical assistance to communities, educational systems, individuals, public bodies, and research centers, among others, that provide programs and services, develop equipment and technology, and generate the knowledge upon which to build a delivery system that responds to people's needs and preferences.

At present, the **Joseph Lee Memorial Library and Information Center** is in the formative stages, with the primary emphasis on establishing the collection and implementing operating procedures. When

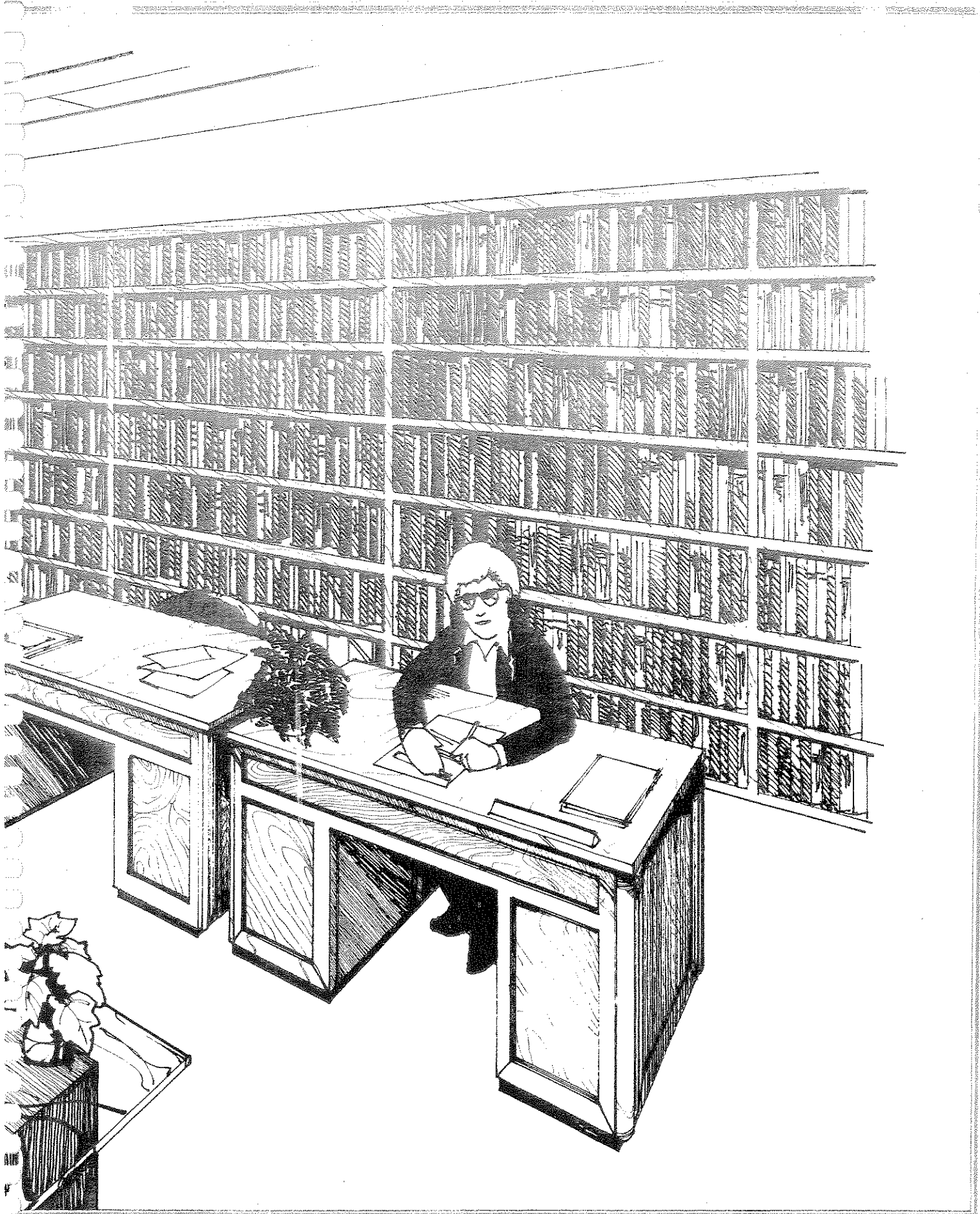
fully operational, the facility will offer a variety of services.

Trained information specialists and information science personnel will have vital roles in the maintenance and expansion of the facility and in responding to user needs. They will undertake a variety of activities related to the information dissemination process.

- *Resource base expansion:* continuing review and acquisition of standard references and technical material.
- *Organization and cataloguing:* ongoing development of a system for storing and retrieving holdings.
- *Information transfer and referral:* achieving a high level of user satisfaction by coordinating internal and external resources.
- *Synthesis/interpretation:* assisting users to understand and apply the data and materials generated by computer and manual search.
- *Technology assessment:* keeping abreast of new equipment and software to improve information transfer.
- *Materials development and training:* preparing information packets and orienting other information specialists to the system and collections.
- *Vocabulary construction and international cooperation:* building an indexing and search tool for the literature in the field to improve domestic and international information-sharing.







THE COLLECTION

Together, the historical, reference, and general collections form the foundation of the clearinghouse, which encompasses information, materials, and people connected with the expansive field of recreation and parks.

The nucleus of the **Joseph Lee Memorial Library and Information Center**—the historical collection—documents the literary and pictorial heritage of the American park and recreation movement . . . portraits of the pioneers and their descendents, painted in their own words and the words and graphic images of their contemporaries. It houses papers and personal documents of lay and professional leaders; legislation and reports from governmental units; and documents, publications, and reports from the National Recreation and Park Association and preceding organizations, such as the National Recreation Association, American Recreation Society, American Institute of Park Executives, and National Conference on State Parks, which played a significant role in the growth and development of the field.

Both humanistic and scientific bodies of knowledge are well represented in the general collection. Subject areas illustrate the multi-faceted nature of recreation and parks: environmental education, medicine, resource conservation, recreation programming, social and behavioral sciences, ethnic and minority groups, travel and tourism, law enforcement, the

arts, economics, and education. Resources also pertain to more specific areas of the larger categories.

Technical reports, periodicals, conference proceedings, legislation, research, and technical material combine with the computerized data bases to form the general holdings. Public, private, voluntary, and commercial sectors of the field are represented.

The reference collection is assembled with the diversity of the recreation and park field in mind. Directories, technical references, almanacs, and similar works broaden the overall collection's base.

Since the usefulness of information depends upon its organization and how well it responds to user needs, document control and cataloguing will receive high priority. Development of a comprehensive, up-to-date recreation vocabulary for indexing purposes and for increasing access to the data bases is proposed. A gradual conversion of materials to microfiche, especially the historical material for preservation purposes, will provide better accessibility to and more efficient use of the total information resource.

The information, statistics, and materials found in the historical collection, general collection, and computerized data bases will enable people to apply the experiences of others to current issues and develop plans for the future.



THE CONTRIBUTION

Information easily available and widely dispersed—a hallmark of an open, civilized society. And there are limitless possibilities for the **Joseph Lee Memorial Library and Information Center** to contribute to human and scientific understanding through partnerships with government, private industry, and social institutions.

- *Quality of life and living . . .* promoting humanistic lifestyles and patterns of interaction for people, communities, and nations within social and environmental contexts; increasing awareness of the benefits of satisfying leisure experiences and promoting pro-leisure attitudes and values.

- *National direction and focus . . .* advocating and shaping legislation and policy in the interest of recreation and park systems by maintaining information for testimony and tracking the progress of bills and regulations through the Houses of Congress.

- *Research and development . . .* making available facts and statistics to the research community and industry; maintaining extensive files of research abstracts and findings for doctoral students and scholars; enabling wider and more advantageous dissemination and utilization strategies.

- *Professional image and credibility . . .* providing the resources for the National Recreation and Park Association, its branches and state affiliates, to develop policy; establish guidelines, standards, and procedures; prepare forecasts; and identify trends; serving as a primary repository for materials with which to promote improved education, career opportunities, community awareness, and professional commitment to the provision of quality recreation and park services and programs.

- *Historical documentation . . .* preserving a record of the evolution of the people, events, and philosophies that form the recreation and park movement.



- *International access network . . .* enabling individuals and organizations across the globe to have access to the wealth of information in the **Joseph Lee Memorial Library and Information Center** through the computerized information system.

These broad goals will serve as guideposts over the years. However, as individuals and organizations begin to use the services of the Library and Information Center, more precise and immediate benefits can result from the establishment of the information resource:

- Increased priority given to recreation and parks at all levels of government.
- Improved quality and accessibility of public and private recreation and park resources.
- Expanded public awareness of the importance and significance of involvement in recreation and park activities.
- Strengthened leadership in parks, recreation, and resource management.
- More responsive service delivery for disabled, aged, disadvantaged, and minority populations.
- Broader career opportunity for, and better representation of, women and minority groups in recreation and parks.

THE ENDOWMENT

Start-up activities of the **Joseph Lee Memorial Library and Information Center** are supported by contributions of the Lee family and a modest grant from the National Recreation Foundation, which provides funds for acquisition of basic materials and the salary of the experienced information specialist, who carries out planning and development tasks, advises the Library Committee of progress and accomplishments, and serves as liaison to the NRPA in-house computerized information system.

You can imagine the magnitude of the investment of human and fiscal resources that will be necessary to fulfill the potential of this unique network, especially when the long-range plan calls for linkages with information systems across the United States and cooperation with similar networks across the globe. Under the best of economic conditions, the needs would be substantial. But as the cost of labor, materials, technology, and maintenance yields to inflation, projections become staggering.

To ensure the growth and expansion of the fledgling information resource, the Joseph Lee Memorial Library and Information Center Committee is coordinating the establishment of an Endowment, with the hope of raising \$500,000 by January 1, 1982. Those who choose to contribute to the fund will keep alive the vision of Joseph Lee and other early pioneers in the recreation and park movement.

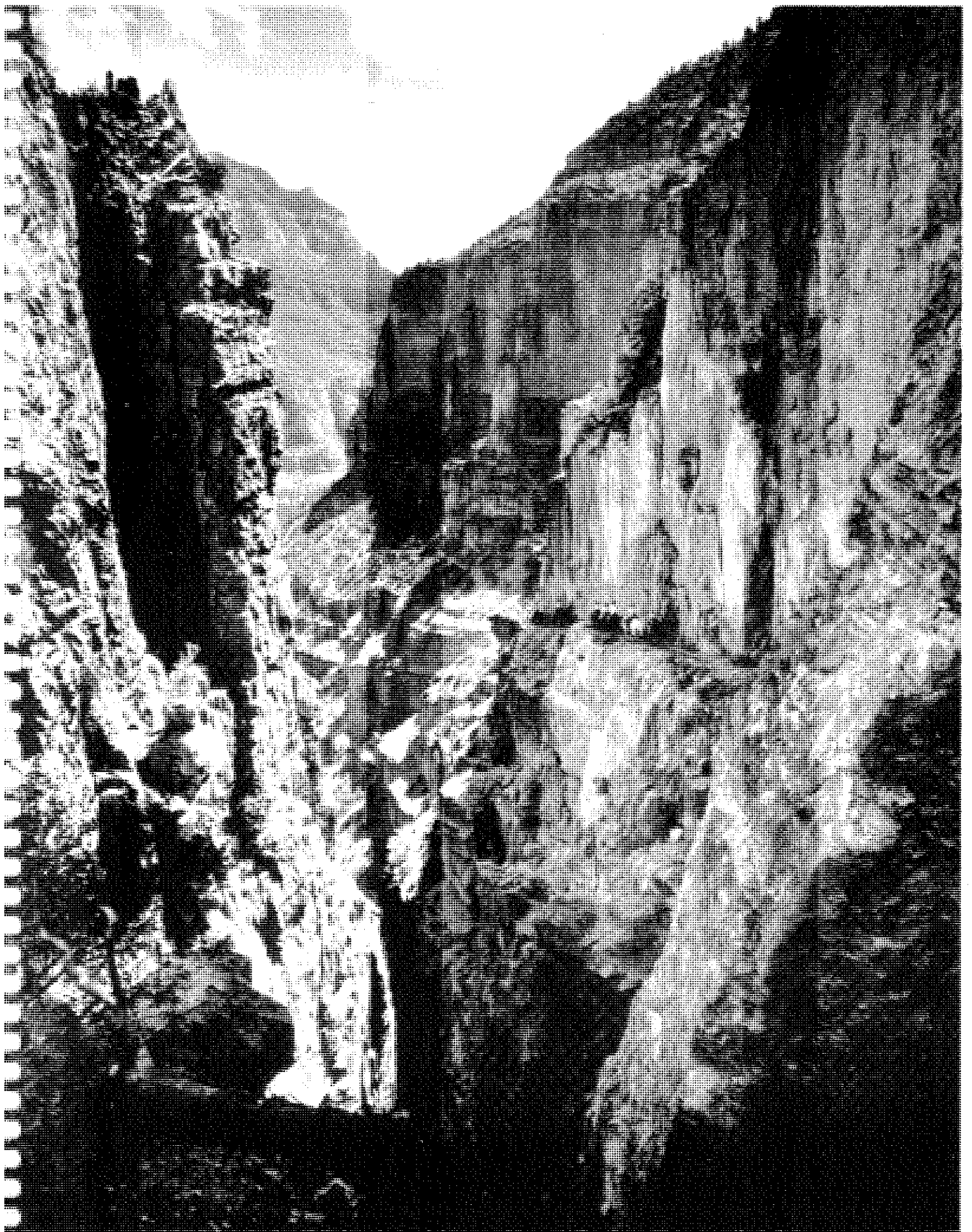
THE INVESTMENT

Traditionally, people have invested in corporate, scientific, and industrial America, in cultural treasures, in land. To invest in the **Joseph Lee Memorial Library and Information Center** Endowment is to nurture our most precious resource—people; to acknowledge the value and rewards of involvement in recreation; and to participate in building a tool for guiding the growth of recreation and parks in this country and across the world.

Over the years you have supported the work of the recreation and park movement in a variety of ways. Your contribution and those of other benefactors have enabled significant accomplishments in education, service delivery, and research, and have assisted the National Recreation and Park Association to be more responsive to its membership and the public at-large. We invite you to sustain your enabling role by contributing to the Library and Information Center Endowment. Your gift will make possible the judicious organization and application of knowledge that will lead to enriched recreation opportunities, resource preservation, and enlightened progress.

Your tax deductible gift will assist individuals and organizations to promote humanistic values and lifestyles; influence legislation and policy at all levels of government; enable competent research; enhance the image and credibility of the recreation and park profession; and encourage a dynamic system of international information-sharing. Your generosity will be recognized in the Library.

The Lee family, the Joseph Lee Library Committee, and the personnel of the Library and Information Center thank you for becoming a partner in the development of the collection as a prominent and influential information resource.



The Joseph Lee Memorial Library Committee

Endicott P. Davison
Stamford, Connecticut

Charles E. Hartsoe
Richmond, Virginia

Susan Lee
Boston, Massachusetts

Joseph Prendergast
Aldie, Virginia

Ralph Wilson
Washington, D.C.

CREDITS

Cover: Joseph Lee ventures into the realm of imagination in a relaxed moment at home.

Inside front cover: Open space in urban housing developments offers the opportunity for relaxation and contact with nature. New York City Housing Authority photo.

Page 2: Joseph Lee and colleagues at the 1922 Recreation Congress, Atlantic City, New Jersey.

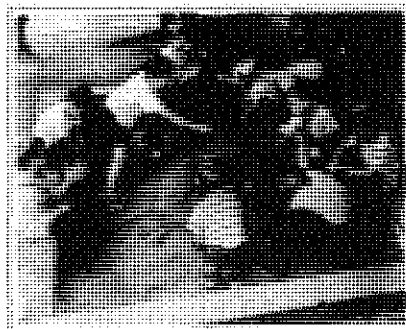
Page 3: Remembrance Pier, 1931. Department of Parks, Brooklyn, New York photo.

Pages 4 and 5: Rendering of the Joseph Lee Memorial Library and Information Center. Access to information in a humanistic setting. Michael Robertson, illustrator.

Page 6: Serenity and moments of introspection at Trappers Lake, White River National Forest. USDA, Forest Service photo.

Page 7: Outdoor activity and friendly exchanges foster a sense of community.

Inside back cover: A mule team amidst the splendor of the Grand Canyon, Arizona. Gene Ahrens photo.



Sand play has the same appeal today as when the Sand Gardens were opened in Boston in 1885. Recreation Department, Torrington, Connecticut photo.

JOSEPH LEE MEMORIAL LIBRARY COMMITTEE, 1989

Charles E. Hartsoe, Chairman

David R. Austin

Joseph J. Bannon

* Willard W. Brown

** Robert W. Crawford

* Endicott P. Davison

* Harry G. Haskell

** Tony A. Mobley

Eugene Pomerance

Joseph Prendergast

* Robert F. Toalson

Pauline DesGranges

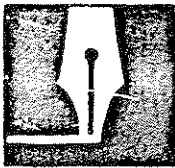
Ira J. Hutchinson

H. Douglas Sessoms

Donald Henkel, Staff Liaison

Pam Hackbart-Dean, Archivist

* PAST CHAIRMEN, URP
** PAST PRESIDENTS, URP



National Historical Publications and Records Commission
National Archives Building, Washington, DC 20408
Phone 202-523-5386

RECORDS PROGRAM GRANT APPLICATION

1. Institution or Organization (name, address) National Recreation & Park Association 3101 Park Center Drive Alexandria, VA 22302	5. Budget <table style="width: 100%;"> <tr> <td style="width: 80%;">A. Outright grant (NHPRC)</td> <td style="width: 20%; text-align: right;">\$ 78,941</td> </tr> <tr> <td>B. Matching grant (NHPRC)</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>C. Total from NHPRC (A+B)</td> <td style="text-align: right;">\$ 78,941</td> </tr> <tr> <td>D. Matching (Other donor) (D must equal B)</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>E. Cost sharing</td> <td style="text-align: right;">\$ 140,554</td> </tr> <tr> <td>F. Total project budget (C+D+E)</td> <td style="text-align: right;">\$ 219,495</td> </tr> </table>	A. Outright grant (NHPRC)	\$ 78,941	B. Matching grant (NHPRC)	\$	C. Total from NHPRC (A+B)	\$ 78,941	D. Matching (Other donor) (D must equal B)	\$	E. Cost sharing	\$ 140,554	F. Total project budget (C+D+E)	\$ 219,495
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F. Total project budget (C+D+E)	\$ 219,495												
2. Project Director (name, address, phone) Donald Henkel, Director, Professional Services National Recreation and Park Association 3101 Park Center Drive Alexandria, VA 22302 (703) 820-4940	6. Dates of Requested Grant Period <p align="center">August 17, 1987 - August 16, 1989</p>												
3. Authorizing Official (name, address, phone) R. Dean Tice, Executive Director National Recreation and Park Association 3101 Park Center Drive Alexandria, VA 22302 (703) 820-4940	7. Other Federal Agencies Considering Request <table style="width: 100%;"> <tr> <td style="width: 60%;">Non-Federal</td> <td style="width: 40%; text-align: center;">n/a</td> </tr> <tr> <td></td> <td style="text-align: center;">n/a</td> </tr> </table>	Non-Federal	n/a		n/a								
Non-Federal	n/a												
	n/a												
4. Payee (name, address, phone) Elaine Lynch, Director of Finance National Recreation and Park Association 3101 Park Center Drive Alexandria, VA 22302 (703) 820-4940	8. Project Category <table style="width: 100%;"> <tr> <td style="width: 70%;">State Project</td> <td style="width: 30%; text-align: center;">X</td> </tr> <tr> <td>Regional Project</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>National Project</td> <td style="text-align: center;">_____</td> </tr> </table>	State Project	X	Regional Project	_____	National Project	_____						
State Project	X												
Regional Project	_____												
National Project	_____												
9. Project Title National Recreation and Park Association Archives Project													
10. Project Summary													

Purpose To survey and establish a sound records management program for the records in NRPA's headquarters; to complete archival processing and description of the National Recreation Association (NRA) records held at the Social Welfare History Archives (SWHA) at the University of Minnesota; to process those records identified during the headquarters survey as being of permanent archival value and donate them to the SWHA; to prepare a checklist of related records outside NRPA custody; to coordinate and integrate the archival and records management work with that of NRPA's new Information Resource Center.

Significance NRPA is a direct decendent of the Playground Association of America, established in 1906 as an outgrowth of the progressive movement for the improvement of urban conditions. As the organization's interests broadened, it was renamed the Playground & Recreation Association of America in 1911 and the National Recreation Association in 1930. Today's NRPA was formed in 1965 when the NRA merged with 4 other national organizations in the park and recreation field. Some 500 lin ft of NRA records were donated in 1965 in disarray to the SWHA but a lack of resources has left them incompletely processed. Since then, another 700 lin ft have accumulated in NRPA headquarters with no systematic records program to ensure proper disposition or preservation. An unknown quantity of records from NRPA and its predecessors remain in private custody or have been donated to other repositories.

Plan of Work (including references to techniques):

Under supervision of the Project Director, the Project Archivist will survey NRPA headquarters records; prepare a report recommending dispositions for those in inactive storage (e.g., process for donation to SWHA, retain in NRPA offices, destroy); compile a records disposition schedule for NRPA's active records; process permanent records found at NRPA and in unarranged materials held by SWHA; supervise student interns in routine processing and preservation procedures; conduct records management workshop for NRPA staff; compile inventory of NRA/NRPA records in conformance with SWHA standards. The Records Review Committee (Project Dir, Assoc Project Dir, NRPA Exec Dir, NRPA Information Resource Center Chief, SWHA Archivist, Consulting Archivist) will review and approve recommendations for disposition of inactive records and the records schedule. The Project Advisory Board, chaired by Assoc Project Director, will monitor progress modify work plan when necessary, and provide information on history of the association. The Repository Archivist will supply guidance on SWHA procedures, assist in identifying permanent records, and supervise routine processing by students in Minnesota. The Consulting Archivist will provide benefit of experience with similar NHRPC-funded project in a closely related association, especially in developing and promulgating records management system.

Intended Products:

1. A complete archival inventory of the permanently valuable materials now held at NRPA headquarters and those in the unprocessed records of the NRA held at the Social Welfare History Archives at the University of Minnesota. To be printed & distributed free of charge.
2. A comprehensive records schedule to assist the NRPA Headquarters staff manage the future disposition of the organization's current and semi-current records.
3. Archival-quality microfilm copies of key NRPA records series to provide security against loss of irreplaceable documentation of the organization's history and activities and to serve as reference copies at the Social Welfare History Archives.
4. A checklist of NRPA-related records remaining in private custody or deposited in other archival repositories.

Key Personnel:

Project Director: Dr. Donald Henkel, Dir, Prof Services, NRPA (see full vita, p. 20)
Assoc Project Dir: Dr. Charles Hartsoe, Chm, Dept of Recreation, Parks, and Tourism
Virginia Commonwealth University (see full vita, p. 22)
Info Resource Ctr Dir: Kent Blumenthal, Chief, NRPA Info Resource Center (see full vita, p. 24)
NRPA Executive Dir: R. Dean Tice, Executive Director, NRPA (see full vita, p. 25)
Project Archivist: Kathryn Spatz, NRPA graduate intern (see full vita, p. 26)
Repository Archivist: David Klaassen, Social Welfare History Archives, Univ of Minnesota
(see full vita, p. 28)
Consulting Archivist: Michael Everman, Archivist, American Alliance for Health, Physical
Education, Recreation, and Dance (see full vita, p. 32)
Student Assistants: To Be Hired (see p. 40 for job description, qualifications required,
and recruitment plans)
Clerical & Admn Asst: To Be Hired (see p. 40 for job description)

Budget Summary: (2 years)

	NHPRC	Cost Sharing NRPA	Cost Sharing Other	Total
Salaries	48,650	26,960	33,983	109,593
Fringe Benefits	8,610	5,392	6,449	20,451
Archival Supplies	2,791			2,791
Equipment	1,750	2,970		4,720
Contractual Services	9,150	3,600		12,750
Office Expenses		6,000		6,000
Travel and Training	7,990	3,200	18,000	29,190
Indirect Costs		34,000		34,000
TOTAL	78,941	82,122	58,432	219,495

We agree that (1) the program for which any grant is made will be conducted in compliance with, and we will comply with, all requirements imposed by or pursuant to the regulations of the National Archives and Records Administration published in 41 CFR 101-6.2 issued under the provisions of Title VI of the Civil Rights Act of 1964; Public Law 88-352 (78 Stat. 241; 42 U.S.C. 2000d); (2) this agreement shall be subject in all respects to the provisions of said regulations; (3) we will immediately take and continue to take such action as may be necessary to effectuate this agreement; (4) this agreement shall be effective for the period during which any Federal financial assistance is extended pursuant to any grant; and (5) the United States of America shall have the right to seek judicial enforcement of this agreement.

To the best of my knowledge and belief, data in this application are true and correct, the document has been duly authorized by the governing body of the applicant institution, and the applicant will comply with all procedures and regulations of the National Historical Publications and Records Commission if the grant is awarded.

By

R. Dean Lee

(Authorizing Official in #3, page 1)

Title Executive Director, National Recreation & Park Association

Date January 28, 1987

Microform Guidelines Agreement

The following statement should be signed by the authorizing official of the sponsoring institution and included with any microform grant application submitted to the National Historical Publications and Records Commission.

National Recreation & Park Association agrees to adhere to the National Historical
(sponsoring institution)

Publications and Records Commission's Microform Guidelines, including the specified ANSI/AIIM standards, in producing or contracting for production of

NRPA Archives Project
(project title)

The sponsoring institution will adhere to ANSI PH1.43-1983, "American National Standard for Photography (Film) - Storage of Processed Safety Film," or latest version, for storage of processed safety photographic film and will arrange for proper storage of the original negative or other designated negative security copy in a facility other than that housing the filmed records.

The sponsoring institution will report to the Commission the location of the security copy and the environmental conditions under which it is stored at the time the project's final financial report is submitted.

Signature of Authorizing Official

R Dean Tice

Name R. Dean Tice

Title Executive Director

Institution Name National Recreation & Park Association

Address 3101 Park Center Drive

Alexandria, Virginia 22302

Date January 28, 1987

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The National Recreation and Park Association
An Historical Overview

The Playground Association of America, the forerunner of National Recreation and Park Association, was established in 1906 as an outgrowth of the progressive movement for the improvement of urban conditions. During the past eighty years, the Association has been the major institutional influence on the development of public recreation in the United States.

The successive changes in the name of the organization reflect the gradually broadening scope of the Association's work. In 1911, having become more than an organization primarily interested in playgrounds, the name was changed to Playground and Recreation Association of America. In 1930, further broadening of the Association's interests and services resulted in a change to the National Recreation Association. In 1965, to accommodate a merger with four other national organizations in the recreation and park field, the Association again changed its name to the National Recreation and Park Association.

From the beginning, the National Recreation and Park Association has been a non-profit, tax-exempt civic and service organization. One of its organization meetings in 1906 was held at the White House where President Theodore Roosevelt was elected Honorary President. Among its early board members were noted civic leader Jospeh Lee, settlement head Jane Addams and pioneer physical educator Luther Gulick.

Financially it began at zero in 1906, operating in office space donated by the Russell Sage Foundation with a volunteer executive. By dint of hard work and wise planning the Association achieved by 1916 an annual budget of approximately \$74,000. The 1986 budget is \$4,100,000. It will be noted that the 1938 figure shows a reduction. This was during the period of recovery after a severe set back in the depression years.

In 1906 only 41 cities reported having playgrounds, while in 1960, reports were received from 2,968 cities and counties having recreation and park programs. Today over 4,800 local governments have well established recreation and park departments and all states as well as the federal government are extensively involved in this important field.

The main idea in 1906 was to secure more playgrounds for small children where they could play safely, away from the hazards of street traffic. Today the program concept includes all kinds of recreation and park activities, indoor and outdoor, for every age from the smallest child to the oldest senior citizen.

In considering the history of the National Recreation and Park Association, the years may be broken down into seven periods as follows:

1906 - 1916	-	Promotion: Selling the Idea
1916 - 1919	-	World War I
1920 - 1929	-	Postwar Period - Prosperity
1930 - 1939	-	Depression and Recovery
1940 - 1946	-	World War II
1947 - 1960	-	Postwar Period - Prosperity
1961 - 1986	-	Reorganization - An Expanded Focus

A brief statement follows about each of these seven periods.

1906 - 1916 - Promotion: Selling the Idea

The Association was founded in Washington, D.C. on April 12, 1906, the initial name being The Playgorund Association of America. As soon as the newspapers circulated news of the establishment of this new organization, the Association began to receive mail requests for information about how to meet the local problems involved in starting playgrounds. This was the beginning of the correspondence and consultation services of the Association.

The founders had agreed that the Association should publish a magazine and conduct an annual meeting where people could discuss recreation problems. Accordingly, in April 1907, the first issue of THE PLAYGROUND, now known as PARKS AND RECREATION, was published. In the same year, the first National Recreation Congress was held in Chicago, Illinois. Also, in 1907, the Association issued the first of its many special publications on recreation and undertook its first field service. The time of the first field secretary was contributed by the Russell Sage Foundation since there were no Association funds.

In 1908 the first of a long line of Yearbooks was published. For many years the Yearbook was issued annually. It was discontinued in the early 1960s due to the increased research activity by the federal government.

In September 1909 the Association employed its first full-time paid executive. In 1910 it had raised enough money to employ its first field secretary. In this same year the first service of the Association was given to normal schools, colleges and universities. This followed a study of the entire field which had resulted in the publication in 1909 of the first edition of The Normal Course in Play. The final edition of this book was published in 1929.

In 1911 the name of the Association was changed to Playground and Recreation Association of America.

By 1912 many cities were asking how they could secure professional leaders to head up the work of new playground and recreation departments. As a result of these inquiries, the Association established a local employment service which has been serving the country ever since.

In an effort to improve the physical condition of boys and girls, the Association developed a series of graded Athletic Badge Tests for boys (1912) and for girls (1915). These tests were used very actively on playgrounds all over the United States during the 1920's and 1930's.

1917 - 1919 - World War I

In 1917, at the request of the War Department, the War Camp Community Service was established. This private war service agency was built upon the Playground and Recreation Association of America and the two organizations had interlocking directorates. The World War I period was one of tremendous expansion by way of the work of War Camp Community Service. The main responsibility of WCCS was to organize the recreation forces of every community in which service men and women might expect to spend off-duty time. No government funds were available for this work. A national campaign for private funds to carry on the war work was conducted. There were intensive training institutes all over the country and special field services were developed to properly and quickly promote such activities as dramatics, music, athletics, for women and girls.

In 1918, the work of WCCS was in high gear. Additional field services were made available, including a special recreation service for Negro communities which was later merged with the general field service of the Association. The program of training institutes in many fields, including social recreation and games, was intensified. The National Physical Education Service was started as a division of the National Recreation Association. This came about because such a large percentage of young men examined for military service were found to be physically under par. The function of the NPES was to help secure state legislation in the several states, authorizing the employment of State Physical Education Directors and the development of much needed stronger physical programs in the schools. The work of the National Physical Education Service continued until about 1940. Its history was well outlined in the September 1938 issue of the Journal of Health and Physical Education.

By 1919 an intensive campaign of public education on the need and value of recreation was being conducted. An attempt was made to reach every local community with this educational material through newspapers, magazines, and conventions, and other media. In 1919 Community Service, Incorporated, was organized as a temporary agency to help local communities in establishing and financing recreation systems. Under Community Service, Inc., field service was given only upon invitation of the community. Community Service eventually was merged with the Playground and Recreation Association of America.

1920 - 1929 - Postwar Period - Prosperity

During this postwar period there was rapid expansion in the number of cities organizing local recreation. Much had been learned through the experience of War Camp Community Service about the need for

recreation for young people and adults, and about the techniques needed in supplying it. This period was also marked by important studies, and several new services were created by the Association. Two of the most important studies were the following: 1923-24: The Camp Study - (Camping Out - A Manual of Organized Camping, edited by L.H. Weir, 1924); and 1925-26: The Park Study - (Parks: A Manual of Municipal and County Parks, edited by L.H. Wier, 1928).

At least five valuable new services were developed during this period. One of these was called the Vacation Service Bureau. Through this, a careful study was made each year of suitable inexpensive vacation locations which could be suggested to workers and others making inquiry. This service began in 1924 and continued for about five years.

As a result of the increasing demand for professional leaders to fill the top posts in recreation departments that had been developed in recent years, the National Recreation School was started in 1926. This was a graduate professional school which was limited to forty students each year and which operated from September to May. It provided a one-year course only and the graduates were available for executive positions. There were great reductions in municipal budgets during the depression and it was decided, after operating for ten years, to discontinue the school after 1925 because executive positions could not be guaranteed to the graduates. At that time the Association turned its training facilities toward a new series of one-month institutes which were conducted in many of the large cities of the United States.

The Association was incorporated under the laws of New York State in 1926. In 1927 a system of Rural Recreation Training Institutes was founded and several staff members of the Association conducted such institutes in all parts of the country. This work was done in close cooperation with the Extension Service of the United States Department of Agriculture.

In 1927, Mr. William E. Harmon, who had made his own fortune in real estate, became interested both in the problem of having land set aside in real estate sub-divisions for public recreation use and in having land for recreation dedicated in perpetuity for that purpose. Cities meeting certain requirements in having space set aside for perpetual recreation use were eligible for awards meeting the land cost of a Harmon Playground. Mr. Harmon worked through the Association in determining award winners.

In 1928 the position of Katherine F. Barker Memorial Secretary for Women and Girls was created. A special contribution was made to provide the salary of such a field secretary, whose job it would be to encourage communities to give equal opportunity for recreation participation for girls. In the early stages of the movement it had been felt that boys received more recreation attention than girls. This position resulted in a larger number of women recreation employees in the public recreation department of the United States during the next few decades.

The decade of the 1920's was further marked by energetic efforts on the part of the Association to secure passage of liberal recreation enabling acts in several of the states. This has been a continuing function of the Association through the years.

1930 - 1939 - Depression and Recovery

Depressed economic conditions in the early 1930's made a great difference in the lives of most people in the United States. There was less money to spend and in many cases there was much more time to spend because so many people were out of work. This meant that recreation was more than ever important and that recreation activities needed to be promoted which would enable people to enjoy their leisure time with the least possible expenditure of money. Because of the expanding scope during this period, the name was changed in 1930 to the National Recreation Association, dropping the word Playground. A number of special services were developed to promote participation in music, arts and crafts, nature, gardening, and other inexpensive activities. A special service on play in children's institutions was inaugurated and a special field service on school recreation was established.

Having reached its 25th birthday in 1931, the Association held its Silver Anniversary meeting in Washington, D.C. At the invitation of President Herbert Hoover one of the meetings was held in the Cabinet Room of the White House. In welcoming the group, President Hoover said, "I have followed the work of the Association for many years. It has taken a most significant and magnificent part in the whole recreational development of the country. Its work today is of increasing importance because of the growing congestion of the cities on one hand, and the increasing leisure of people on the other."

The national educational effort in the field of recreation included in 1931 and 1932 arrangements for a nation-wide lecture tour of the United States by Dr. L.P. Jacks of Oxford, England. A noted scholar and philosopher, the addresses of Dr. Jacks proved to be of tremendous help, particularly in those days of depression. Dr. Jacks himself was a plain, simple man who liked to do things with his own hands. He inspired many people to try new, inexpensive and rewarding ways of using their free time.

In 1932 the first International Recreation Congress was held in Los Angeles, California. There were also two very important studies. The Music Study conducted by August D. Zanzig was concluded in 1932 and resulted in the book, Music in American Life, 1932. In 1933, the School Recreation Study by Eugene T. Lios was concluded. This resulted in the book, The New Leisure Challenges the Schools, 1933.

An excellent contribution to international recreation literature was made in the 1937 publication, Europe at Play. This was the result of field studies in Europe by Lebert H. Weir, an Association staff member, then on temporary leave to the Oberlaender Trust.

1940 - 1946 - World War II

During the period of World War II, the Association maintained a heavy program of defense recreation services to industry. It also maintained a heavy program of war recreation services to the armed forces and to governmental and non-governmental agencies. Among these services were personnel, publications, training and special field services. The defense aspects of the wartime work of the Association were financed by emergency war service funds raised privately to help a designated group of voluntary agencies in financing their respective defense services.

In 1943 the National Bureau for the Advancement of Music merged with the National Recreation Association. Arrangements for Music Week, a special annual feature in this country each May, were made by the Association each year through 1957 when this responsibility was transferred to the National Federation of Music Clubs and the American Music Congress.

Also in 1943, the Association's recreation field service to state government agencies was started. Through this, a clearing house of information was maintained between government agencies at the state level in the field of recreation.

In 1946, the Association instituted its federal recreation services. With its main offices in New York City, one staff member was located in Washington and was the contact through which the National Recreation Association kept informed about the recreation functions and problems of federal government departments and served them from time to time upon request.

1947 - 1960 - Postwar Period - Prosperity

In 1952 three new services of the Association were developed, namely, (1) Recreation Program Service, (2) International Recreation Service, and (3) Research Department. Also at this time there was developed a system of national advisory committees of the National Recreation Association in a number of fields of interest. Each advisory committee had a secretary who was a member of the staff of the National Recreation Association. Another development in 1952 was the field organization of the nation into eight districts.

In 1953 the Hospital Recreation Consultant Service was created. Through this service, known as Consulting Service on Recreation for the Ill and the Handicapped, efforts were made to help hospitals develop effective recreation programs for the benefit of their patients and to help them understand the importance of fully qualified professional recreation leadership in conducting such programs. Under the auspices of this service a nation-wide study of hospital recreation was made.

In 1955 the Association purchased the building in which the Whitney Museum of Modern Art had been located for many years at 8 West 8th Street, New York City, and reconditioned it for office use. This

attractive headquarters building was owned and occupied by the National Recreation Association.

In October 1956, the National Recreation Association was instrumental in founding as a separate and independent organization the International Recreation Association which was initially located in the Carnegie Endowment International Building at 345 East 46th Street, New York. The new international organization subsequently changed its name to the World Leisure and Recreation Association and is now headquartered in Ottawa, Canada.

1961 - 1986 - Reorganization - An Expanded Focus

The decade of the 1960's marked a new era for NRA. With the emerging emphasis on outdoor recreation during the late 1950's and early 1960's came new incentives for blending recreation and park philosophies. This coupled with increasing competition from other recreation and park related organizations created incentives for the National Recreation Association to merge with three other national organizations in 1965. The organizations that merged with NRA in 1965 to form the National Recreation and Park Association were:

American Institute of Park Executives, founded in 1898
National Conference on State Parks, founded in 1921
American Recreation Society, organized in 1937

Laurance S. Rockefeller, who headed the Outdoor Recreation Resources Review Commission, accepted the role of president of the new organization.

The National Recreation and Park Association moved its national office to Washington, D.C., in 1966 and then to Northern Virginia in 1972. At the time of the consolidation, Laurance S. Rockefeller stated:

"We have entered a new era in this country...an era where parks, recreation and the quality of the environment have become a major item of public concern. With these developments come heavy responsibilities. So it is timely, fitting and important that we strengthen our ties of organization and mutual cooperation. Our combined strength will be far greater than the sum of the individual components. The stakes are great for our organizations, for our professionals and for the public good."

Today's mission of the National Recreation and Park Association is to address the national needs for social stability in communities, the physical and mental health of individuals, and the protection of the environment through the provision of public information, policy development, and professional activities which affect the delivery of recreation, park and leisure services. The Association strongly supports the provision of quality leisure opportunities through park and recreation facilities and services required to meet the interests and needs of all people.

II. ADDRESSING NRPA'S INFORMATION AND ARCHIVAL NEEDS

NRPA's Current Organization and Services. The NRPA's headquarters office is located in Alexandria, Virginia, and employs a staff of 30. The NRPA also operates five regional offices across the United States which maintain liaison with its 53 affiliated state park and recreation societies and eight regional councils in addition to providing advice and guidance to local agencies. The organization reaches its constituents through an active publications program that includes the monthly Parks and Recreation Magazine, a quarterly scholarly journal, a specialized quarterly journal devoted to therapeutic recreation, and the monthly newsletter, Dateline: NRPA, which features association news and recreation success stories from around the country. It also organizes an annual Congress for Recreation and Parks which draws more than 6000 delegates, citizens and professionals alike. The Congress offers 100 or more educational sessions and seminars plus a large number of exhibitors displaying the latest in recreation equipment and services.

The NRPA serves a total of 19,000 individual and institutional members. The diversity of their work and interests are evident in the seven branches through which the association is organized:

The American Park and Recreation Society is comprised of professionals who plan and manage cultural, physical and intellectual activities, services, and facilities.

The Armed Forces Recreation Society encompasses professionals at military installations around the world who provide recreation opportunities for civilian and military populations.

The Citizen-Board Members represent citizens and the elected or appointed citizen members of local policy bodies dealing with parks, recreation, and conservation.

The Friends of NRPA comprises individual citizens across the United States who recognize the importance of recreation and parks and support NRPA through deductible gifts.

The National Society for Park Resources includes those who advance the art of planning, maintaining, interpreting, and administering natural, historic, and cultural resources.

The National Therapeutic Recreation Society serves professionals, associates, and agencies providing recreation services to the ill, mentally or physically handicapped, and the elderly in long-care facilities, hospitals, correctional institutions, and other facilities.

The Society of Park and Recreation Educators includes professionals devoted to park and recreation education at colleges and universities.

The Student Branch encompasses college and university students enrolled in park and recreation curricula.

NRPA's Desire to Improve Access to Current and Historical Information. The late 1970s brought a growing awareness that relying solely on such traditional means for conveying information as periodicals and conferences was no longer sufficient to meet the needs of the increasingly large and complex park and recreation field. The desire existed both to facilitate immediate access to the most current data and activities and to preserve systematically the historical documentation illustrating the emergence and maturation of the park and recreation movement in the United States. Stimulated in part by the publication in 1979 of the history of the National Recreation Association, Play for America (coauthored by the NRPA Archives Project's Associate Director), the NRPA organized the Joseph Lee Memorial Library and Information Center Committee to develop methods for improving access to current information as well as preserving the historical records that form the heritage of today's park and recreation profession.

The Lee Library and Information Center Committee is named for the man who, as early as 1880, was instrumental in establishing the worth and importance of play for children and in gaining recognition of the need for and value of providing special areas for play activities. In 1979, through seed money received from the Joseph Lee Family and funds granted by the National Recreation Foundation, the Committee began to build an endowment that now exceeds \$200,000 and continues to grow.

The importance of the Committee's work was underscored when the NRPA developed its current long-range plan in October 1985. The plan included the following as one of four primary goals: "To promote the development and dissemination of the body of knowledge toward improving the delivery of services, increasing understanding of leisure behavior, and expand the body of knowledge relative to natural resource and environmental management." One of the recommended actions to achieve this goal was the creation of an NRPA information resource center with staff responsibility assigned solely to coordinate this function.

Endowment funds raised by the Lee Library and Information Center Committee are now being used to help finance the Information Resource Center, established in January 1987 in the NRPA headquarters offices. The Center's first task is the development and installation of an electronic information dissemination system to support clearinghouse activities. The resulting data base will enable the Center's staff to provide information, materials, and technical assistance both to NRPA members and to communities, educational systems, individuals, public bodies, research scientists, corporations, and others specializing in recreation-related activities.

While providing support for improving delivery of current information, the Committee has been equally concerned with the preservation and accessibility of records documenting the history of the parks and recreation movement in the United States. The organizations that merged in 1965 to create the NRPA had long traditions of professional and citizen service described in the historical overview

above (see Part I). The Committee used its endowment funds to hire Victoria Irons Walch to provide the archival expertise needed to evaluate existing conditions, prepare a work plan, and develop this NHPRC grant proposal for the NRPA Archives Project. With the assistance of the NHPRC, NRPA hopes to organize and describe as many of its own historical records and those of its predecessors as are now known to exist, locate related records that exist outside NRPA custody, and establish sound records management practices within NRPA to ensure systematic preservation of the organization's records in the future.

The Records of NRPA and Its Predecessors. The records held at NRPA headquarters date largely from the creation of the current organization in 1965 although some earlier records are found there as well. Approximately 200 linear feet are in inactive storage and comprise a wide range of materials including staff correspondence, financial records, photographs (8 linear feet), research reports, and publicity files. In the same storage space are boxes of books that appear to be remnants of the extensive research library built by the National Recreation Association (NRA) and many duplicate copies of NRPA's own publications. One significant body of records from an NRPA predecessor is contained in eleven bound volumes of American Institute of Park Executives (AIPE) printed and manuscript materials dating ca. 1955-1965. In the NRPA Library, now also home of the new Information Center, are shelves containing continuous runs of NRPA publications. There are other volumes and boxes that evidently contain manuscript materials, including minutes, reports, and correspondence, from NRPA and earlier organizations. The bibliography of Play for America also indicates that the professional files of Howard S. Braucher, an NRA leader, and a limited amount of material from the American Recreation Society and the National Recreation Association are housed at NRPA headquarters. Of the approximately 250 linear feet of records held in the library and storage rooms, perhaps 50-75 linear feet are of archival value.

NRPA's records still housed in active office space total approximately 500 linear feet. Because they have accumulated unchecked and unevaluated in the absence of systematic records management, it is difficult to estimate what portion of these should be retired immediately as archival materials or how many warrant outright destruction. A quick survey found nearly half to be either current membership files or routine financial records. The public information department holds a three-drawer filing cabinet of photographs. Presumably the volume of permanently valuable records would approximate those in similar organizations and total 5-10 per cent or 25-50 linear feet.

Fortunately the bulk of the records from the largest of NRPA's predecessors, the National Recreation Association, have been preserved in secure archival custody. They were donated to the Social Welfare History Archives (SWHA) at the University of Minnesota in the mid-1960s around the time of the merger of the several organizations into NRPA. These 500 linear feet of records arrived in considerable disarray, however, and the SWHA has never had the resources to process the collection completely. David Klaassen, curator of the SWHA, estimates

that there are between 150 and 200 linear feet of permanent archival materials in the collection. Enough work has been completed on the NRPA records to produce the inventory included as Appendix 4 of this proposal. The work that remains to be done largely entails a final review of a large number of boxes that contain presumably disposable materials and some routine sorting and preservation measures for a smaller volume of records that are already recognized as permanent. The work plan presented in this proposal would have the former task of review and appraisal conducted by the Project Archivist working closely with Klaassen and NRPA representatives while the routine processing would be undertaken by student assistants working either in Minnesota or Virginia.

The subject areas covered in the records illustrate the multifaceted nature of recreation and parks: environmental education, medicine, resource conservation, recreation programming, social and behavioral sciences, ethnic and minority groups, travel and tourism, law enforcement, the arts, economics, and education. Public, private, voluntary, and commercial sectors of the field are represented in the documentation which includes correspondence, minutes of various committees and boards, technical reports, periodicals, conference proceedings, statistics, legislation, and research files.

III. PLAN OF WORK

Introductory Stage. The National Recreation and Park Association (NRPA) Archives Project will be conducted over a two-year period, August 17, 1987-August 16, 1989. The Project Archivist, with assistance from part-time student interns and a clerical and administrative assistant, will be responsible for carrying out the day-to-day work of the project.

The Project Archivist will spend the first month familiarizing herself with the history and current programs of NRPA. She will confer with the Project Director and Associate Project Director to understand the project's goals and to garner insights into the nature of the records, their significance to NRPA itself, and their potential value to the larger research community. The Project Director and the Project Archivist will also select and purchase a microcomputer and printer early in this month for use by the archivist in recording and revising descriptions of the records and, later, in compiling the records schedule.

The Project Archivist will make a quick review of the records stored at NRPA headquarters, moving selected boxes to the NRPA Library room for later processing. The NRPA Library contains approximately 1000 sq. ft. of floor space and will be shared by the Information Resource Center. Although administratively separate within NRPA, the physical proximity of these two closely related functions should encourage a good deal of profitable interchange between the chief of the Information Resource Center and the Project Archivist. There is a substantial amount of existing shelving in the room. The NRPA will purchase additional tables, sorting bins, utility trucks, and other equipment necessary for the archival work.

The introductory period will include review of the descriptions prepared by the Social Welfare History Archives (SWHA) staff for the already processed National Recreation Association (NRA) collections (see Appendix 4) and conferences by telephone with the Repository Archivist at SWHA, David Klaassen. The Consulting Archivist will also visit NRPA in the first month to lend the benefit of his experience with a similar body of records. The Project Archivist will confer with him regularly throughout the course of the two-year grant period.

The Project Archivist will have begun taking notes for an administrative history during the first month. She will continue the necessary background reading and research toward compiling a formal administrative history of NRPA and its predecessors that will focus on their creation and missions, any major administrative or functional changes, prominent leaders and their roles in shaping the organizations, and interrelationships among the organizations, their subunits, and outside agencies. This administrative history will provide the archivist with an understanding of the structure, functions, and personalities of NRPA and its predecessors necessary to evaluating and processing the organizations' historical records. It will be expanded upon as the project advances to explain fully those areas on which the documentation is concentrated.

This period will conclude with the first meeting of the project's advisory committee at NRPA's 1987 Annual Congress in New Orleans during which the work plan will be reviewed and revised, if necessary, in light of the archivist's preliminary findings.

Review of Records at the Social Welfare History Archives. The Project Archivist will travel to Minnesota in mid-October to spend two weeks at the Social Welfare History Archives. She will review in detail the already processed records in the NRA collection as well as the materials remaining unprocessed. David Klaassen, the Repository Archivist, will work closely with the Project Archivist during this time to help her understand the descriptive techniques used by the SWHA so that the project's final inventory conforms to the standards and format of the existing NRA inventory (see Appendix 4). The descriptions prepared during the course of the project will be compatible with the MARC format for archives and manuscript collections and ultimately will be incorporated into the RLIN system when the SWHA enters its data as part of Minnesota's participation in the seven-state RLIN project.

Klaassen and the Project Archivist will also work together to decide which of the unprocessed materials will be returned to NRPA headquarters for processing and which will remain in Minnesota. It is assumed that as many as 50 boxes will need to be shipped to Virginia, but it is also possible that others may require only sorting or other minimal processing that could just as easily be provided by student interns in Minnesota under Klaassen's supervision.

Appraisal and Processing. By the beginning of December, the Project Archivist will begin formal appraisal and processing of the records at NRPA headquarters, both those that were already on site and those shipped from SWHA. The project time schedule allows a full year for this work which will include the following steps:

- a. Shelf-list and/or box-list inventory of all of the records to include for each identifiable records series its creator (by name and/or title, administrative unit, and organization); series title; inclusive dates; quantity or volume; brief notes on subject matter that will be useful in determining the series' administrative, legal, or historical value; and comments on physical condition, especially regarding needed arrangement or preservation work. This list is intended as a tool for canvassing the entire group of records quickly so that priorities can be established for in-depth work and decisions about what to discard can be made with an understanding of the context of the collection as a whole. The information gathered during this phase will be recorded in a standard format using the word processor and will form the basis for the complete formal inventory of those materials determined to have archival value.
- b. The Project Archivist will use this list as a basis for appraising and preparing disposition recommendations for the records. The records will likely fall into three categories: clearly permanent and worthy of archival preservation, clearly nonpermanent warranting destruction, and the questionable

materials falling in between. The archivist will prepare a report, consisting of the descriptive list plus recommended dispositions, for review and decision by a Records Review Committee comprising the NRPA Executive Director, the Project Director, the Associate Project Director, the Repository Archivist, and the Consulting Archivist. The NRPA legal and fiscal officers will also be consulted as necessary.

c. Full arrangement and preservation measures will be performed for those series determined to have permanent value. Overall processing guidelines will be provided by the SWHA (see Appendix 3). Loose files will be refoldered in acid-free folders with paper-clips and staples removed, folded items flat-filed, and newspaper clippings photocopied onto archival bond. Those series to be sent to SWHA will be placed in acid-free, one cu. ft. record storage cartons; those to be retained in the NRPA headquarters library will be placed in 1/2 cu. ft., acid-free document cases. Full processing will concentrate on traditional paper-based records; other media such as the substantial number of photographs known to exist in the NRPA offices will be noted briefly in general descriptions but full item-level processing and preservation measures will be deferred until after the completion of this project. Student interns will be employed to perform routine sorting and processing measures freeing the archivist to concentrate on more complex problems and other responsibilities.

d. Entry of additional descriptive information into the computer files will continue throughout processing. Information collected during the initial shelf and box list phase will be verified and expanded upon as more detailed analysis of the records takes place. Descriptions of the series contents will be fleshed out to provide in-depth subject access; folder title lists will be compiled where appropriate. The descriptions filed in the computer will provide the raw material from which the archivist will later compile a clean, consistently edited inventory.

By December 1988, the bulk of the processing should be completed and the records shelved in the NRPA library or boxed and stored in anticipation of shipment to SWHA, as appropriate. It is anticipated that the archival materials retained in Virginia will be confined to those necessary for direct support of the services provided by the NRPA Information Resource Center or for which immediate physical accessibility by the NRPA staff is a high priority. Some microfilming of records is discussed below as a way of preserving certain core documents as well as allowing better accessibility in Minnesota and Virginia.

Compilation of Final Inventory. By January 1989, the Project Archivist will have an extensive computer-based file containing descriptions of each records series. She will use this as the basis for preparing a final inventory of archival materials that will follow the standard format used by the SWHA and will be MARC-compatible. The archival records will all be retained at NRPA headquarters until the inventory is complete to allow the archivist to consult the original

materials when and if questions arise during editing. The text of the inventory will not be finalized for printing until a month or two before the end of the project, but it will be possible to consult the accumulated descriptive information at any time during the course of the project either by using the computer file directly or by running a print-out of the file.

Microfilming Selected Records. Microfilming is proposed for those few records series that fall into one or more of the following categories: core documents on the history and functions of NRPA and its predecessors; records that the NRPA staff needs to have easy access to but also have reference value at the Social Welfare History Archives; and records in which reference interest is likely to be active enough that a circulating copy would prove useful. The selection of series to be filmed will be made by the Records Review Committee.

Microfilming will follow the archival quality standards presented in the NHPRC Microform Guidelines. The budget presented allows for reproduction of 20,000 images on 35mm microfilm @ \$0.25 per image and includes for each reel the creation of a master negative, a security negative, and one positive copy for reference use. The budget assumes that all or most of the necessary processing and set-up of the records can be accomplished by the Project Archivist and student interns. The cost of microfilming will be divided equally between NRPA and grant funds.

The NRPA staff has already identified several series that warrant filming, including such key documents as minutes of the Board of Trustees (800 pp.) and Executive Committee (200 pp.), reports of the Executive Director (450 pp.), and NRPA Annual Reports (600 pp.). Also stored in NRPA headquarters are 11 bound volumes of intermingled manuscript and printed materials that comprise the extant archival records of the American Institute of Park Executives, 1955-65. They total approximately 13,000 pages and would be useful both in Virginia and Minnesota. The budget for 20,000 images thus allows for identification of nearly 5,000 additional pages during processing.

Records Management Program. In October 1988, during the final stages of the archival processing work, the Project Archivist will begin planning the NRPA's records management program. The primary goal will be to develop a records disposition schedule that will provide an ongoing system for managing and properly disposing of NRPA's current and semicurrent records.

The first step will be to survey existing files in all NRPA staff offices collecting essentially the same information as during the archival survey (i.e., creator, series title, inclusive date, quantity) but adding such information as rate of annual accumulation that will be necessary for making determinations on how to handle the files in the future. The Project Archivist will prepare a draft records schedule including recommendations for the disposition of each series: how long the records should remain in active office files, how long they will be needed for occasional use by the staff and should be retained locally in storage, and when they can either be destroyed or transferred as

archival materials to the SWHA. These recommendations will be based on his or her own experience, the experience of the Consulting Archivist in a similar organization, and advice from the NRPA's legal and fiscal officers and other staff.

The draft schedule will be completed by April 1989 and distributed to the Records Review Committee for analysis and comment. Using the draft schedule as the focus, the Project Archivist will plan and conduct a records management workshop for selected NRPA staff members in June 1989. The workshop will serve the dual purpose of introducing the staff to the importance of maintaining clear, consistent, and complete files and of providing feedback on the records schedule from those who will be responsible for maintaining it over time.

Based on the workshop responses and the reactions of the Records Review Committee, the Project Archivist will revise the records schedule and prepare a final version in July.

Survey of Related Records Outside NRPA Custody. Like many organizations with large and active individual memberships, there is a significant volume of material documenting the history and activities of NRPA and its predecessors that is outside the organization's custody. Some remain in the private hands of individuals who have served on a volunteer basis as officers or committee chairpersons; others can be found in other manuscript repositories among the personal papers of individuals active in the park and recreation movement throughout its history.

The Project Archivist will distribute two questionnaires early in 1988 in an attempt to locate these related materials. One will be sent to NRPA members, the other will go to repositories thought likely to house such collections (e.g., archives in universities with academic programs in parks and recreation). Selected published sources will be reviewed, including the National Union Catalog of Manuscript Collections and the NHPRC Directory of Archives and Manuscript Repositories, to identify other relevant collections. The goal of this effort will be to compile a simple checklist of related materials. Relatively little time and effort will be expended on this part of the project but it should produce a useful tool for anyone seeking information beyond that found in the NRPA collections themselves. It will undoubtedly be of use to the Information Resource Center staff as well.

Other Activities. The Project Archivist will take advantage of existing channels of communications with NRPA's constituents to publicize the project and its goals. It is hoped that the Project Archivist and perhaps the Consulting Archivist can provide some limited guidance and advice to NRPA affiliates and, through individual members, to agencies and institutions in the recreation and park field which are also attempting to cope with historically significant records locally. Again, the substantial demands of the major project components described above will allow only limited involvement in this area, but even a small effort should prove beneficial.

Conferences. The Project Archivist will be encouraged to attend two archival conferences each year to enable him or her to stay abreast of professional developments and benefit from the experience of others: the Society of American Archivists in the fall and the Mid-Atlantic Regional Archives Conference in the spring. NRPA funds will be used to pay for these meetings. She will also attend the annual Congress for Recreation and Parks during which there will be an opportunity to meet with the project advisory board as well as NRPA officers and members from across the country. The NRPA will also send the Project Director and Associate Project Director to the Modern Archives Institute offered by the National Archives to give them a better understanding of the goals and techniques employed in a sound archives and records management program.

Conclusion of the Project. During the final month of the project, the Project Archivist will spend one week in Minnesota to help the Social Welfare History Archives staff integrate the newly processed archival materials with the existing NRA collection. She will also arrange to have the inventory and records schedule printed and distributed. The final format is expected to be a simple camera-ready version produced by the computer printer. The budget allows for offset printing of 500 copies of the inventory and 100 copies of the records schedule. The inventory will be sent to anyone who has expressed a research interest in the collection and to any repositories who responded positively to the inquiry about collections of related materials. The records schedule will be distributed internally to NRPA staff.

NRPA Records Program After Conclusion of Project. Income from the Lee Memorial Library and Information Center Endowment will be used to fund the position of archivist/records manager following the conclusion of the grant period. At that time, the archives and records management function will probably be merged with the Information Resource Center. The archivist/records manager will retain responsibility for maintaining the records schedule and providing reference on the few historical materials remaining in NRPA headquarters. She will remain in regular communication with the Repository Archivist at the SWHA and arrange to have archival records identified and shipped to Minnesota on an agreed upon timetable. In the course of serving the information needs of NRPA's members, she will undoubtedly need to call upon the archival materials housed in Minnesota to answer both simple and complex questions. If in-depth studies of particular records are needed, she may arrange with the SWHA to ship one or more boxes back to Virginia. The Information Resource Center staff and the archivist/records manager will also review the checklist of related collections periodically, adding to it any materials they have encountered in the course of their daily work and issuing revised editions as necessary.

NRPA ARCHIVES PROJECT ADVISORY BOARD

The NRPA Archives Project Advisory Board will comprise the members of the NRPA Joseph Lee Memorial Library and Information Center Committee, the Repository Archivist (David Klaassen), and the Consulting Archivist (Michael Everman). Charles Hartsoe who chairs the Library Committee will also serve as chair of the Advisory Board. Donald Henkel will participate in the Board's deliberations in his dual capacities as the Archives Project Director and as the Library Committee's staff liaison.

The Advisory Board will monitor the progress of the project at its twice-yearly meetings and provide information and assistance to the Project Archivist as needed. It will periodically review the work plan and approve adjustments when necessary to assure that the project's overall goals are met within the two-year time period. Through their collective experience and extensive contacts in the park and recreation field, its members will channel information about related collections of records outside NRPA custody to the archivist and will also promote an appreciation of the need for sound archival and records management practices among their colleagues.

Biographical sketches follow for the current members of the Joseph Lee Memorial Library and Information Center Committee:

David Austin Professor of Recreation, Indiana University, Bloomington. B.A., Union College; M.S., Indiana University; Ph.D., University of Illinois. Former faculty member, North Texas State University and University of Illinois. Former Director of Recreation Therapy, Evansville (IN) State Hospital. Former President of the Society of Recreation and Park Educators (SPRE) and member of the National Therapeutic Recreation Society (NTRS) Board of Directors.

Joseph Bannon Professor and Chair, Department of Leisure Studies, University of Illinois. B.S., Ithaca College; M.S. and Ph.D., University of Illinois. Past chief, Office of Recreation and Park Resources, University of Illinois. Former general superintendent, Topeka Recreation Commission. Past president, SPRE.

Robert Crawford Executive Director, National Recreation Foundation. Commissioner, Department of Recreation. President, Fairmont Park Commission, Philadelphia. B.S., Des Moines University; M.A., New York University; graduate of National Recreation School. Former director of recreation: Hastings-on-Hudson, NY, and Montclair, NJ. Former superintendent of recreation, Oakland, CA.

Endicott Davison Attorney, Winthrop, Stimson, Putnam and Roberts. Director, Legal Aid Society of New York. B.A., Yale University; LL.B., University of Virginia. Former Director of Institutional Development and Capital Support, Yale University. Former trustee, American Museum of Natural History.

Charles Hartsoe (chair), see full vita, p. 22.

Gloria Heer Professional volunteer and civic leader. B.A., University of Southern California. Member, Alpha Kappa Delta, National Honorary Sociology Fraternity. Former: director, parks and recreation, Santa Fe Springs, CA; director, NRPA Citizen Board members (CBM); chairperson, Cowney Civic Library Advisory Board. Member: American Association of University Women; Los Angeles County Park and Recreation Commission; National Fitness Coalition.

Toby Mobley Dean, School of Health, Physical Education, and Recreation, Indiana University. B.A., Georgetown College; M.S., Indiana University; M.R.E., Southern Seminary; Re.D., Indiana University. Recipient, Special Recognition for successful efforts to gain Council on Post-Secondary Accreditation recognition. Past chairman, Recreation and Parks, Pennsylvania State College and Western Illinois University. Past president, SPRE. Former member, NRPA Committee on Registration and Professional Development.

Joseph Prendergast Oak Hill Farm, Aldie, Virginia. Retired executive vice president, National Trust for Historic Preservation. Former executive vice president, National Recreation and Park Association. B.S., Princeton University; M.S., Columbia University, LL.B., Oxford University.

Robert Toalson General manager, Champaign (IL) Park District. B.A., University of Kansas; M.S., Indiana University. Member, National Council on Accreditation, NRPA. Former director of recreation, Oak Park, IL. Past president: American Park and Recreation Administration; American Academy for Parks and Recreation Administration; Illinois Parks and Recreation Association.

Donald Henkel (NRPA staff liaison), see full vita, p. 20.

INTERIM REPORT

National Recreation and Park Association Archives Project (NHPRC 88-060)

May 1, 1988 - October 31, 1988

BACKGROUND

Founded in 1906 as the Playground Association of America and later known variously as the Playground and Recreation Association of America (1911), National Recreation Association (1930), and the National Recreation and Park Association (1965), the organizations concept of recreation evolved from the development of supervised playgrounds to one that included a broad range of leisure-time programs and facilities that enriched the human environment. Today's NRPA was formed when the National Recreation Association merged with four other national organizations in the park and recreation field. NHPRC provided funds for the salary of a full-time archivist, a student assistant, and basic archival supplies. The second-year grant (1989-1990) continues support for the student assistant.

The purpose of this project is to (1) organize and make available for research the records of NRPA and its predecessors, (2) establish an archival and records management program for NRPA headquarters, and (3) coordinate and integrate the archival and records management work with that of NRPA's new Information System.

Project activity and the original work plan were divided into two areas:

- Internal, dealing with archival arrangement and records management within NRPA headquarters.
- Publicity and external relations, dealing with acquainting the NRPA membership and professional archival and historical organizations with the project.

PROJECT ACTIVITIES

Project activity focused on consolidating the accomplishments of the first six months of the project and carrying those aspects to further stages. Activities of the archivist covered a wide range. A summary of these include:

Identifying series of records.

Preliminary sorting and listing of collections.

Developing master files and lists of publications, tape cassettes, films, etc. to allow disposal of surplus items in processing current and future collections.

Accessioning collections donated by members.

Developing and constructing exhibits about the history of NRPA and relating archives to special events of NRPA activity.

producing a handout about the project, the Archives, and services to be distributed at congresses and other meetings.

Reference requests from staff and external researchers on a wide range of topics.

Attending professional meetings for archives and records management.

Publicizing the Archives through the NRPA newsletter, Dateline, and contact with NRPA branch board of directors.

Staffing the Professional Service booth at the annual NRPA Congress in Indianapolis, Indiana, October, 1988. Included all promotional material, panel displays with text and photos, including section on archives.

Education Session -- "Preserving Our Heritage - NRPA Archives Project" at the annual NRPA Congress, Indianapolis, Indiana, October, 1988. Overview of progress in project and plans for the future.

Appraised, processed, and finished series level description of the National Recreation Association (NRA) records held at the Social Welfare History Archives (SWHA) at the University of Minnesota.

Processing of archival materials at NRPA headquarters.

RESULTS

Each step of the activity enables the staff to proceed to further the goal toward a fully-operating archives. The major accomplishments of this first six month period includes the physical activity to rearrange and accommodate the archives in the Joseph Lee library, as well as to identify archival materials located in the basement of NRPA headquarters. This included a lot of cleaning up, disposing of materials, reboxing, and physical rearrangement which gave a better indication of

what the current holdings were and to link this to expected future acquisitions.

The original work plan remains valid. The major departures have been in relation to the time it took in hiring a project archivist. Because of this, the schedule has been revised as to when the project archivist actually began the project (July 25, 1988). Also, the hiring of a student assistant has been delayed until the beginning of the year.

The possibilities for the administration and use of the NRPA archives collection are numerous. Many projects including outreach, research, processing, and exhibition must be incorporated into long-range planning for the Archives which will allow seeking of cooperation and additional funding.

Because the Archives staff is limited and involved by the nature of beginning a project, the results may seem to be progressing slowly. However, much has been accomplished and more will follow in the next few months.

IMPACT

Since the project has begun, the outreach and publicity has played an active part of the scheme. Links with other archives, such as the Social Welfare History Archives at the University of Minnesota and the America Alliance for Health, Physical Education, Recreation, and Dance, have been established.

As a result of the education session, an awareness of our holdings and of possibilities for future acquisitions for our Archives has been created. The group that participated in the session were very interested and eager to assist with the project. We hope that this interest grows.

The Archives has received requests from NRPA membership for advice about the preservation of records. This is a good direction for the records management aspect of the project. Also, researchers have made use of some of the identified series and publications. We have a very good response to the Archives thus far.

Also, professional contacts have been made through membership in the Mid-Atlantic Regional Archives Conference and the Society of American Archivist. Solutions to questions and networking have been very much a result of these contacts.

POST GRANT ACTIVITIES

At this stage in the project, it is difficult to discuss the post-grant activities of the NRPA archives. By salvaging the historical collection, NRPA realizes the necessity of continuing the archivist position and the records management program. Discussions are being conducted about the continuance of the position.

One activity that has been considered is the microfilming of past and current publications of NRPA and its predecessors. Ideas on how to raise money for such a project are also being reviewed.

COMMENTS

The project is working well to achieve the goals set forth in the proposal. Imposing order on the collection and creating an awareness of the principals of archives has been the main accomplishment thus far.

The NRPA archives project is off on a good start. The groundwork has been laid. It is essential to follow through to the completion of the project and for it to be continued in order that all the benefits to take effect. Practices established by policies and rules must be followed and maintained, or disarray will follow.

January 26, 1989

Laurie Baty
Records Program
National Historical Publications and Records Commission
National Archives Building
Washington, D. C. 20408

Dear Ms. Baty:

The National Recreation and Park Association formally requests a \$13,230 supplement to the NRPA Archives Project (NHPRC 88-060) funded last fiscal year by the National Historical Publications and Records Commission. This supplement will fund one-half of the project archivist's salary and fringe benefits solely for the period of May 1, 1989 through April 30, 1990. NRPA will fund the remainder of the position's salary in addition to all other project expenses such as: occupancy; travel; meetings; equipment; materials and printing; and telephone. Staff support and guidance will continue to be provided on a regular basis by NRPA. Student assistance for the coming year was approved in the initial grant.

The Archives Project is housed in NRPA's Joseph Lee Memorial Library, along with the association's Information Resource Center. The Center is nearing operational status. The archivist's knowledge and skill will be essential in fusing the archival component with the information retrieval system. Following completion of the second year of the Archives Project, NRPA plans to fully fund a staff position to maintain, as well as attain and preserve its unique history in conjunction with the Information System.

The first six months of NRPA's Archives Project have been busy and productive. Major physical changes have occurred in the Joseph Lee Memorial Library, initially to fully inventory the archival materials at NRPA and later to make room for the increasing amount of processed materials. Appraisal of all records at NRPA has been completed and approximately 120 cubic feet of materials have been processed. (see Attachment) The National Recreation Association records held at the University of Minnesota Social Welfare History Archives have also been reviewed. Series level descriptions have been written; the inventory of these records has been completed. A survey of NRPA staff offices is currently being conducted to identify materials, such as branch minutes and newsletters, reports, and special projects that should be considered for permanent retention in the archives. In addition, a monthly column in the NRPA newsletter, Dateline, highlights materials available for researchers and

identifies missing items NRPA is seeking for its archival collection. The Project Archivist has spearheaded each of these efforts.

The Project Archivist and Associate Project Director coordinated a special education session on the archives project at the 1988 NRPA National Congress in Indianapolis in October. Of the over 150 sessions held in Indianapolis, "NRPA Archives Project: Preserving Our Heritage" was rated one of the top 10 sessions in terms of worth by the delegates attending. NRPA's Hall of Fame program was initiated during the last year with the assistance of the Project Archivist. The Project Archivist attended the annual Society of American Archivist's conference in Atlanta. Numerous researchers have already been greatly assisted by the Project Archivist.

Two student assistants have recently been hired by the Project Archivist to assist in the processing and description of the materials located at NRPA headquarters. This will greatly enhance the completion of the processing aspect of the project.

The Project Archivist will spend the remaining six months of the initial grant working on several key aspects of the archives. Processing will, of course, continue. Several meetings, including the NRPA Mid-Year Meeting of branches and regions and a Records Review Committee meeting, will require presentations and reports by the Project Archivist. Attendance at the MARAC conference in Albany this spring is also scheduled.

Individual meetings with staff will be conducted to determine not only what materials they now hold, but also what materials should be housed at NRPA. A general call for materials has been sent through the Dateline newsletter. A more formal, specific survey will soon be developed in hopes of identifying more materials or collections from several of NRPA's predecessor organizations. From this identification of collections, an inventory of materials not housed at NRPA can be developed; priorities for acquisition can be determined.

The primary goal during the second year of the National Recreation and Park Association Archives Project will be to acquire materials related to NRPA and its parent organizations not currently housed at NRPA. Significant collections may be lost if this outreach cannot be made soon. Colleges and university leisure service curriculums will be surveyed to identify special collections which they hold related to parks and recreation. In addition, it is hoped the Project Archivist can assist regional, state, and local park and recreation groups initiate archival projects of their own. The provision of technical assistance in this area would be truly unique in the leisure service field. Promotion and publicity of the archives project will be crucial in the future. An interpretive brochure will be developed for national association's archives project.

All processing of materials at NRPA and the University of Minnesota will be completed; a final inventory will be developed. As previously mentioned, the Information System will soon be activated. Input from the Project Archivist will be vital when formatting the archives' inventory to the Information System. The creation of a records management system is planned by the end of the second year of the project. A records management workshop will be conducted for the NRPA staff. This will, of course, provide archival materials on an on-going basis.

Following the second year of the grant, NRPA plans to fund a position which will combine archival work with records management and the Information Resource Center. Funding for the position will be derived from the interest of an endowment fund for the Joseph Lee Memorial Library. Currently, the library/archives endowment fund is \$205,000.00. Ultimately, \$500,000.00 must be reached to secure permanent funding for this position and support services.

To this end, two fund raising projects are currently underway. The Project Archivist and several other staff are developing an historical 1990 calendar to be marketed by July, 1989. This will be available to NRPA Congress delegates at the annual Congress for Recreation and Parks in San Antonio, Texas in October, 1989. A blind auction is also planned at the same Congress. These projects, in addition to others, will become annual NRPA events. Event proceeds will help fund the archives/records management/information resource position on a permanent basis.

The National Recreation and Park Association is excited with the Archives Project's progress thus far. Ours is a field rich in quality of experience and quantity of collections. NRPA is committed to retaining and developing this body of material. NRPA is developing plans to fund a position on a permanent basis. The association, however, cannot fully fund this valuable position next fiscal year. Therefore, NRPA requests partial funding of the archivist's salary as a supplement to the initial NHPRC grant. Preservation of all significant archival parks and recreation material which has been housed within and outside of NRPA should be assured by continuing the project for the second year.

Should you have any questions regarding this request, please do not hesitate to contact Don Henkel, Project Director, or Pam Hackbart-Dean, Project Archivist. NRPA looks forward to hearing from you.

Sincerely,

Dean Tice
Executive Director, NRPA

Attachments

National Recreation Foundation funding
 1978 - 28,210 1980 - 43,900
 1979 - 40,545

APRISE, NRPA's Information Hotline

THE RECREATION AND PARK FIELD is undergoing an information explosion. The unprecedented demand for information is matched only by a similar production of information, all fueled by the more than 16,000 NRPA members, 4,500 park and recreation departments, and 500 curricula in the United States and Canada alone.

Recognizing the urgent need for a system to manage this flow of information, NRPA undertook in mid-1979 the development of an information service to respond to the national and international information transfer requirements of the recreation and park field. One important element in this system is APRISE, developed with funds granted by the National Recreation Foundation and now providing vital information to parks and recreation professionals and the general public alike.

Every day NRPA information specialists use advanced computer technology to provide rapid access to more than 150 data bases containing references to popular and professional periodicals, research reports, books, private and public funding sources, and statistical collections. This system is available to you today. If you want to plug into a multi-million dollar storehouse of information, the hows and whats of the process are explained below.

Just what is APRISE?

APRISE—A Parks and Recreation Information Service—provides NRPA members and others interested in the field with computerized searching of nearly 200 general and specialized data bases containing information vital to your profession.

What is a data base?

A data base is simply a collection of records maintained and searchable by computer.

Are all data bases the same?

Not at all. Many of those used by APRISE are bibliographic, containing the record of articles, books, research reports, dissertations, conference reports, and government documents while others contain statistics, directories, business information, and other nonbibliographic data.

And just how much material is on these data bases?

Literally millions of records, most of which refer to printed material available through the resources of local library systems.

That sounds great, but how do you zero in on exactly the information needed?

Fortunately, many data bases used by APRISE are fairly specialized. For example, SPORT is a file of more than 45,000 records dealing exclusively with areas such as sports, recreation, sport medicine, physical education, training, equipment and sport facilities.

That sounds interesting. What if I need, for example, information on constructing new sports facilities for the physically handicapped. Could you help me out?

Absolutely! Through the NRPA computer terminal, the SPORT data base will be searched by experienced information specialists, a bibliography will be developed, and the results will be sent to you.

And you'll probably send a big bill too, right?

Not so. You will be charged a small user fee plus computer charges. Searches can be run for as little as \$15 or up to \$150 for an extensive search. Charges vary with the cost of the data base and the difficulty of the search performed. The NRPA information specialist will discuss this factor with you to determine what is needed to answer your inquiry.

Wouldn't it be easier to go to the library, not to mention less expensive?

Maybe, maybe not. If it takes three to four hours to do a manual search in the library that turns up five to ten references, is that less time consuming and less expensive than a computer search costing about \$20? And remember, some information just cannot be found without the aid of the computer.

Such as?

How about funding information?

Do you mean you can find funds for my pet project?

Well not quite, but APRISE will put you ahead of the pack in locating a funding source. Using several different data bases, the APRISE information specialist can develop a profile of your particular needs and the governmental and private resources that might be available. Included in these data bases is information on both national and local foundations, federal funds, and a variety of other sources.

Costs run from \$20 to \$50 for typical searches, although extensive research and computer searching to produce greater numbers of possible funding sources can run higher. The cost is reasonable, especially considering that the combination of NRPA expertise in the park and recreation field with the latest in information technology is only available through APRISE.

What do I do to obtain my own computer printout pointing toward articles on Pet Project No. 1 and possible funding sources?

Just call NRPA at (703) 525-0606 and ask for PRISE. Or send us your needs by mail and we will telephone you. Rest assured, as one of NRPA's newest services, we are both helpful and friendly. □

NOTE: Future articles will tell of some of the uses members have found for APRISE.

March 1981

About the SOCIAL WELFARE HISTORY ARCHIVES

The Social Welfare History Archives was founded in 1964 through the initiative of historian Clarke Chambers. During his research in the early 1960s on voluntary associations, he discovered both a problem and an opportunity. Archives and manuscript repositories at that time had collected very few social welfare records, but many national service organizations had preserved substantial historical records and were eager to see them made available in an appropriate institution. Through his initiative the University of Minnesota Libraries established the Social Welfare History Archives in 1964 to document the history of social service and social reform in America.

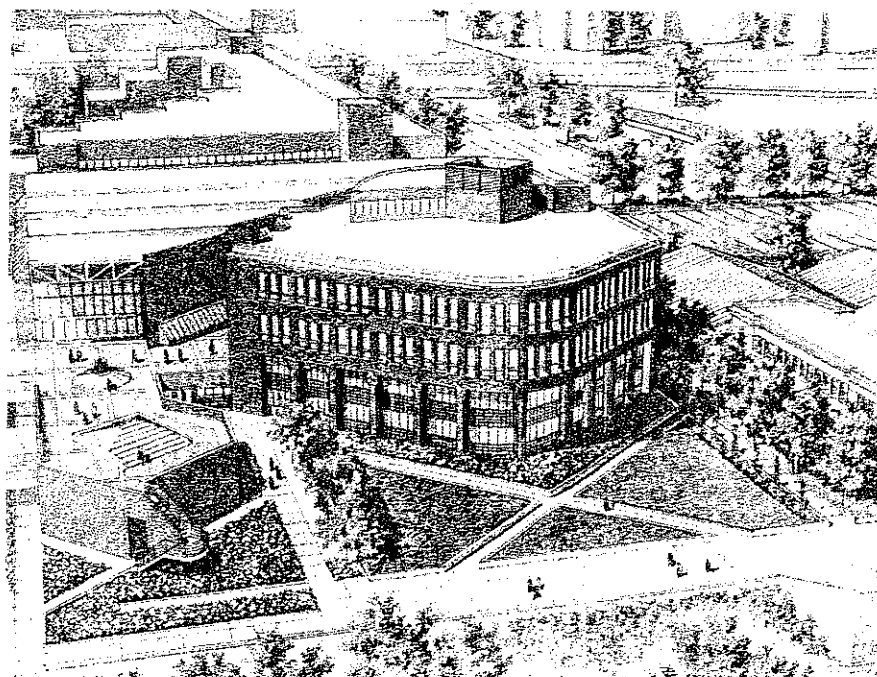
The Archives has acquired the records of forty national associations, among them the major forums for overall discussion, planning, and coordination of services (The National Conference on Social Welfare, and the National Assembly of National Voluntary Health and Social Welfare Organizations), the professional social work organization (National Association of Social Workers and its predecessors); the accrediting organization in social work education (Council on Social Work Education), and most of the prominent specialized service organizations (the YMCA of the USA, United Neighborhood Centers of America, Child Welfare League of America, Family Service Association of America, National Committee for the Prevention of Cruelty to Children, National Recreation Association, Travelers Aid Association of America, American Social Health Association, American Public Welfare Association, and others). Most of the above-named organizations continue to donate records to the Archives on a more or less regular basis. These collections provide a unique opportunity to study and understand private sector planning for services and setting standards at the national level, and the impact of independent sector activities on the formulation and implementation of health and welfare policies in the public sphere.

The personal papers of some sixty individual leaders and practitioners, among them Helen Hall, Robert Bondy, Albert Kennedy, Paul Kellogg, Leonard Mayo, Eduard Lindeman, Ollie Randall, Alvin Schorr, Ernest Witte, and Benjamin Youngdahl; and the records of seventy-five local agencies, among them the United Way of Minneapolis, Minnesota Charities Review Council, Minneapolis Family and Children's Service, Family Service of St. Paul, and Henry Street Settlement (New York), offer another valuable perspective, one that provides a more intimate picture of service delivery and conditions of client populations.

The collections chronicle the development of a broad range of activities. Included are the classic social services offered to particularly vulnerable classes of persons, e. g., the economically dependent, recent immigrants, migrants and refugees, unwed mothers, abused and abandoned children, the aged, and the mentally and physically handicapped. Beyond these are causes and services aimed at the broader community, many of them not traditionally included in a narrow definition of social welfare: child-rearing advice for parents, recreation programs, community planning, music, children's theater, preventive health, and family planning.

ELMER L. ANDERSEN LIBRARY

A DIRECTORY OF ARCHIVES AND SPECIAL COLLECTIONS



UNIVERSITY OF MINNESOTA



UNIVERSITY
LIBRARIES

FIRST FLOOR

SPECIAL COLLECTIONS AND RARE BOOKS DIVISION (SUITE 111)

Special Collections and Rare Books is the repository for publications requiring special care and protection due to age, value or fragility. Holdings include clay tablets and papyri, medieval manuscripts, early printed books, miniature books, fine printing and fine bindings and collections of notable authors. Among the other special collections are the Archie Givens, Sr. Collection of African American Literature, the Tell G. Dahllöf Collection of Swedish Americana, the Robert A. Kann Collection of Austrian History and Culture, Joseph S. Mertle Collection on the History of Photomechanics, the Arthur Kleiner Collection of Silent Movie Music, the Basil Laourdas Modern Greek Collection, the world's largest Sherlock Holmes Collection, the Jean-Nickolaus Tretter Collection in Gay, Lesbian, Bisexual, and Transgender Studies, and the personal library of Elmer L. Andersen.

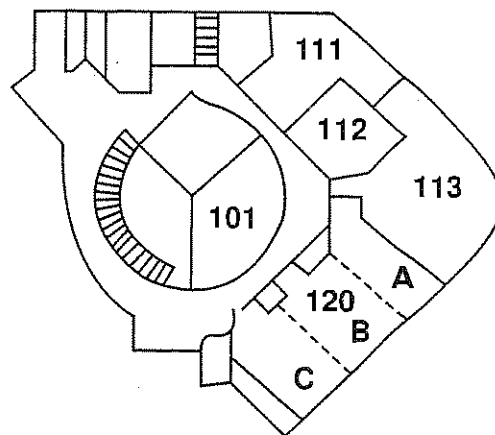
CHILDREN'S LITERATURE RESEARCH COLLECTIONS (SUITE 113)

The Children's Literature Research Collections (CLRC) consists of two principal collections — the Kerlan Collection and the Hess Collection — together with many other fine examples of children's literature and book art. University of Minnesota alumnus Irvin Kerlan, MD, donated his private collection of 6,000 children's books, original art and manuscripts in 1949, and he continued to contribute until his death in 1963. Today, it includes 70,000 children's books, with 9,000 manuscripts and/or illustrations. George H. Hess, Jr. bequeathed his private collection of 60,000 dime novels, story papers, pulps, series books and other popular literature in 1954. The CLRC has expanded to encompass the Paul Bunyan Collection, Big Little Books, journals, comic books and secondary literature.

EXHIBIT GALLERY (ROOM 101)

FIRST-FLOOR READING ROOM (ROOM 112, ENTER THROUGH 111 OR 113)

GIVENS CONFERENCE SUITE (ROOMS 120A, 120B, & 120C)



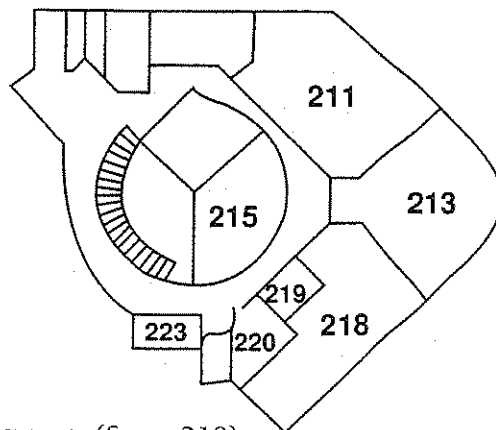
SECOND FLOOR

CHARLES BABBAGE INSTITUTE (SUITE 211)

The Charles Babbage Institute, an internationally recognized archives and research center, is dedicated to promoting study of the history of information technology and its impact on society. Established at the University of Minnesota in 1979 and jointly supported by the Institute of Technology, the Charles Babbage Foundation and the University Libraries, CBI preserves relevant historical documentation, conducts original research, and sponsors fellowships, symposia and publications. The CBI archives collects, preserves, and makes available for research primary source materials relating to the history of computing after 1935. Its collection consists of over 6000 cubic feet of manuscript materials, oral history interviews, computer trade publications, photographs, films, videos and reference materials.

MANUSCRIPTS DIVISION (SUITE 213)

Founded in 1970, the Manuscripts Division houses three subject archives. The Literary Manuscripts Collections contain source materials of Minnesota native or resident authors, including poets John Berryman and James Wright. Historical records from theatre, music, dance and associated organizations in Minnesota, including the Minnesota Orchestra and the Guthrie Theatre, reside in the Performing Arts Archives. The Northwest Architectural Archives preserves the records of architects, contractors and designers from Minnesota, western Wisconsin, northern Iowa and the eastern Dakotas. The papers of William Gray Purcell, partner in the Prairie School firm of Purcell and Elmslie, are of particular note.



UNIVERSITY ARCHIVES (SUITE 218)

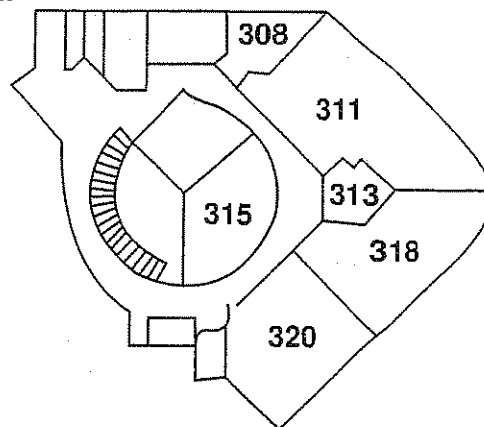
University Archives collects the historical and legal documentation of the University of Minnesota. Established in 1928 by William Watts Folwell, the University's first president and librarian, the Archives began as a modest repository of faculty and departmental publications. The Archives now contains over 60,000 bound volumes, 16,000 cubic feet of department and faculty papers, 48,000 audiotapes and films, and thousands of photographs and negatives, all documenting the history and heritage of the University of Minnesota.

SECOND-FLOOR READING ROOM (ROOM 215)

AUDIO-VISUAL ROOM (ROOM 219)

DIGITAL PHOTOREPRODUCTIONS (ROOMS 220, 223)

THIRD FLOOR



IMMIGRATION HISTORY RESEARCH CENTER (SUITE 311)

Founded in 1965, the Immigration History Research Center is an international resource on American immigration and ethnic history. The IHRC collects, preserves, and makes available archival and published resources documenting immigration and ethnicity on a national scope. The collections are particularly rich for ethnic groups that originated in eastern, central, and southern Europe and the Near East — those who came to this country during the great wave of migration that began in the 1880s and peaked in the first decades of this century. The Center attracts scholars and graduate students from around the world, and its lectures and seminars are open to all.

KAUTZ FAMILY YMCA ARCHIVES (SUITE 318)

The YMCA, founded in 1851, is the oldest and largest social institution in the United States. The records of its national organization, the YMCA of the USA, form the core of the Kautz Family YMCA Archives, which also holds records of the Minneapolis and New York YMCAs and of related organizations serving the worldwide "Y" movement. The collections document the evolution of the YMCA from its Protestant evangelical origins, including its contributions to Civil War relief, the invention of basketball and volleyball, rural reconstruction in India and Korea, teaching English as a second language and more.

SOCIAL WELFARE HISTORY ARCHIVES (SUITE 320)

The Social Welfare History Archives, established in 1964, collects and preserves the archives of voluntary-sector social service and social reform organizations as well as the personal papers of individual leaders in the field. Among the range of social service activities represented in the archives are social casework and related counseling services, community organization, recreation, settlement houses, child welfare, aging, race relations, community planning, services to migrants and immigrants, public health and volunteerism. The UPPER MIDWEST JEWISH ARCHIVES, which came to Andersen Library in 2001, chronicles Jewish culture in the upper Midwest through the records of community and service organizations, synagogues, and other institutions.

THIRD-FLOOR CONFERENCE ROOM (ROOM 308)

THIRD-FLOOR READING ROOM (ROOM 315)

MICROFORM ROOM (ROOM 313)

OUR COLLECTIVE HERITAGE – OUR COMMON FUTURE

Keeping the record of human thought and achievement – the collective heritage of past generations – is the principal pursuit of the world's archives and libraries. It is hard to conceive of any cultural institutions more important to maintaining our civilization than these foundations of learning and scholarship. As former Governor Elmer L. Andersen himself has defined as “the fourth mission of a university”:

It falls to the universities in our culture — and specifically to university libraries — to preserve the sources of information, knowledge and culture, so they can be found and passed on.

The books, manuscripts, and artifacts here in the Elmer L. Andersen Library are unique and among the most valuable cultural documents available anywhere. Ranging from four thousand year old Babylonian clay tablets, to the latest illustrated children's books, these internationally renowned collections have been brought together for the first time in a state-of-the-art facility, named for Minnesota's premier businessman, statesman, and bookman.

ELMER L. ANDERSEN LIBRARY
UNIVERSITY OF MINNESOTA
2700 UNIVERSITY AVENUE, S.E.
MINNEAPOLIS, MN 55455

Other notable special collections units that are part of the University Libraries but not located in Andersen Library, should not be overlooked. They include:

James Ford Bell Library, documenting the expansion of western commerce and civilization; located in Wilson Library

Andersen Horticultural Library, located in the Minnesota Landscape Arboretum in Chanhassen

Wangensteen Historical Library of Biology and Medicine, located in Diehl Hall on the East Bank Campus

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April 2002

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Suite 211

612-624-5050

<http://www.cbi.umn.edu>

CHILDREN'S LITERATURE RESEARCH COLLECTIONS

Suite 113

612-624-4576

<http://special.lib.umn.edu/clrc>

IMMIGRATION HISTORY RESEARCH CENTER

Suite 311

612-625-4800

<http://www1.umn.edu/ihrc>

KAUTZ FAMILY YMCA ARCHIVES

Suite 318

612-625-3445

<http://special.lib.umn.edu/ymca>

MANUSCRIPTS DIVISION

Suite 213

612-625-3550

<http://special.lib.umn.edu/manuscripts>

SOCIAL WELFARE HISTORY ARCHIVES

Suite 320

612-624-4377

<http://special.lib.umn.edu/swha>

SPECIAL COLLECTIONS AND RARE BOOKS

Suite 111

612-626-9166

<http://special.lib.umn.edu/rare>

UNIVERSITY ARCHIVES

Suite 218

612-624-0526

<http://special.lib.umn.edu/uarch>

UPPER MIDWEST JEWISH ARCHIVES

Suite 320

612-625-0192

<http://special.lib.umn.edu/umja>

Preliminary inventory
SW74

SOCIAL WELFARE HISTORY ARCHIVES
UNIVERSITY OF MINNESOTA LIBRARIES

National Recreation Association

Records, 1906-72

ca. 160 linear feet, contained in 122 record cartons and 24 portfolios

The records were a gift of the National Recreation and Park Association, received in 1966 and 1977.

There are no restrictions on access.

ABSTRACT

Founded in 1906 as the Playground Association of America and later known variously as the Playground and Recreation Association of America (1911), National Recreation Association (1930), and National Recreation and Park Association (1965), the organization's concept of recreation evolved from the development of supervised playgrounds to one that includes a broad range of leisure-time programs and facilities that enrich the human environment. Among the materials included are minutes, annual reports, annual meeting programs and proceedings, general administrative and financial records, and scrapbooks. Field work and survey reports provide information about recreational programs and facilities in cities throughout the United States and Canada. Biographical files are formed around the activities of Howard Braucher (longtime Association secretary) and other recreational leaders. A comprehensive set of bulletins and other NRA publications offers a record of the kind of practical advice the association provided for recreation workers on specialized topics that include administration, community singing, drama and pageants, handicrafts, industrial recreation, play in institutions, and services to the military. A complete set of Recreation magazine (1907-1965) in bound volumes is in the journals collection of SWHA. Originally entitled Playground, it became Playground and Recreation in June, 1929 and then finally Recreation in January, 1931.

History of the organization

The National Recreation Association began in 1906 as the Playground Association of America (PAA) by New York City educators Dr. Luther Gulick and Henry S. Curtis. Industrialization and growing urbanization prompted a perceived need to encourage positive citizenship through supervised playground and leisure time activities.

Initially PAA was funded by private sources and volunteers until the Russell Sage Foundation agreed to fund them. With more financial security, the organization was able to build, and hired the first professional executive secretary, Howard Baucher, a social worker who held the position for forty years. The organization flourished under the leadership of Baucher and new president Joseph Lee. In 1911 the name was changed to Playground and Recreation Association of America (PRAA), symbolizing its expansion into adult as well as childhood activities. PRAA put a new emphasis on field service and began to hold annual congresses. They also began an eventually successful lobby effort for local government responsibility to meet the recreation needs of its citizenry.

With the start of WWI, the PRAA expanded into one that provided services to troops at training camps. Due to poor physical fitness results of prospective soldiers, fitness became a large concern in America, starting physical fitness programs in schools and for Black Americans. The entire post-war decade was one of large growth for the PRAA. They began such things as the National Recreation School to train professional recreation leaders, and funded scholarly research. In the mid-30s, the name of the organization changed again to the National Recreation Association, still in attempt to increase the support and definition of recreation and leisure.

During the depression, the NRA cut back and by the end of WWII many government programs took over the majority of the recreation activities. Braucher died in 1949, leaving the NRA without an effective leader. They continued to be a resource center, published literature and studies and trained leaders. In 1965, many groups merged to form National Recreation and Park Association (NRPA), with a goal to promote public interest in park and leisure opportunity. (For a more detailed history of NRA, see Wallach's section in Social Service Organizations, Vol. 2, 1978, pgs. 587-592, from which this summary was drawn.)

National Recreation Association records
SERIES OUTLINE

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National Recreation Association records
SERIES OUTLINE

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Series 1. Historical materials, 1906-65

Boxes 1-2

Documents describing NRA activities and developments in general terms, mostly in the form of retrospective sketches and analyses. Includes leaflets describing NRA services on an annual basis and materials relating to 25th, 35th, and 50th anniversary celebrations.

Series 2. Minutes of policy-making bodies, 1909-48

Boxes 3-10

Minutes and some monthly reports of the boards of directors and executive committees of the Playground and Recreation Association of America, 1909-12, 1917-30; War Camp Community Services, 1918-38; Community Service, 1919, 1922-39; National Recreation Association, 1930-48; and National Recreation School, 1930-48.

Series 3. Annual reports, 1908-65

Boxes 11-13

Published and typescript reports describing the work of the Association. For the period 1930-65 there is a fairly complete set of detailed departmental reports to supplement the more formal, public relations-oriented Association-wide reports.

Series 4. Annual recreation congresses and other meetings, 1909-72 **Boxes 14-17**

Programs, proceedings (mostly published), and related materials for annual recreation congresses, 1907-09, 1922-72. Also includes files on a limited number of NRA regional conferences and on participation in other meetings such as the National Conference on Outdoor Recreation (1924-29).

Series 5. General administrative records, ca. 1940-60

Boxes 18-24

Largely unorganized records from the files of executives Howard Braucher and Joseph Prendergast pertaining to NRA general policies and program, personnel, research, etc. Contents are primarily reports, analyses, memoranda, and formal statements. Included are materials concerning the acquisition, dedication, and administration of the Whitney Museum Building (New York City), which served as NRA headquarters, ca. 1954-66. Also contained are materials concerning the merger of the American Institute of Park Executives, the American Recreation Society and NRA, which, in 1965, became the National Recreation and Park Association.

Series 6. Financial records, ca. 1915-65

Boxes 25-31

Budgetary and fund-raising records include audit reports, financial policy materials, records of fund-raising appeals, relations with foundations (particularly the Laura

Spelman Rockefeller Memorial, 1921-34), and administration of endowments such as the National Recreation Foundation and the National Recreation School, Inc.

Series 7. Biographical information, ca. 1908-60 **Boxes 32-33**

Articles, speeches, correspondence, and memoranda concerning contacts with individuals prominent in the Association and the recreation field. Represented most extensively is Howard Braucher.

Series 8. Field work, 1940-66 **Boxes 34-37**

Departmental reports summarizing services to local communities, 1940-65; reports and correspondence of individual field representatives, 1961-66; and files, 1946-50, of field representative Mary Quirk.

Series 9. Surveys, 1910-60 **Boxes 38-49**

Copies of reports and surveys of city recreation facilities and needs, conducted and prepared by Association field representatives at the request of city officials. Most of the studies were of small and medium-sized cities. The container list includes a list of cities surveyed. Also included are policy and procedures manuals, forms, and reference material relating to the Association's survey activities.

Series 10. Public relations, ca. 1945-56 **Boxes 50-51**

News releases, promotional materials, files relating to the development of NRA publications (especially Recreation magazine), relations with other organizations, correspondence with various magazines, and development of audio-visual materials.

Series 11. Library, ca. 1955-70 **Box 52**

Files concerning the development of the Joseph Lee Memorial Library at NRA headquarters, including procedures, book and periodical selection policy, and plans for development of the NRA archives.

Series 12. State recreation societies, 1955-64 **Box 53**

Correspondence with executives of state societies, most of it transmitting copies of annual reports, constitutions and bylaws, and policy manuals requested by NRA in connection with plans for the merger of organizations serving the parks and recreation field.

Series 13. Projects

Drama workshops, ca. 1945-55

Boxes 54-55

Papers of Grace Walker, NRA's first drama consultant. Contains scripts, poems, pageant instructions, games, lecture notes, correspondence, and field reports relating to workshops she conducted.

Arts festivals, 1964, Sheltered workshops, 1959-60

Box 56

Responses to a survey seeking information about performing arts festivals sponsored by city recreation departments. Also working files of an NRA study of recreational needs in sheltered workshops for handicapped persons. The files contain information compiled about 32 workshops (most of them Goodwill Industries) and about recreational facilities in the cities where they are located. Some files include summaries of interviews with individual workers.

Lifetime sports project

Boxes 57-58

Newsletters, reports, newsclippings and photographs relating to the Lifetime Sports Recreation Project conducted by NRPA in 1966. These records run from 1966 to 1970.

Series 14. International activities

Boxes 59-64

Mainly consists of reference materials in alphabetical order by country about that nation's recreation program. Also, correspondence and reports concerning individual international recreation organizations are included.

Series 15. Publications

Newsletters, 1953-65

Box 65

Fairly complete sets of Market Newsletter, Affiliate Newsletter, and Associate Newsletter from their inception.

Directories, 1951-61

Box 66

The directories list agencies (known as affiliates) and individuals (associates) who comprised NRA's active membership and service constituency.

Yearbooks, 1915-61

Box 67

A nearly complete set of yearbooks, most of them issues of Recreation magazine, each of which provides a primarily statistical summary of community recreation services across the country, and, to a lesser extent, an accounting of NRA services. Also, a complete set of Recreation magazine (1907-65) in bound volumes is located in the journals collection of SWHA. Originally entitled Playground, it became Playground and Recreation in June, 1929 and then finally Recreation in January, 1931.

Bulletins, 1918-51

Boxes 68-87

Extensive sets of mimeograph and offset publications that provided practical advice for recreation workers. Included are numerous bulletin series, each aimed at a specialized audience in the recreation field. Among them are: war recreation, community singing, recreation executives, colored workers, industrial recreation, rural recreation, and play in institutions. The container list provides a complete list of series titles and span dates plus information about peculiarities in the filing arrangement.

Other publications, ca. 1946-65

Boxes 88-90

Pamphlets, programs, reprints, and books published by NRA, arranged roughly in chronological order.

Series 16. Local Reference materials

Boxes 91-122

Informational copies of annual reports prepared by city park and recreation departments. They do not reflect any NRA activity or involvement. Also contained here are county and city plans arranged by state. They were completed by city or county recreation agencies in the mid-fifties to sixties. They are not NRA field reports.

Series 17. Scrapbooks, ca. 1935-53

24 oversize boxes

Scrapbooks on 19 subjects, containing primarily NRA publications, were compiled for convenience in reference services. Topics include activities, administration and organization, areas and structures, defense and recreation, handicrafts, holidays and special days, industrial recreation, music, National Joseph Lee Day, nature, personnel, programs, publicity, records and forms, reports, social recreation, sports, state recreation, and youth.

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Series 1: HISTORICAL MATERIALS

[most of the materials in boxes 1-2 were assembled by NRA librarians for their
"reference and information service" files]

General PAA/PYAA/NRA historical materials, 1906-1961

Services of the PYAA/NRA, 1923-51

25th anniversary

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Incorporation documents

Community Service, Inc., 1919-64

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Association song

Basic assumptions

Board of trustees

Building

Bulletin Service

Committees

Community Service, Inc., ca. 1919-22 (reports, limited correspondence, and bulletins)

Constitution and bylaws

Correspondence and Consultation Bureau, 1949-62

Copyrights

Defense program, 1940s

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Essential facts

Friends of Recreation

Honorary members

Library

Membership

National purpose

New England District (of NRA)

New Hampshire

Organization chart

Personnel Service

Philosophy - brief statement

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Playground and Recreation Association of America and Community Service

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Service to cities
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Specialists available
Spirit of national recreation movement
Sponsors
Staff conferences
Staff members
Studies and articles - staff
Ten phases of recreation
Testimonials
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| 8 | War Camp Community Service, Inc.
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| 9 | National Recreation School
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| 10 | Minutes, references, and monthly reports, 1941-48
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88	PRAA publications

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	NRA pamphlets, #'s 163-221 Community Service, Inc. publications NRA reprints Non-NRA publications
89	Pamphlets, brochures, books, by NRA and local chapters
90	Miscellaneous, conference reports, Yearbooks, studies, field reports and general recreation info, 1958-65

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Series 16: SCRAPBOOKS

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**KAUTZ FAMILY YMCA ARCHIVES**

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WELCOME TO THE KAUTZ FAMILY YMCA ARCHIVES

YMCA logos from 1891 (left), 1917 (center), and the current logo, adopted in 1967 (right). Logos used by permission of the YMCA of the USA.

The YMCA, founded in London in 1844, is the oldest and largest social institution in the United States, where it has been active since 1851. The Kautz Family YMCA Archives collects the historical records of its national organization, the YMCA of the USA and also holds records of the Minneapolis and New York YMCAs and of related organizations serving the worldwide "Y" movement.

The collections document the evolution of the YMCA from its Protestant evangelical origins, including its contributions to Civil War relief, the invention of basketball and volleyball, rural reconstruction in India and Korea, teaching English as a second language, and much more.

For more information about the archives, select from the categories to the left.

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How to Preserve Your Records
How to Organize Your Historical Records

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Search for Digital Images from the Archives

A selection of images of photographs, postcards, and historical documents from the Kautz Family YMCA Archives collections is now available for viewing online. Images currently available include all material used in our exhibit on the history of African Americans and the YMCA (held in October 2003 in Washington D.C.) as well as additional material. We will be adding to the database, primarily from Archives' rich photo collection, on a regular basis. [Go to Kautz Family YMCA Archives Digital Images Database](#)

Celebrating 150 Years of African American Service in the YMCA

In 2003 the YMCA is celebrating the past, present and future of African American contributions and commemorating the 150th anniversary of the first African American YMCA in America. Learn more about the history and find out about related material in the Kautz Family YMCA Archives in our online Guide to Resources on African Americans and the YMCA. [Go to the Guide](#)

Web site comments should be sent to the coordinator: Lera.Friedman-Shedley
URL: <http://special.lib.umn.edu/ymca/index.phtml> | Last revised: October 23, 2003
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Joseph Lee Memorial Library and Archives

Homepage

HISTORY



In 1898 George A. Parker invited 26 men, nearly all of whom were park superintendents from Massachusetts' cities, to meet in Boston and form the New England Association of Park Superintendents. In 1904, the association broadened its field of activity and became known as the American Association of Park Superintendents. The association's name changed again in 1921 to the American Institute of Park Executives.

On April 12, 1906, Luther H. Gulick, Henry Curtis, and others met in Washington D.C. and formed the Playground Association of America. President Theodore Roosevelt became the Honorary President. They were subsequently joined by other social reformers, such as Joseph Lee and Jane Addams, who advocated the playground movement. In 1911, the name of the association changed to the Playground and Recreation Association of America (PRAA). The association's most notable effort was providing leadership to the growing public recreation field. The association established the War Camp Community Service to provide off-base recreation opportunities for military personnel. In 1926, the demand for trained recreation leadership was so great that the PRAA established a national recreation school to train graduate students for executive positions. In 1930, the name of the association again changed, this time to the National Recreation Association.

During the early half of the twentieth century, congressmen and local promoters exerted constant pressure and demands upon Stephen Mather, director of the National Park Service, to establish national parks, many of which were to be in unsuitable areas. In response, Stephen Mather called for a conference of "all who are interested in park development." The meeting in Des Moines, Iowa, led to the

establishment of the National Conference on State Parks in 1921. Mather served as its president from 1928 until his death in 1930.

In 1938, recreation professionals affiliated with the National Recreation Association formed a professional organization, the Society of Recreation Workers of America. In 1946, the association's name changed to the American Recreation Society. As the membership grew, it became evident that the diverse, professional interests within the organization needed to be accommodated with some degrees of visibility and autonomy. This resulted in the formation of separate sections under ARS: hospital (1948), armed forces (1950), industrial (1951), rural (1951), state (1952), and professional education (1957).

With the emerging emphasis on outdoor recreation during the late 1950's and early 1960's, new opportunities arose for blending recreation and park philosophies. This, coupled with increasing competition among recreation and park-related organizations, instigated the National Recreation Association's incentive to merge with three other national organizations in 1965. The organizations that merged with NRA to form the National Recreation and Park Association included the American Institute of Park Executives, the American Recreation Society, and the National Conference on State Parks.

NRPA Joseph Lee Memorial Library & Archives

The Library was established in 1988 through a grant from the National Historic Publications and Records Commission and supplemented by the National Recreation Foundation. Through a trust fund, the Archives serves as a repository for records of NRPA and its predecessor organizations. Archival holdings date back to the 1800's, the early days of the recreation and social movement in the United States. Significant portions of records of the National Recreation Association are held at the Social Welfare History Archives at the University of Minnesota. The address for the Social Welfare History Archives is 101 Walter Library, University of Minnesota, Minneapolis, MN 55455. You may contact the archivist there at (612) 624-4377.

The Joseph Lee Memorial Library contains a variety of publications related to the parks and recreation field. The current collection includes: approximately 5,000 volumes of books, reference materials, and periodicals; approximately 500 audiovisuals; 395 volumes of theses and dissertations; and 449 boxes of manuscripts and photographs. Many publications have been catalogued into NRPA's research database, which can be accessed via NRPAnet (NRPA's private online network). The Library is a unique resource center for NRPA members, academicians, and the public at-large seeking current information on the parks and recreation movement worldwide.

DONATIONS

Donations of historical papers and publications, as well as other items relating to the National Recreation and Park Association and its predecessors, would be appreciated. Materials that can extend research strength, interests, and needs are also welcomed. We would also appreciate information concerning the whereabouts of related historical records, as well as suggestions for the acquisition of future collections for the NRPA Archives.

HOURS OF OPERATION

The Joseph Lee Memorial Library and Archives is open to the public from 8:30 a.m. to 4:45 p.m., Monday through Friday. If you need to discuss matters with the Librarian and Archivist when you visit the Library, you must please make an appointment in advance.

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QUESTIONS?

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National Recreation and Park Association
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Fax: (703) 858-0794
Email: lfurr@nrpa.org

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American Recreation Society

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HISTORY OF THE ARS ORGANIZATION

Many of the pioneers in the recreation movement in the United States saw the need to create a professional fellowship. As early as 1916, there was an effort to establish an association of recreation executives. This attempt took place at the National Recreation Congress held in Grand Rapids, Michigan. The association was short-lived, however, because it lacked effective leadership.

By 1925, various groups of recreation leaders, most of whom represented large metropolitan areas, began to be conscious once more of the need for professional fellowship. In that year, the first known local organization, the Los Angeles Recreation Directors Association, was formed. Other local organizations came in rapid succession.

As these associations became better acquainted, the realization of their common problems crystallized a sense of national scope. Evidence of this lay in the first formation in 1935 of a regional group called the Eastern Association of Recreation Workers. Although the Eastern Association did not replace local organizations, it did bring together many recreation professionals from New Jersey, New York, Connecticut, and Philadelphia. Lasting until the national society was established, the Eastern Association was one of the first two affiliated organizations of the national society.



With the sanction of his Board of Directors, and after further evidence of the tide of opinion at the National Recreation Congress in 1936, Howard Braucher, executive secretary for the National Recreation Association, took the initiative to form a nation-wide professional organization. A survey was sent to three hundred recreation executives throughout the country. The majority agreed that the new organization should be separate from the National Recreation Association, but it should also maintain a close working relationship with NRA. Braucher and the National Recreation Association Board of Directors shared this view.

Braucher invited a task committee of ten recreation executives to meet at the 1937 National Recreation Congress in Atlantic City, New Jersey, to discuss the course of action. V.K. Brown of Chicago was elected as chairman. Sub-committees were formed to draw up specific plans for the organization.

In October 1938, at the National Recreation Congress in Pittsburgh, the labors of the organizing committee were successfully concluded when the constitution and by-laws were adopted. A special poll took place to determine the name of the organization. The name chosen was the Society of Recreation Workers of America. Curiously, the selected name had won out by only a few votes over the name by which the organization would later become known almost eighty years later (1946), when the name changed to the American Recreation Society.

Thus, a professional fellowship in the recreation movement was established. Growth was rapid. Before adjournment of the National Recreation Congress in Pittsburgh, during which its constitution was adopted, 236 persons applied for membership. By December 3, 1938 when the Executive Committee held its first interim meeting, the secretary reported that membership reached 300. Over five hundred members joined during the society's first year.

The American Recreation Society (ARS) and the National Recreation Association (NRA) worked together to advance the recreation movement. The two organizations also joined forces to advance the recreation professionals' and lay-persons' interests in order to provide nation-wide services in the recreation field. ARS emphasized the improvement of the quality of professional leadership and ultimately, the quality of recreation services and opportunities.

In 1958, a formal agreement between the National Recreation Association and the American Recreation Society was made for the first time to jointly sponsor the fortieth National Recreation Congress.

After many years of continuous effort to unite into a single organization, several groups concerned with recreation and park development merged to form the National Recreation and Park Association. The organizations that had joined together in dedication to serve the American public in their leisure-time pursuits were the American Recreation Society, the American Institute of Park Executives, the National Recreation Association, the National Conference on State Parks, and the American Association of Zoological Parks and Aquariums. Shortly after the merger, the American Association of Zoological Parks and Aquariums decided to part from the group. ARS members were incorporated into the new organization under the Professional Division through the branch known as the American Park and Recreation Society in May 1965.

DESCRIPTION OF THE ARS COLLECTION

The American Recreation Society Papers are organized into five series:

SERIES I: ARS MINUTES AND REPORTS (1937-1965)

- Series I contains minutes from the organization meeting (1938-1939), the annual meeting (1939-1948), the executive committee (1938-1950), as well as reports from the presidents and membership rosters.

SERIES II: ARS PRESIDENTS (1940-1964)

- Series II includes reports, correspondence, publications, and photographs from Presidents Dr. Charles Cranford and Dr. Edith Ball.

SERIES III: ARS INFORMATION FILES (1953-1965)

- Series III contains constitutions, code of ethics, newsletters, research, reports, and information on the hospital section of the American Recreation Society. Includes reports, correspondence, and photographs from the files of President Stewart Case. Topics of interest include the National Therapeutic Recreation Society, recreation in Japan, National Association of Recreation Therapists, National Industrial Recreation Association, and files on various sections of ARS.

SERIES IV: ARS PUBLICATIONS (1940-1966)

- Series IV includes the American Recreation Quarterly Bulletin (1940-1960), the American Recreation Journal (1960-1965), annual reports (1960-1962), and newsletters from the President (1958-1959).

SERIES V: ARS HOSPITAL SECTION (1951-1965)

- Series V contains reports, manuals, correspondence, histories, and section newsletters (1951-1959). Topics of interest include Comeback, Inc., merger history, photographs, programs, and background information on various individuals involved in hospital recreation.

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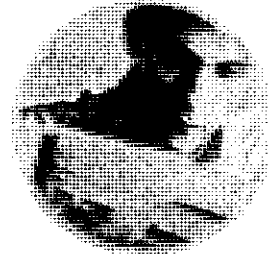
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American Institute of Park Executives

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HISTORY OF THE AIPE ORGANIZATION

At the end of the nineteenth century, George Amos Parker believed that the park leaders in New England should meet together in order to exchange ideas and solutions to common problems. George Parker called for a meeting of New England Superintendents at the Brunswick Hotel in Boston, Massachusetts on April 6-7, 1898. Twenty-six men attended, and the New England Association of Park Superintendents came into existence. The following were elected to serve as officers: J.A. Pettigrew, President; Joseph D. Fitts; J.A. Holmes; and Chas. E. Keith, Vice- President; George Parker, Secretary; and J.H. Hemingway, Treasurer.

On June 14-15, 1904, the annual convention was held in New Haven, Connecticut. During this convention, one hundred members represented the newly constituted National American Association of Park Superintendents. In 1921, at the annual convention held in Detroit, Michigan, the association's name changed to the American Institute of Park Executives and the American Park Society.

Increasing competition from other recreation and park- related organizations triggered the American Institute of Park Executives' incentive to merge with three other national organizations in 1965. The organizations that merged with AIPE to form the National Recreation and Park Association were: the National Recreation Association (founded in

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1906), the National Conference on State Parks (founded in 1921), the American Recreation Society (organized in 1937). The American Park Society became a branch that is still known as the American Park and Recreation Society.

DESCRIPTION OF THE AIPE COLLECTION

The American Institute of Park Executives Papers are organized into six series:

SERIES I: AIPE REPORTS AND BULLETINS (1954-1965)

- Series I contains financial and executive secretary reports and executive secretary bulletins.

SERIES II: AIPE CONFERENCES AND MEETINGS (1944-1965)

- Series II includes programs from annual American Institute and Park Executives conferences and Revenue Producing Facilities meetings.

SERIES III: AIPE EXECUTIVE SECRETARY (1958-1965)

- Series III contains Alfred LaGasse's agendas, reports, and resolutions from the merger period in the early 1960's.

SERIES IV: AIPE HISTORY (1898-1965)

- Series IV consists of thirty bound volumes of minutes, financial statements, tax returns, conference proceedings, contracts, committee reports, management aid surveys, AIPE News, and membership rosters for each year that the American Institute of Park Executives was in existence.

SERIES V: AIPE PUBLICATIONS (1910-1965)

- Series V includes constitutions, yearbooks, surveys, park management series, books, pamphlets, and a set of bound issues of Park and Recreation (1917-1926, 1939-1965) published by the American Institute of Park Executives.

SERIES VI: AIPE MEMORABILIA

- Series VI includes ashtrays, and a trivet with the AIPE seal on them.

For **FURTHER INFORMATION** about the American Institute of Park Executives, CALL (703) 858-2192, or EMAIL lfurr@nrpa.org

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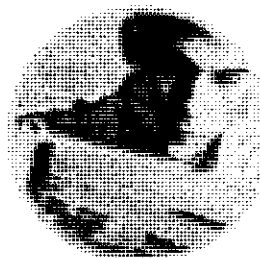
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National Conference on State Parks

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HISTORY OF THE NCSP ORGANIZATION

By the time that Stephen T. Mather had served as Director of the National Park Service for three years, he was convinced that the demands on the Federal Government to take over large and small areas of scenic and scientific excellence, oftentimes in far from primitive conditions, had to be resolved. He had a well-defined concept of National Parks which prescribed that they should: be areas of some magnitude; be distinguished by scenic attractions, natural wonders and beauties; be distinctly national in interest; and be preserved as nearly as possible in their primitive state. He thought that there were many more areas which might preserve sceneries of state importance - - indeed that the forty-eight States were in danger of seeing their characteristic scenery vanish forever under the construction of towns and cities.

The growing conviction that the country needed state parks, and the demands on the National Park Service by local groups to create national parks where no national interests existed, prompted Stephen T. Mather's decision in 1920 to call a conference for park and recreation professionals. At the invitation of Governor W. L. Harding of Iowa, a national conference on parks was held in Des Moines on January 10-21, 1921. Fewer than two hundred delegates were in attendance from twenty-five state and eighty-four towns. As a result of the Des Moines Conference, the name - National Conference on State Parks- was chosen and John Barton Payne was elected chairman. Stephen Mather

continued to give effective leadership to the movement as vice-



continued to give effective leadership to the movement as vice-chairman. An executive committee was formed with Payne as chairman and Mather as vice-chairman. Other members of the committee were: Beatrice M. Ward, Dr. H.C. Cowles, Herbert Evison, Dr. L.H. Pammel, W. H. Stinchcomb, Major William A. Welch, Theodore Wirth, and Albert M. Turner.

Conferences from 1922 to 1965 were held in or near state parks. During all these years, the programs reflected broadening visions of those engaged in state-park work. The conferences offered a clearing-house of concepts, opinions, and practices.

In 1935, an arrangement to promote economy and efficiency was worked out between NCSP and the American Planning and Civic Association to share expenses in publishing Planning and Civic Comment. This enabled the Conference to continue functioning over the difficult years of the Depression and World War II.

Increasing competition from other park and recreation-related organizations triggered the National Conference on State Parks' incentive to merge with three other national organizations in 1965. The organizations that merged with NCSP were: the American Institute of Park Executives (founded in 1898), the National Recreation Association (founded in 1906), and the American Recreation Society (organized in 1937).

DESCRIPTION OF THE NCSP COLLECTION

The National Conference on State Parks Collection is divided into five series:

SERIES I & II: NCSP MINUTES OF POLICY- MAKING BODIES AND FINANCIAL STATEMENTS (1924-1967).

- Series I. Contains records from the Annual Members' Meetings and the Board of Directors meetings from 1924 to 1956. Also included are state parks' studies (1948, 1949).
- Series II. Includes NCSP's monetary statements from 1935-1967.

SERIES III: NCSP BOARD OF DIRECTORS PAPERS (1921-1969)

- Series III consists of the Board of Directors' lists of new members, correspondence, reports, conference proceedings, constitutions, and by-laws.

SERIES IV: NCSP PUBLICATIONS (1928-1965)

- This series includes annual reports, newsletters, State Recreation (1928-1932), and various published studies.

SERIES V: NCSP FEDERATED SOCIETIES ON PLANNING AND PARKS (1926-1932)

- Series V includes audit reports, minutes, correspondence, bylaws and speeches.

*For **FURTHER INFORMATION** about the National Conference on State Parks, CALL (703) 858-2192, or EMAIL lfurr@nrpa.org*

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National Recreation and Park Association

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1989 FINDING AID FOR THE NATIONAL RECREATION AND PARK ASSOCIATION COLLECTION

HISTORY OF THE NATIONAL RECREATION AND PARK ASSOCIATION

Primarily concerned about the safety and moral welfare of city children, Joseph Lee, Luther H. Gulick, Jane Addams, and others, met on April 12, 1906 in Washington D.C. to form the Playground Association of America. Theodore Roosevelt became the organization's Honorary President. In 1911, the name of the Association changed to the Playground and Recreation Association of America.

In 1917, at the request of the War Department, the War Camp Community Service was established. This private war service agency was formed under the Playground and Recreation Association of America; these two organizations had interlocking directorates. The main responsibility of WCCS was to organize the recreation forces of every community in which service men and women might expect to spend off-duty time.

In 1919, the Community Service, Incorporated was organized as a temporary agency to help local communities in establishing and financing recreation systems. Under the Community Service, Inc., field service was given only upon invitation by the community. Community Services, Inc., eventually merged with the Playground and Recreation Association of America.



As a result of the increasing demand for professional leaders to fill the newly-created top posts in recreation departments, the National Recreation School was established in 1926. This was a graduate professional school which was limited to forty students and which operated from September to May. It provided a one-year course only, after which the graduates were available for executive positions. In 1935, the school was forced to close when they could no longer guarantee employment to their graduates.

Because of the expanding scope during this period, the name changed in 1930 to the National Recreation Association, dropping the word "playground." A number of special services were developed to promote participation in music, arts and crafts, nature, gardening, and other inexpensive activities.

In 1952, three new services of the Association were developed, namely the Recreation Program Service, the International Recreation Service, and the Research Service. Another development that year was the division of the nation's field organization into eight districts. Today, there are five regions covered by regional directors: Great Lakes, Northeast, Pacific, Southeast and West.

In 1953, the Association began a Consulting Service for the Ill and Handicapped. Through this service, professionals in the field aided hospitals and nursing homes in developing programs and in organizing staff and volunteers to provide meaningful recreation for the ill, handicapped, and homebound.

The decade of the sixties marked a new era. With the emerging emphasis on outdoor recreation during the late fifties and early sixties, new incentives came for blending recreation and park philosophies. These inducements, coupled with increasing competition from other recreation and park-related organizations, created the National Recreation Association's incentive to merge with three other national organizations in 1965. The organizations that merged with NRA to form the National Recreation and Park Association were: the American Institute of Park Executives (founded in 1898), the National Conference on State Parks (founded in 1921), and the American Recreation Society (organized in 1937).

Since 1965, the National Recreation and Park Association has participated in numerous projects relating to leisure and recreation. Some of the earlier projects were: "Lifetime Sports" (1966), "Energy Project" (1976), "Life. Be In It" (1980), the President's Commission on American Outdoors (1986), and many more.

NRPA also sponsors the annual National Recreation and Park Congress, where volunteers and professionals meet to formulate ideas and to instigate actions toward their common goal of adequate recreation for all. These conferences have been held since 1907.

To this day, NRPA continues to follow in the footsteps of its predecessors by remaining dedicated to the wise use of free time, the conservation of natural resources, and the beautification of the American environment. Because of the Association's priority to create more wholesome and meaningful leisure-time activities for the American people, NRPA remains actively involved in the improvements of parks,

recreation facilities, and programs.

DESCRIPTION OF THE NATIONAL RECREATION AND PARK ASSOCIATION COLLECTION

SERIES 1: MINUTES OF POLICY-MAKING BODIES, (1965 - PRESENT)

- Series 1 contains minutes, and some reports of the board of trustees and the executive committee of the NRPA, 1965 to present; board of governors, 1965-68; board of directors, 1965-68; and administrative board, 1965-1969.

SERIES 2: ANNUAL RECREATION AND PARK CONGRESSES (1966- PRESENT)

- Series 2 consists of programs, proceedings, evaluations, and related historical materials for the annual recreation and park congresses.

SERIES 3: FINANCIAL REPORTS (1966- PRESENT)

- Series 3 contains financial reports and audit reports, as well as work programs for the Association.

SERIES 4: AUDIO/VISUAL (1970- PRESENT)

- Series 4 contains Congress session audio and video tapes, video taped interviews with those who had a major impact on the park and recreation field, films dealing with parks and recreation, and slide presentations about parks, day camps, therapeutic recreation, and military recreation.

SERIES 5: PRESIDENT/EXECUTIVE DIRECTOR (1967 TO PRESENT)

- Sal Prezioso, 1967-1971

Files in the subseries entitled "Sal Prezioso pertain to the policies, programs, research, etc., of NRPA. Contents are primarily correspondence, memoranda, committee reports, minutes, and formal statements. Included are materials relating to other organizations that NRPA had working relations with during the sixties and early seventies, as well as materials connected to the annual recreation and park congresses held by NRPA.

- Dwight Rettie and John Davis, 1970-1978

Files in the subseries entitled "Dwight Rettie and John Davis consist of speeches, reports, and correspondence relating to the executive directors.

- Executive Directors' Reports, 1967- Present

This sub-series entitled "Executive Directors' Reports

consists of reports given to the Board of Trustees about the

consists of reports given to the Board of Trustees about the Association's progress.

SERIES 6: ADMINISTRATIVE FILES (1966-1968, 1988)

- Series 6 contains information pertaining to the NRPA branches, the American Association of Zoological Parks and Aquariums, employee manuals, and staff meeting minutes.

SERIES 7: AMERICAN PARK AND RECREATION SOCIETY (1966 TO PRESENT)

- Series 7 contains information related to the APRS committees, charters, bylaws, awards, publications, newsletters, minutes of branch board of directors, annual reports, work programs, and the history of the American Recreation Society.

SERIES 8: ARMED FORCES RECREATION SOCIETY (1958-PRESENT)

- Series 8 includes annual reports, awards, congress information, manual of procedures, membership surveys, president's reports, publications, newsletters, minutes of the branch board of directors, work programs, and the history of the American Recreation Society.

SERIES 9: CITIZEN BOARD MEMBER BRANCH (1968-1981)

- Series 9 consists of minutes of the board of directors, newsletters, and work manuals.

SERIES 10: NATIONAL AQUATIC SECTION (1988- PRESENT)

- Series 10 contains newsletters, minutes, and pamphlets.

SERIES 11: NATIONAL RECREATION STUDENT BRANCH (1967-PRESENT)

- Series 11 contains rosters, minutes of the board of directors, newsletters, correspondence, reports, manuals, the branch constitution, the branch charter, the branch bylaws, goals, and objectives.

SERIES 12: NATIONAL SOCIETY FOR PARK RESOURCES (1967-PRESENT)

- Series 12 consists of committee reports, the Park Practice Program, charters, bylaws, constitutions, correspondence, minutes of the board of directors and newsletters.

SERIES 13: NATIONAL THERAPEUTIC RECREATION SOCIETY (1958- PRESENT)

- Series 13 contains speeches, photographs, information on the Homebound Recreation project, camping accessibility, curriculums, the APRS Hospital Section, as well as committee reports, and correspondence. Reports from the State and Regional Council Advisory

Committee are included. Also included are the minutes, newsletters, and the history of NTRS.

*SERIES 14: SOCIETY OF PARK AND RECREATION EDUCATORS
(1967- PRESENT)*

- Series 14 contains constitutions, charters, bylaws, committee reports, code of ethics, manual of procedures, and the history of the branch. Included in this series are newsletters, minutes of the board of directors, and published reports and surveys. Background information and reports on the history of recreation education curriculum is also included in this series.

SERIES 15: BOARD AND COMMITTEES (1955 TO PRESENT)

- Executive Committee, 1967-1979

The Executive Committee sub series contains files on each individual state, associations, societies, councils, foundations, NRPA programs, and individuals.

- Board of Trustees, 1966- Present

The Board of Trustees sub-series includes files on the individual members of the board, orientation manuals, newsletters, and committee directories.

- Other Committees and Boards

The Other Committees and Boards sub-series includes files from the Administrative Board (1965-1968) and the National Joint Continuing Steering Committee (1976-1978).

- National Registration Board, 1955- 1975

The National Registration Board sub-series includes reports, correspondence, minutes, numerous state plans and proposals.

SERIES 16: SPECIAL PROGRAMS AND PROJECTS

- Leisure Education Advancement Project (LEAP)

The LEAP sub-series contains bibliographies, guidelines, workbooks, cards, and kangaroo kits. The purpose of this project was to educate school children in grades K-12 in leisure and recreation.

- Energy Project, 1975- 1976

The Energy Project sub-series includes manuals, newsletters, workshop proceedings, and research. This project was designed to raise public awareness to alternative sources of energy.

- Life Be In It, 1984-1986

This sub-series contains books, films, and pamphlets. The aim of this project was to get the public to participate in physical activity.

- July is National Recreation and Parks Month

This sub-series contains the yearly publications. The program has been in existence since 1956.

- Development Program, 1972

The program's files consist of research, lists of foundations, and lists of sponsored programs.

- President's Commission on American Outdoors

This includes files on federal lands, state assessments, reports, marketing strategies, and testimonies. This project ended in 1986 with a published report.

SERIES 17: DEPARTMENTS AND FOUNDATIONS (1955 – PRESENT)

- Series 17 includes records from the membership department, the professional services department, the field service department, and the National Recreation Foundation. Files consist of minutes, reports, proposals, newsletters, statistics, recruitment information, budgets, and information on district conferences.

SERIES 18: ACCREDITATION AND CERTIFICATION (1970 – PRESENT)

- Series 18 includes minutes and guidelines for the accreditation (COA) and certification (NCB) process. It also includes records from the Council on Post-Secondary Accreditation (COPA).

SERIES 19: PHOTOGRAPHS (1900-1985)

- Series 19 contains images from the Park and Recreation Magazine. This would include photos of animals, sport activities, games, recreation, parks, Recreation and Park Congresses, and U.S. Presidents. Also, this series includes historical photographs from 1900 to 1985. Items of interest are photos from the Playground Association of America Congresses, the National Recreation Association staff, and early playground scenes.

SERIES 20: PUBLICATIONS (1966-PRESENT)

- Series 20 consists of Park and Recreation Magazine (1966- present); Journal of Leisure Research (1969- present); Therapeutic Recreation Journal (1967- present); The Law Reporter (1984- present); Management Aid Series (v. 1- v. 98); Set of NRPA revised Constitutions (1966- present); Job Bulletin (1974 – present); Employ (1974- present);

Dateline (1978- present); Set of Annual Reports (1966 – present); Board of Trustees (1968- present); Communique (1972- 1974); Washington Action Report (1974-1982); Research Letter (1964-1969); NRPA pamphlets; Summer Playground Series (1970- 1974).

SERIES 21: MERGER RECORDS (1962-1966)

- Series 21 consists of proposals, reports, correspondence, and minutes from predecessor organizations of NRPA during the time of their merger in 1965.

SERIES 22: REGIONAL DISTRICTS (1951-PRESENT)

- Mid-Atlantic and New England Regional Districts, 1957- present

The sub-series entitled "Mid-Atlantic and New England Regional Districts" includes minutes, conference proceedings, computer workshop proceedings, National Management Institute minutes, charters, bylaws, and photographs.

- Southern Regional Districts, 1970-1984

This sub-series entitled "Southern Regional Districts" includes minutes and newsletters from the southern regional council.

- Great Lakes Regional Council, 1960- present

The sub-series entitled "Great Lakes Regional Council" includes minutes, newsletters, and manuals from this regional council, as well as minutes, reports, and correspondence from their District Advisory Committee.

- Midwest and Southwest Regional Councils, 1965-1989

The sub-series entitled Midwest and Southern Regional Councils includes the minutes from these councils.

SERIES 23: HISTORICAL RECORDS (1900-1982)

- International Congresses, 1932-1981, 1983

The International Congresses sub-series contains programs, reports, and newsletters from various world park and recreation meetings.

- State Parks, 1900-1940

The State Parks sub-series includes publications on individual state park programs throughout the United States.

SERIES 24: INFORMATION FILES (1936-1983)

- National Park Service, 1936-1969

The National Park Service sub-series contains annual policies, publications, and information on individual parks.

- Library and Information, 1970-1979

The Library and Information sub-series consists of background notes on boards, camps, laws, policies, and schools.

- National Policy, 1969-1983

The National Policy sub-series contains NRPA testimonies to Congress, position statements, and reports.

- Technical Information (ca. 1960's)

The Technical Information subseries includes the complete set of correspondence and Consultation Service bulletins (INF 1-136) and Technical Information Papers (1-15).

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Recreation and Park Hall of Fame

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The Recreation and Park Hall of Fame recognizes individuals who have made outstanding and lasting contributions to the advancement of recreation and parks in the United States. The Hall of Fame, which was initiated by the Joseph Lee Memorial Library Committee, is jointly sponsored by the National Recreation and Park Association and the American Academy of Park and Recreation Administration and supported by the National Recreation Foundation.



To be selected, the inductees must meet the following criteria:

- The inductees must have made an outstanding and lasting contribution to the advancement of the park and recreation movement in the United States.
- The inductees' contributions must have been made in relationship to the mission of the National Recreation and Park Association and its parent organizations.
- Selection to the Hall of Fame is a posthumous honor. No nominee shall be considered until at least five years following death.
- Nominees will be considered for their contributions to the recreation and park field warranted by historical review and evaluation of long term impact upon the recreation and park movement without regard to race, sex, religion, or age.

The Hall of Fame is open to the public and special commemorative plaques are on display at the National Recreation and Park Association

headquarters in Ashburn, Virginia. The Hall of Fame is a fitting memorial to those leaders in the park and recreation movement who have enriched our philosophy and enhanced our environment.

THE NATIONAL RECREATION AND PARK ASSOCIATION

The National Recreation and Park Association (NRPA) is a non-profit service, research and education organization, representing the united voice of the park and recreation movement. For almost 100 years, the organizations that made up NRPA have been dedicated to the positive use of leisure time, conservation of our natural and human resources, and the beautification of the American environment. The Association serves federal, state, and local governments as well as private organizations and citizen efforts.

THE AMERICAN ACADEMY OF PARK AND RECREATION ADMINISTRATION

The American Academy of Park and Recreation Administration, established in 1980, is a non-profit organization of distinguished practitioners and scholars committed to the advancement of park and recreation administration. The Academy encourages scholarly efforts by both practitioners and educators to develop and enhance the practice of administration in park, recreation, and leisure service fields.

TIMELINE: HALL OF FAME INDUCTEES

Inductees who were inducted October 1988, NRPA Congress, Indianapolis, Indiana:

- Frederick Law Olmstead (1822-1903)
- Joseph Lee (1862-1937)
- George A. Parker (1853-1926)
- Luther H. Gulick (1865-1918)
- Theodore Wirth (1863-1949)
- Howard S. Braucher (1881-1949)
- Lebert H. Weir (1878-1949)

Inductees who were inducted October 1989, NRPA Congress, San Antonio, Texas:

- Jane Addams (1860-1935)
- Dorothy Enderis (1880-1952)
- Ernest T. Attwell (1878-1949)

- Stephen Mather (1867-1930)
- Henry S. Curtis (1870-1954)

Inductees who were inducted October 1991, NRPA Congress, Baltimore, Maryland:

- Robert B. Garrett (1875-1961)
- Lemuel Alonzo Garrison (1903-1984)
- George Hjelte (1893-1979)
- Otto T. Mallery (1880-1956)
- Josephine Randall (1895-1975)

Inductees who were inducted October 1995 [?], NRPA Congress, San Antonio, Texas:

- Charles K. Brightbill (1910-1966)
- Pearl H. Vaughn (1914-1986)
- George D. Butler (1894-1985)
- Charles E. Doell (1894-1983)
- Harold D. Meyer (1892-1974)

Inductees who were inducted October 1997, NRPA Congress, Salt Lake City, Utah:

- William Penn Mott, Jr. (1909-1992)
- Theresa S. Brungardt (1894-1990)
- Thomas E. Rivers (1892-1977)
- Garrett G. Eppley (1898-1991)

Inductees who were inducted October 1999, NRPA Congress, Nashville, Tennessee:

- Beatrice H. Hill (1914-1993)
- Joseph Prendergast (1904-1992)
- Conrad Wirth (1899-1993)

and its inductees, please CALL (703) 858-2192, OR EMAIL
lfurr@nrpa.org

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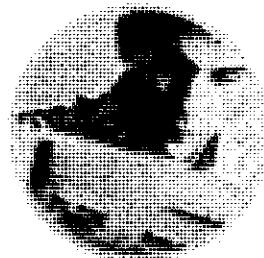
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Attachment J

PROFILE

NATIONAL RECREATION AND PARK ASSOCIATION

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 Endicott P. Davison
Chairman, Executive Committee
 Luther Gulick
Vice Chairman of the Board
 William Penn Mott, Jr.
Vice Chairman of the Board
 Miss Susan M. Lee
Secretary
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 John L. Tower
 *Russell T. Tutt
 *John R. Vanderzicht
 *Eric F. West
 Mrs. Russell T. Wiltbank
 Conrad L. Wirth

**Deceased

THE NATIONAL RECREATION AND PARK ASSOCIATION

The National Recreation and Park Association is the nation's largest nonprofit service, research, and educational organization dedicated to an improved quality of life through effective utilization of natural and human resources.

NRPA's goals include the conservation of natural resources; the beautification of the environment; the development, expansion, and improvement of park and recreation leadership, programs, services, and facilities.

OBJECTIVES OF THE NRPA

- Public policy formation
- Education
- Research
- Services to communities
- Citizen development services
- Professional development services

FUNCTIONS

President

Chief Executive and financial officer, policy planning, public affairs. Board of Trustees, Executive Committee, National Recreation Foundation, Endowments.

Executive Officer

Director of operations and administrative management; staff supervision. Coordination of planning, finance, and department functions. Coordination of federal, state, and local liaison contacts.

Assistant to the President

Advance planning and evaluations; providing insight and information on subjects assigned; coordination of public affairs; assisting in confidential functions. Board of Trustees and Executive Committee; official NRPA Board minutes; Committees of Board of Trustees. Special assignments as directed. Government grants and proposals.

Comptroller

Accounting and treasurership; bookkeeping; billing; government contracts; assisting in preparation of budget; budget controls; accounting of special funds; endowments. National Recreation Foundation. Payrolls and fringe benefit arrangements.

Public Affairs Counsel

Maintenance of sound relations with federal government, Congress, and Executive departments. Legislative reporting; monitoring developments in federal agencies; preparation of testimony; assisting in development of positions and drafting testimony; making informal legislative contacts. Making NRPA views known to federal and state agencies and the public. Preparation of PARKS & RECREATION magazine articles and newsletters to keep membership informed. Service to state and local governments.

Office Manager

Under direction of Executive Officer, maintains flow of services to all departments and Association personnel, including purchasing; inventories; mail; personnel; telephones; receptionist; print shop; data processing; storage; central administration files; board room; employees lounge.

Research

Maintenance of current federal, state, and municipal data filed on legislation, policies, procedures, budget and finance, personnel and leadership services, areas and facilities, programs and services. Maintenance of data on private and voluntary recreation and park agencies and commercial, industrial, and religious organizations. Recording and reporting trends relating to parks, recreation, and conservation via PARKS & RECREATION magazine and other media. Stimulating and motivating research in general among practitioners and the academic community. YEARBOOK OF THE NATIONAL RECREATION AND PARK ASSOCIATION; JOURNAL OF LEISURE RESEARCH. Providing federal and state governments with pertinent NRPA research material and data. Establishing federal and state government contacts in relation to research projects.

Communications and Development

Information services—press releases, feature story placements, radio/television exposure; public relations promotions; awards and recognitions. Editorial services for NRPA's special publications and speeches. PARKS & RECREATION magazine. Fund raising—solicitation promotion, contributions, sponsors, United Funds, corporations, foundations, trusts, bequests, gifts, government grants. Exhibit sales and conventions. Book Center operation and sales promotion; advertising; membership promotion; marketing of products and services.

Education and Personnel Services

General education programs; recruitment; training through institutes, schools, workshops, forums. Placement services; personnel and salary standards; internship program; accreditation; registration and certification programs. Compiling material for special publications and literature; educational scholarships. Liaisons with federal and state agencies, colleges and universities, students, and youth; National Congress program. Branch Executive Secretary, Society of Park and Recreation Educators.

Community Services

Municipal parks and recreation, cultural arts, conservation. Environmental planning and design studies and surveys. Information clearinghouse—correspondence and consultation. Library. Management Aids, Playground Summer Series, plus other resource and program publications including printed brochures and booklets. Citizen Involvement and Development Programs and materials—liaison with National Citizens Committee; national voluntary organizations. Field services—supervision and coordination of regional offices, Regional Directors' functions, promotion and organization of corps of volunteers. Liaison and contact with federal and state agencies, national organizations. Determining trends—legislation, personnel, finances, areas and facilities. Coordinating and conducting regional forums. Executive Secretary—Council of State Presidents, National Council, District Advisory Council; Branch operations and coordination; Branch Executive Secretaries—American Association of Zoological Parks and Aquariums, American Park and Recreation Society, Armed Forces Recreation Society, National Conference on State Parks, National Therapeutic Recreation Society, Commissioners-Board Members Branch, National Student Recreation and Park Society.

Urban Affairs

Environmental planning; Model Cities programs; educational urban affairs programs; minority and educational relations. National Youth Advisory

Council; maintaining contacts with youth organizations. Federal and State Department liaison contacts. Liaison with Urban Coalitions, National League of Cities-U.S. Conference of Mayors, National Association of Counties. Relations with black colleges in America. Urban affairs publications and bulletins.

DISCIPLINES AT WORK

Progress and advancement by the National Recreation and Park Association require the talents and skills of many disciplines. Professional expertise at work, full or part time, for the Association:

- Association management
- Business administration
- Finance
- Economics
- Marketing
- Research
- Law
- Conservation
- Planning and engineering
- Sociology
- Forestry
- Landscape architecture
- Park administration
- Recreation administration
- Conservationist administration
- Historian—preservations and restorations
- Science—ecology
- Biology
- Recreation and park specialists

LAY LEADERSHIP

Most significant of all required leadership is lay leadership. An alert, meaningful citizen involvement is essential to the National Recreation and Park Association's success. Through such involvement we obtain the understanding and the support imperative to our progress.

The Board of Trustees holds the keys to our destiny, for it is their leadership—their reservoir of experience and proficiency—that brings our intentions to fruition.

NATIONAL RECREATION AND PARK ASSOCIATION STAFF

President: Dr. Sal J. Prezioso

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Assistant to the President: Ira J. Hutchison

Research Director: Dr. Diana Dunn

Comptroller: John D. Buck

Assistant: William F. Thompson

Public Affairs Counsel: Linda K. Lee

Office Manager: Mrs. Bermen Chang

Personnel: Mrs. Marney DeWitt

Print Shop: Charles May

Data Processing: Mrs. Marcia Witherspoon

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Janice K. Flagg

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Therapeutics

David C. Park

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Robert D. Buechner

Extension Services

Arthur E. Todd

Field Services—
Regional Directors
Donald F. Bohnet

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Clarence M. Pendleton, Director

Temple R. Jarrell, Model Cities Project Director

EDUCATION AND PERSONNEL SERVICES

Sidney G. Lutzin, Director
Dr. Donald D. Henkel, Assistant Director

BRANCH EXECUTIVE SECRETARIES

Branch Coordinator, Robert M. Artz

*American Association of Zoological
Parks and Aquariums (AAZPA)*
Donald F. Bohnet

American Park and Recreation Society (APRS)
Robert D. Buechner

Armed Forces Recreation Society (AFRS)
Arthur E. Todd

Commissioners-Board Members (C-BM)
Robert M. Artz

Friends of Recreation and Parks (FRP)
Joseph P. Davidson

National Conference of State Parks (NCSP)
Barry S. Tindall

National Therapeutic Recreation Society (NTRS)
David C. Park

Society of Park and Recreation Educators (SPRE)
Dr. Donald D. Henkel

STUDENT AND YOUTH ORGANIZATIONS

National Student Recreation and Park Society

Andrew H. Sansom

National Youth Advisory Council

Clarence M. Pendleton

REGIONAL DIRECTORS AND SERVICE CENTER LOCATIONS

North Central

Carl F. Fuerst
O'Hare Building
10400 West Higgins Road
Rosemont, Illinois 60018

Pacific

Charles Reitz
404 Del Webb's Center
2220 Tulare Street
Fresno, California 93721

Northeast

David Langkammer
180 Post Road
White Plains, New York 10601

Southeast

Roger K. Brown
1718 Peachtree Street, N.W.
Atlanta, Georgia 30309

Western

Donald K. Gardner
181 East 56th Street
Denver, Colorado 80216

PUBLICATIONS

The printed word plays a vital role in keeping NRPA members and the general public aware of current and topical information, techniques, programs, and services. Publications initiated and issued by the Association include:

Professional Development

- Community Organization for Recreation
- Guidelines for the Organization and Administration of Cultural Programs in Community Recreation
- Salary Survey of Park and/or Recreation Executives
- Zoological Park Fundamentals
- Recreation Research
- Congress Proceedings
- Journal of Leisure Research
- Bibliography of Theses and Dissertations
- Zoos and Aquariums in the Americas
- Quest for United Action for Recreation
- Parks and Recreation in the Urban Crises
- New Approaches to Financing Parks and Recreation
- Playground Summer Series: 1969-1970

Education Tomorrow's Leaders

Holiday Activities and Holiday Lore

- Programs for Spring
- The Maypole Dance
- St. Patrick's Day

Music and Dance

- Musical Mixers and Simple Square Dances
- Music Is Recreation
- Opera Is Recreation

Areas, Facilities, and Equipment

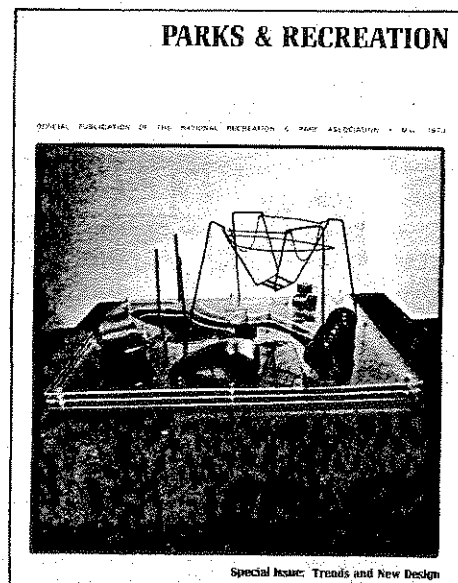
- Outdoor Skating Rinks with Natural Ice
- Parking for Recreation
- Mobile and Portable Recreation Facilities in Parks and Recreation
- The Animals Next Door

Management Aids

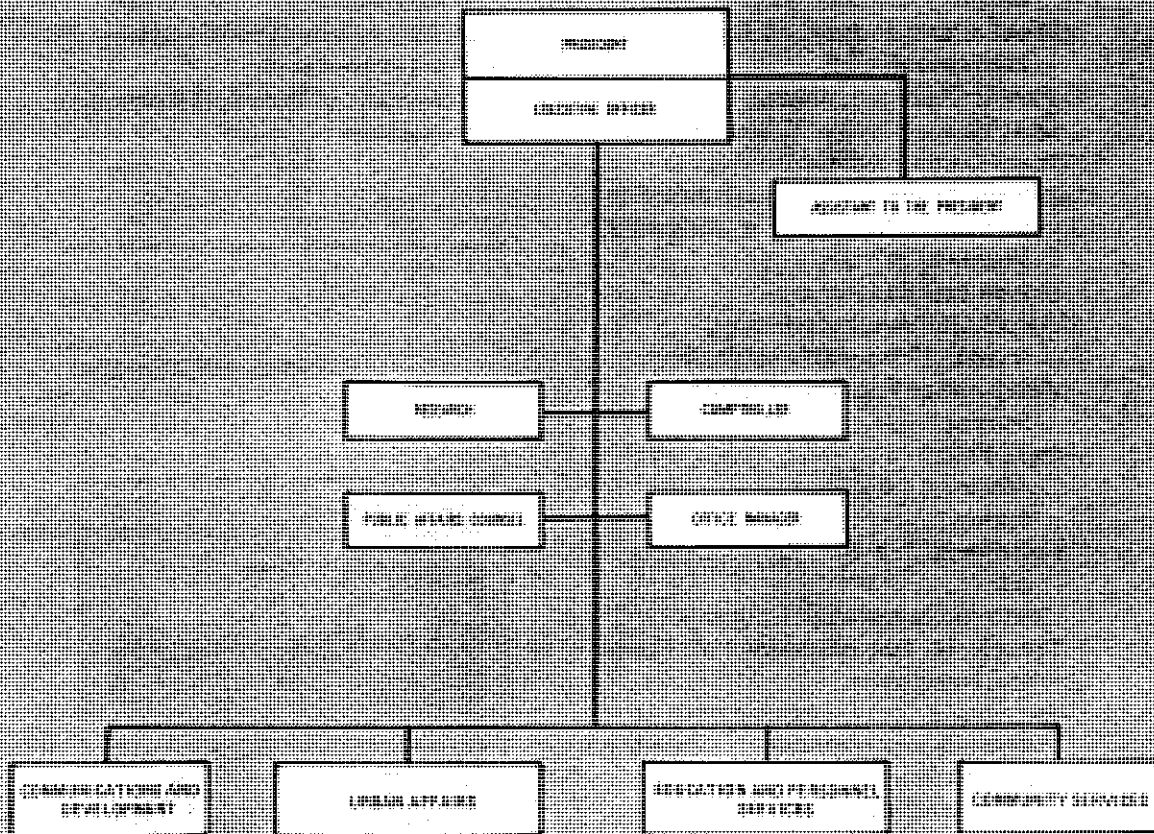
- Manual for Park and Recreation Boards and Commissions
- Municipal Handbook for Golf Course Committees
- Manual of Park Equipment for Cities of 150,000 or Less
- Outdoor Theaters
- Picnic Facilities
- Refreshment Stand Survey

Vandalism—How to Stop It
 Lawn Bowling
 Housekeeping Manual for Custodians of Park and Recreation Buildings
 Manual and Survey on Roller Skating Management
 Family Camping Manual
 Drag Strips—Why, When and How
 Mass Communications
 Interpretation—A Manual and Survey on Establishing a Naturalist Program
 Fringe Benefits Survey
 Alcoholic Beverages Survey
 Souvenir, Gift and Novelty Shops
 Amusement Rides Manual and Survey
 Park Police
 Guidelines for Campground Development
 Handbook for Ski Slope Development
 Creative Playground Equipment
 Trends in Consolidation of Parks and Recreation
 Swimming Pool Management — A Manual on Personnel, Training and Safety
 Sources of Assistance
 Litter Control Handbook
 Perpetuation of Historical Heritage
 Vending Machines

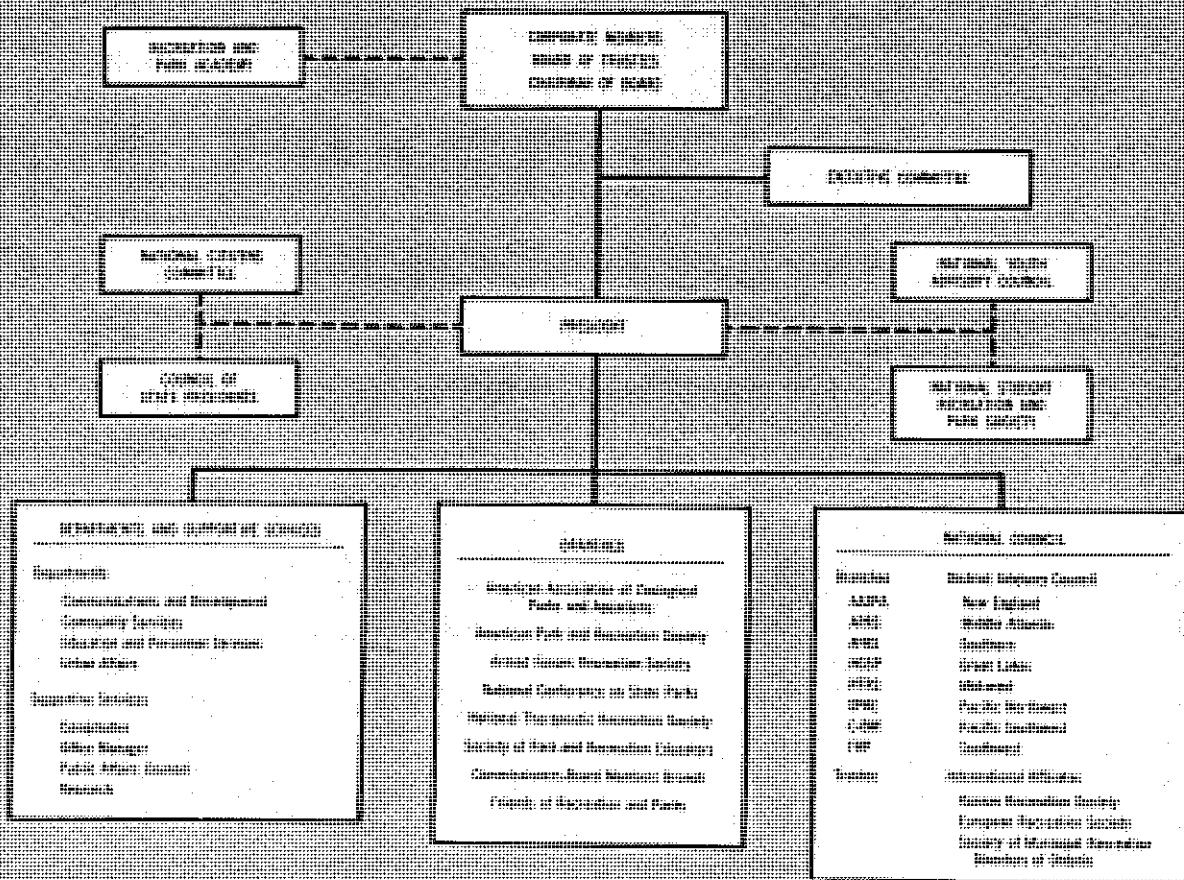
Recreational Use of Airports and Adjacent Lands
 Administrative Policy Manual
 Management of Professional Cultural Performances
 Staff Public Relations Handbook
 Publicity Handbook
 Unionization of Park and Recreation Employees



ADMINISTRATIVE ORGANIZATION CHART



三、结论





NATIONAL RECREATION AND PARK ASSOCIATION

1700 Pennsylvania Avenue, N.W., Washington, D.C. 20005

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