



2019 NRPA ANNUAL CONFERENCE PREMIER MEMBER GROUP REGISTRATION TERMS AND POLICIES

General Information

NRPA Premier Member agencies are eligible to receive a special discount for sending five or more employees to the **NRPA Annual Conference, September 24–26, 2019, in Baltimore, Maryland**

For Premier Member Agency groups of five (5), the first four (4) FULL package registrations are to be paid in full and the 5th is FREE. Premier group registration discounts are available for full package registrations only. Please complete a registration form for each attendee registering for the NRPA Annual Conference. **All forms must be sent with this cover letter and must be submitted at the same time.** To ensure eligibility each agency's roster must be up-to-date with NRPA to include the exact name and member number of each attendee registering in order for the discount to be valid.

Payment Method

Registrations submitted to NRPA without a method of payment will be considered incomplete and will not be able to attend NRPA's Annual Conference until payment has been made. NRPA accepts checks, purchase orders*, Visa, MasterCard, Discover and American Express as forms of payment.

Purchase Orders*

Registration form(s) or a copy of the online confirmation must accompany all conference purchase orders. Registrants will need to provide NRPA with (1) a valid Purchase Order number, and (2) a copy of the Purchase

Order with clear instructions in order to process registration. NRPA has the right to contact the agency or organization issuing the purchase order to confirm its validity.

***All purchase orders and accompanying information must be received no later than Friday, August 23, 2019.** If your Purchase Order is not paid in full by the start of the conference you will not receive your conference materials onsite, and will NOT be permitted to attend. Onsite payments via check or credit card will be accepted. Cash payments will be permitted, however onsite registration is cashless so no change will be provided.

Cancellations

A cancellation within a Premier group registration may be replaced with another attendee in the same organization. In the event of more than one (1) cancellation, the free registration will be forfeited and each additional cancellation(s) will be subject to the \$100 processing fee.

To receive a refund, cancellations must be submitted in writing by Friday, August 23, 2019 and will incur a \$100 fee. **Absolutely NO refunds will be issued if post-marked after August 23, 2019.**

Cancellations may be submitted by:

Mail:
NRPA c/o MCI USA
6100 W. Plano Parkway, Suite 3500
Plano, TX 75093
Fax: 972.349.7715
Email: nrpa@mcievents.com

☐ **YES! I would like to take advantage of the Premier Agency Group registration**

- ✓ I've read the [Policies and Terms of Registration](#)
- ✓ All eligible registration forms are submitted with this form
- ✓ Method of payment is included

Primary Contact for Premier Member Agency's Group:

Name: _____

Premier Agency: _____

Email: _____

Phone: _____ Fax: _____

You can also register online at nrpa.org/Conference

REGISTRATION FORM

Print carefully. Your badge will be created from this information.

NRPA Member # _____

First Name _____ MI _____ Last Name _____

Nickname (name for badge) _____ Title _____

Organization _____

Address _____

City _____ State _____ Zip _____ Country _____

Office Phone _____ Fax _____

Email _____

Birthdate** _____

NOTE: GUEST REGISTRATION IS FOR NON-INDUSTRY ATTENDEE/GUESTS ONLY. EDUCATION SESSIONS ARE NOT INCLUDED IN GUEST REGISTRATION.

Guest First Name _____ Last Name _____ Badge Name _____

CERTIFICATION DESIGNATION: ☐ CPRE ☐ CPRP ☐ CTRS ☐ CPSI ☐ AFO ☐ APRP _____



Under the Americans with Disabilities Act, will you require any reasonable accommodations during the conference? If Yes, please explain, so that we can prepare in advance.

ATTENDEE INFORMATION:

Check here if you would like to receive mailings and emails from NRPA on behalf of exhibitors promoting park and recreation products and services (NRPA will never release your physical or email address). ☐

- Is this your first NRPA Annual Conference? ☐ Yes ☐ No
- Employer Type:
 - ☐ College or University
 - ☐ Federal Government
 - ☐ Independent Consulting Firm
 - ☐ Landscape Architect/Design Firm
 - ☐ Military
 - ☐ Municipality/Park District/County*
 - ☐ Playground Equipment Supplier/Manufacturer
 - ☐ School District
 - ☐ State Government
 - ☐ Other _____
- Your Purchasing Role:
 - ☐ Make final decision
 - ☐ Make final recommendation
 - ☐ Part of recommendation process
 - ☐ No role
- If you selected "Municipality/Park District/County" in question 2, what is your Agency's setting?
 - ☐ County
 - ☐ Educational Institution
 - ☐ Military
 - ☐ Rural
 - ☐ Special Park District
 - ☐ State
 - ☐ Suburban
 - ☐ Urban
 - ☐ Other _____
- Your Agency's Annual Budget:
 - ☐ Under \$500,000
 - ☐ \$500,001 to \$2.5 Million
 - ☐ \$2.51 to \$5 Million
 - ☐ \$5 to \$10 Million
 - ☐ Over \$10 Million
- Occupation (check one):
 - ☐ Park & Recreation Professional
 - ☐ Armed Forces Recreation Professional
 - ☐ Advocate/Civic Leader
 - ☐ Consultant
 - ☐ Educator/Researcher
 - ☐ Supplier
 - ☐ Non-Profit Service Provider
 - ☐ Volunteer/Coach
 - ☐ Retired Professional
 - ☐ Student
 - ☐ Other (e.g.: Landscape Architect, Agronomist, Historian, Naturalist, Mechanic, etc.)
- Occupational Level (check one):
 - ☐ Staff
 - ☐ Middle Management
 - ☐ Executive Management
- Area of Responsibility (check all that apply):
 - ☐ Administration
 - ☐ Armed Forces Recreation
 - ☐ Arts & Cultural Resources
 - ☐ Aquatics
 - ☐ Athletics & Sports
 - ☐ Education
 - ☐ Inclusion & Accessibility
 - ☐ Information Technology
 - ☐ Leisure & Aging
 - ☐ Maintenance & Facilities
 - ☐ Marketing & Communications
 - ☐ Park-Advocate
 - ☐ Park Resources
 - ☐ Tourism & Special Events
 - ☐ Volunteer Management
 - ☐ Youth Services
 - ☐ Other _____
- What Certifications Interest You?
 - ☐ AFO - Aquatic Facility Operator
 - ☐ CPRE - Certified Park and Recreation Executive
 - ☐ CPRP - Certified Park and Recreation Professional
 - ☐ CPSI - Certified Playground Safety Inspector
 - ☐ Other _____
- Education Level
 - ☐ Trade, Technical, Vocational Training
 - ☐ High School ☐ Some College
 - ☐ Associate's ☐ Bachelor's
 - ☐ Master's ☐ Doctorate
- What is your preferred gender pronoun?
 - ☐ He: He is a Park and Rec Kid
 - ☐ She: She is a Park and Rec Kid
 - ☐ They: They are a Park and Rec Kid
 - ☐ Other: _____

Registration Fees

	Full Package	Young Professional Package**	Student Package ***	Exhibit Hall Only	Spouse/Guest
ALL EDUCATION SESSIONS	✓	✓	✓		
NRPA OPENING GENERAL SESSION	✓	✓	✓		✓
EXHIBIT HALL DAILY ADMISSION	✓	✓	✓	✓	✓
NRPA OPENING RECEPTION	✓	✓			✓
NRPA CLOSING GENERAL SESSION	✓	✓	✓		✓
EARLY BIRD: On or Before 8/2/2019	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Member	\$595	\$485	\$45	\$165	\$405
Non-member	\$835*	\$625*	\$105*	\$225	\$405
REGULAR: After 8/2/2019, Before 9/24/2019	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Member	\$755	\$655	\$55	\$215	\$425
Non-member	\$1015*	\$825*	\$125*	\$275	\$425
ONSITE: On or After 9/24/2019	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Member	\$795	\$685	\$65	\$215	\$435
Non-member	\$1095*	\$885*	\$175*	\$275	\$435

*These non-member registration fees automatically include individual membership to NRPA for one-year. To opt out of this benefit, check here: ☐ If you opt out, the fee remains the same.

**Young Professionals are defined as anyone 35 years and younger.

***Students are defined as anyone who is currently enrolled as a full-time or part-time student pursuing a degree in parks, recreation, conservation, or related matters, and is not simultaneously employed as a full-time professional. All non-member students must provide proof of student status prior to receiving registration materials. Student status must be verified one of the following ways: an original letter on the institution's letterhead signed by any qualified representative from your university program, student ID with valid dates, or a current transcript. Verification must be submitted at the same time as registration. NRPA Student memberships purchased on or before 6/30/2019 will continue to be eligible for a complimentary Annual Conference registration. All student memberships purchased on or after 7/1/2019 will be charged for Conference registration fees as charted above.



REGISTRATION QUESTIONS?

Call: 888.385.8010 (toll-free U.S. & Canada)
972.349.5891 (International)

Fax: 972.349.7715

Email: nrpa@mcievents.com

**PLEASE DO NOT MAIL OR FAX REGISTRATION FORMS
AFTER AUGUST 23, 2019 – REGISTER ONLINE OR ONSITE.**

Last Name _____	First Name _____
Membership # _____	(PLEASE INCLUDE THIS INFORMATION FROM THE FIRST PAGE)

Add-On Institutes, Workshops, Local Host Leisure Tours and Training Opportunities

Off-Site Institutes *(CEUs subject to change; For full session descriptions please visit nrpa.org/Conference)*

	Session Title	Date	Time (EDT)	CEUs	Attendee/Member	Non-Member
<input type="radio"/>	The Road to the Star Spangled Banner	Sunday, Sept. 22	8:00 a.m. – 4:15 p.m.	0.6	\$75	\$90
<input type="radio"/>	Art Transforms the City of Brotherly Love	Sunday, Sept. 22	8:00 a.m. – 6:00 p.m.	0.6	\$152	\$175
<input type="radio"/>	Baltimore City Stadium Tours	Monday, Sept. 23	9:30 a.m. – 1:00 p.m.	0.2	\$75	\$90
<input type="radio"/>	Latinx Community in Patterson Park	Monday, Sept. 23	8:00 a.m. – 12:00 p.m.	0.3	\$55	\$70
<input type="radio"/>	Public / Private Partnerships: Do They Last?	Monday, Sept. 23	8:00 a.m. – 3:15 p.m.	0.5	\$70	\$85
<input type="radio"/>	Conservation in Action: Boat, Birds, Band and Paddle at Jug Bay	Monday, Sept. 23	8:00 a.m. – 4:00 p.m.	0.5	\$75	\$90
<input type="radio"/>	Towson University Campus Recreation Tour: Trendsetters in Facilities, Programming and Technology	Monday, Sept. 23	8:30 p.m. – 12:00 p.m.	0.3	\$45	\$60
<input type="radio"/>	Off Our Rockers	Monday, Sept. 23	9:00 a.m. – 12:30 p.m.	0.2	\$45	\$60
<input type="radio"/>	Hidden Gems - Baltimore's Public Gardens	Monday, Sept. 23	9:00 a.m. – 4:20 p.m.	0.6	\$70	\$85
<input type="radio"/>	Core Program Tour: Creating, Building & Maintaining Communities	Monday, Sept. 23	9:00 a.m. – 5:00 p.m.	0.5	\$75	\$90
<input type="radio"/>	Carroll Creek Linear Park -Flood Control & More to Maximize Functionality and Usage	Tuesday, Sept. 24	1:15 p.m. – 5:30 p.m.	0.2	\$50	\$65
<input type="radio"/>	Reactivating Urban Waterfronts through Partnerships and Recreation: Kayak Tour	Tuesday, Sept. 24	1:15 p.m. – 5:30 p.m.	0.3	\$50	\$65
<input type="radio"/>	Green Matters! Brookside Gardens	Thursday, Sept. 26	8:00 a.m. – 4:00 p.m.	0.4	\$75	\$90
<input type="radio"/>	Reimagining Recreational Amenities for the 21st Century: A Planned Community	Thursday, Sept. 26	8:00 a.m. – 4:00 p.m.	0.4	\$75	\$90
<input type="radio"/>	Interpreting our Past, Present and Future: Nature & Culture in Howard County	Thursday, Sept. 26	8:30 a.m. – 2:00 p.m.	0.3	\$60	\$75
<input type="radio"/>	Waste to Wealth: Recycling and Marketing Wood from our Parks and Neighborhoods	Thursday, Sept. 26	9:00 a.m. – 3:30 p.m.	0.4	\$60	\$75

Pre-Conference Workshops

	Session Title	Date	Time (EDT)	CEUs	Attendee/Member	Non-Member
<input type="radio"/>	Agency Accreditation and CAPRA Visitor Training: A Mark of Excellence!	Monday, Sept. 23	8:00 a.m. – 12:15 p.m.	0.4	\$65	\$100
<input type="radio"/>	Health Planning for Park and Recreation Agencies	Monday, Sept. 23	8:30 a.m. – 11:45 a.m.	0.3	\$55	\$90
<input type="radio"/>	Your Data and You: What you DON'T Know About Local Parks and Playgrounds	Monday, Sept. 23	8:30 a.m. – 11:45 a.m.	0.3	\$55	\$90
<input type="radio"/>	Marketing Certificate Program: Engage Your Community, Get More People in Your Parks	Monday, Sept. 23	8:30 a.m. – 3:45 p.m.	0.6	\$190	\$240
<input type="radio"/>	Leadership Certificate Program: Leading to Create Organizational Excellence	Monday, Sept. 23	8:30 a.m. – 5:00 p.m.	0.8	\$190	\$240
<input type="radio"/>	Playground Maintenance Course (PMC)	Monday, Sept. 23	8:30 a.m. – 4:00 p.m.	0.6	\$150	\$150
<input type="radio"/>	Choose the Path to Certification - CPRP	Monday, Sept. 23	12:30 p.m. – 4:45 p.m.	0.8	\$175	\$190
<input type="radio"/>	Academic Accreditation and COAPRT Program Visitor Training: A Symbol of Academic Excellence	Monday, Sept. 23	12:30 p.m. – 4:45 p.m.	0.4	\$65	\$100
<input type="radio"/>	Unraveling the Grant Writing Puzzle: Connecting Dreams with Resources	Monday, Sept. 23	1:00 p.m. – 4:15 p.m.	0.3	\$55	\$90

Local Host Leisure Tours

	Session Title	Date	Time (EDT)	CEUs	Attendee/Member	Non-Member
<input type="radio"/>	Inner Harbor Kayak Tours	Sunday, Sept. 22	9:00 a.m. – 12:00 p.m.		\$60	\$75
<input type="radio"/>	Gwynns Falls Trail Bike Tours	Sunday, Sept. 22	10:00 a.m. – 2:30 p.m.		\$60	\$75
<input type="radio"/>	Inner Harbor Kayak Tours	Sunday, Sept. 22	1:00 p.m. – 3:00 p.m.		\$60	\$75
<input type="radio"/>	A Day in Annapolis	Monday, Sept. 23	8:00 a.m. – 5:30 p.m.		\$77	\$90
<input type="radio"/>	Inner Harbor Kayak Tours	Monday, Sept. 23	9:00 a.m. – 12:00 p.m.		\$60	\$75
<input type="radio"/>	Gwynns Falls Trail Bike Tours	Monday, Sept. 23	9:00 a.m. – 12:00 p.m.		\$60	\$75
<input type="radio"/>	Inner Harbor Kayak Tours	Monday, Sept. 23	1:00 p.m. – 3:00 p.m.		\$60	\$75
<input type="radio"/>	DC Monuments by Moonlight Tour	Wednesday, Sept. 25	7:00 p.m. – 11:00 p.m.		\$42	\$55
<input type="radio"/>	Fishing on the Chesapeake Bay	Thursday, Sept. 26	1:00 p.m. – 6:00 p.m.		\$148	\$170
<input type="radio"/>	DC Monuments by Moonlight Tour	Thursday, Sept. 26	7:00 p.m. – 11:00 p.m.		\$42	\$55
<input type="radio"/>	Discover DC in a Day	Friday, Sept. 27	8:00 a.m. – 7:00 p.m.		\$78	\$90
<input type="radio"/>	Inner Harbor Kayak Tours	Friday, Sept. 27	9:00 a.m. – 12:00 p.m.		\$60	\$75
<input type="radio"/>	Jones Falls Trail/Maryland Cycle Track Bike	Friday, Sept. 27	9:00 a.m. – 12:00 p.m.		\$50	\$65
<input type="radio"/>	Inner Harbor Kayak Tours	Friday, Sept. 27	1:00 p.m. – 3:00 p.m.		\$60	\$75
<input type="radio"/>	Jones Falls Trail/Maryland Cycle Track Bike	Friday, Sept. 27	1:00 p.m. – 3:00 p.m.		\$50	\$65

Additional Training

	Session Title	Date	Time (EDT)	CEUs	Attendee/Member	Non-Member
<input type="radio"/>	Getting Started with Public Private Park Partnerships	Thursday, Sept. 26	9:30 a.m. – 11:45 p.m.	0.2	\$00	\$00
<input type="radio"/>	Aquatic Facility Operator (AFO) Certification COURSE AND EXAM	Sun./Mon., Sept. 22/23	8:30 a.m. – 5:30 p.m.	1.5	\$285	\$325
<input type="radio"/>	Aquatic Facility Operator (AFO) Certification EXAM ONLY	Monday, Sept. 23	2:30 p.m. – 5:30 p.m.	0.0	\$80	\$80
<input type="radio"/>	Certified Playground Safety Inspector (CPSI) COURSE AND EXAM	Sat./Sun./Mon., Sept. 21/22/23	8:00 a.m. – 5:00 p.m.	1.5	\$600	\$650
<input type="radio"/>	Certified Playground Safety Inspector (CPSI) EXAM ONLY	Monday, Sept. 23	8:00 a.m. – 12:00 p.m.	0.0	\$125	\$125
<input type="radio"/>	Certified Playground Safety Inspector (CPSI) COURSE ONLY	Sat./Sun., Sept. 21/22	8:00 a.m. – 5:00 p.m.	1.5	\$475	\$525

Last Name _____ First Name _____
 Membership # _____ (PLEASE INCLUDE THIS INFORMATION FROM THE FIRST PAGE)

Ticketed Events

Golf Tournament _____ Qty x \$100 = \$ _____
 Monday, September 23, 12:00 p.m. – 6:00 p.m. EDT
Pine Ridge Golf Course
 (Includes: Transportation, green fees, cart, lunch, on-course snacks/beverages, dinner and awards)

First-Time Attendee Networking Event _____ Qty x \$45 = \$ _____
 Monday, September 23, 5:00 p.m. – 7:00 p.m.
Phillips Seafood

NRPA Opening Reception _____ Qty x \$89 = \$ _____
 Tuesday, September 24, 6:30 p.m. – 8:30 p.m. EDT
M&T Bank Stadium (Home of the Baltimore Ravens)

Sunrise Yoga & 5k Fun Run/Walk _____ Qty x \$35 = \$ _____
 Thursday, September 26, 7:30 a.m. – 9:00 a.m. EDT
Amphitheater, Inner Harbor
 (Includes: Race bib, T-Shirt, water bottle and swag bag)
 Please circle your T-shirt size (S, M, L, XL, 2XL)

NRPA Hill Day _____ Qty x \$100 = \$ _____
 Friday, September 27, 7:00 a.m. – 4:00 p.m. (times subject to change)
 (Includes: Transportation and lunch)

By completing and submitting this registration form, you agree to NRPA's [Policies and Terms of Registration](#). NRPA encourages you to read these policies and terms carefully. They can also be found at www.nrpa.org/Conference/registration-terms/

Registration Summary and Payment

Full payment required for processing. Forms received without payment or authorized purchase order will be returned. If payment covers several registrations, staple check to all forms covered by payment.

Totals:

› Registration Fees \$ _____
 › Off-Site Institutes \$ _____
 › Pre-Conference Workshops, Trainings and Local Host Leisure Tours \$ _____
 › Ticketed Events \$ _____
 › Additional Training \$ _____
 › **Grand Total (U.S. Funds)** \$ _____

Method of Payment (SELECT one)

Type of card: ☐ AMEX ☐ MC ☐ Visa ☐ Discover

Card # _____

Exp Date _____ Security Code _____

Billing address _____

Card holder's name _____

Authorized signature _____

☐ Check payable to NRPA ☐ PO # _____

Cashier # _____

Return Form and Full Payment

Fax: 972.349.7715

Mail: NRPA Annual Conference Registration, P.O. Box 5004, Merrifield, VA 22116-5004

Cancellation Policy

Cancellation requests must be submitted in writing by Friday August 23, 2019 and will incur a \$100 fee. As per the Policies and Terms of NRPA Registration, absolutely NO refunds will be issued if requested and/or postmarked after August 23, 2019.