



<u>Aquatic Facility Operator (AFO)</u> Continuing Education Unit (CEU) Renewal Application

Return application to:

National Recreation and Park Association

CL#500007 PO Box 5007 Merrifield, VA 22116-5007 Fax (703)858-0794

**Requests must be received at least 45 days prior to expiration to ensure continuance of certification

First Name:	M.I: Las	st Name:		
Primary Address:				
City:	State:		Zip Code:	
Work Phone:	Mobile Phon	ie:		
Email Address:				

<u>HOW TO RENEW BY CEU</u> - Successful completion of this option exempts the AFO from taking the examination to recertify. Proof of CEUs must be provided with this application. CEUs submitted to renew an AFO certification must fall into one of the following topic groups and must meet the following criteria:

- 1. A total of 2.0 CEUs are necessary to recertify (2.0 CEUs over the 5 year certification cycle).
- 2. Applicant must have a minimum of .5 CEUs from each group (see Group A and B, below).
- 3. CEUs may be obtained from NRPA or any group offering educational opportunities that issue Continuing Education Units (CEU). The NRPA National Conference, state recreation conferences and regional trainings/workshops, NRPA online learning courses and webinars, university sponsored courses are some examples of where these CEUs can be earned.

<u>Group A</u> - Health Department considerations, Circulation, Filtration, Heating and power, Water chemistry, Chlorine and chemical types, Sanitation, Breakpoint/Super chlorination, Pool water balance, Stabilization, Water testing, Chemical dosages, Pool problems and solutions, Alternate sources of disinfection, Automation and control, Design considerations, Spas and special case pool operation, Peripheral and deck equipment, AFT

Group B - Preventative maintenance, Safety considerations, leadership/management, risk management.

<u>Examples of CEUs that will not be accepted</u> - Swimming techniques, instruction or coaching, WSI, Lifeguarding, CPR, non-technical or non-managerial topics, or the CPSI course.

Application fee - \$99.00

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Please Make Checks Paya	able to: Nationa	al Recreation	and Park Association	(NRPA)		
OCheck	Credit Card:	O Visa	O MasterCard	O American Express	O Discover	
Credit Card Number:						Expiration Date:
Name on Credit Card:						
Signiture:						
Billing Address (If differe	ent):					





CONTINUING EDUCATION UNIT (CEU) REQUIREMENTS

Continuation of certification shall be contingent upon completion of a minimum of two (2.0) Continuing Education Units or equivalent academic course work from an accredited college or university in each 5 year period. **Note change:** Please include official transcripts for any CEUS submitted from organizations outside of NRPA. This documentation can be requested from the organization that initially provided your education oppertunites. The second page of this application must be completed and submitted as proof of your CEU requirement completion. Upon receipt of the recertification application, NRPA will select a random percentage of applications for audit. Certificants who are selected for audit will be directly notified by NRPA. Certificants will have 30 days to submit their continuing education materials for the audit process. Failure to submit the continuing education materials in a timely manner will result in a denial for recertification. If you do not have your required 2.0 CEUs you must re-take the current AFO exam within your certification cycle.

CONTINUED PROFESSIONAL DEVELOPMENT SUMMARY (Must be completed and submitted for application to be processed)

All CEUs claimed for renewal must have occurred within your current 5-year certification cycle. Certificants must have official documentation to support CEUs claimed below that include the following information: certificant's name, program dates, times and the number of CEUs and Group that the CEUs fall under.

TRACK YOUR CEUS ONLINE - Visit the NRPA Online Certification Center (at www.nrpa.org/certification) to begin tracking your CEUs for your next AFO renewal date.

Program Date(s)	Program Location	Program Title And Group(A or B)	CEUs/College Credits Acquired

AGREEMENT TO ALL TERMS

AGREEMENT TO ALL TERMS - I certify that all the	e information given in this application is true and correct to the best of my know	wledge. I further understand that
false representation relative to any information will pro	ovide the basis for withdrawal of certification. I have read, understood and agree	ee to comply with the AFO
Policies and Procedures. I authorize NRPA and the Na	ational Certification Board to release my contact information and current certification	ication status to appropriate park
and recreation leadership, the media, and the general pu	ublic.	
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