



## RESUME

### AGENCY ACCREDITATION VISITOR

This form is to be completed by individuals interested in being considered for selection to the visitation teams of the Commission for Accreditation of Park and Recreation Agencies. It will be sent to agencies for their review when you are one of the recommended visitors.

### INSTRUCTIONS

*Please read carefully!*

1. Use additional sheets if necessary. However, a maximum of 10 pages will be sent to agencies for their review.
2. Please use this format. It is essential to have information on all visitors in easily comparable format.
3. You must --
  - a. use this format, adding additional sheets and expanding space as necessary
  - b. send this form **electronically** to [CAPRA@nrpa.org](mailto:CAPRA@nrpa.org).

For further information contact:

[CAPRA@nrpa.org](mailto:CAPRA@nrpa.org) or 703-858-2155



## RESUME AGENCY ACCREDITATION VISITOR

Date Prepared: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address 1: \_\_\_\_\_

Address 2: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Are you retired? ☐ Yes ☐ No When did you retire? \_\_\_\_\_

*Complete all categories that apply. List in reverse chronological order.*

**1. Prior Professional Experience:**

<u>Dates</u>	<u>Position Title</u>	<u>Agency/Institution</u>	<u>City and State</u>
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**2. Education:**

<u>Institution</u>	<u>Field/Specialization</u>	<u>Degree</u>	<u>Date</u>
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**3. Certifications:**

<u>Date</u>	<u>Title</u>	<u>Certifying Body</u>
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**4. Professional Training**

List only special workshops, "schools", etc; not regular conferences or CEU programs of one day or less for maintaining certification.

<u>Program Name</u>	<u>Date &amp; Length Each Year</u>
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**5. Professional Service**

Give date, organization, position(s) held; include only major state, regional, or national organization offices held or special taskforce/committee service

**6. Publications/Articles** Give full bibliographical reference

**7. Major Presentations** Give date, title, nature (keynote, workshop, et al) and where/to whom presented.

**8. Honors/Awards**

**9. Special Interests**

**Additional information pertinent to being a visitor:**